



## **SCENIC RIM REGIONAL COUNCIL**

### **Corporate & Community Services Committee**

# **Agenda**

Meeting to be held in the Council Chambers

82 Brisbane Street

Beaudesert

Tuesday, 23 June 2015

Commencing at the conclusion of the  
Finance Committee Meeting



**SCENIC RIM REGIONAL COUNCIL**  
**CORPORATE & COMMUNITY SERVICES COMMITTEE**  
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# CORPORATE & COMMUNITY SERVICES COMMITTEE

## AGENDA

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### ATTENDANCE

Cr N J Waistell, Chairperson  
Cr J C Brent, Mayor  
Cr N O'Carroll  
Cr V A West, Deputy Mayor  
Cr J J Sanders  
Cr R J Stanfield  
Cr D A McInnes

### APOLOGIES

### DECLARATIONS OF INTEREST BY MEMBERS

#### Reception of Deputations by Appointment / Visitors

Nil

**Please note:** Agenda Items where Subject Headings are followed by [CLOSED] are to be discussed in closed session in accordance with Section 275(1) of the Local Government Regulation 2012.

**Section 275(1)** A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss-

- (a) the appointment, dismissal or discipline of employees; or
- (b) industrial matters, affecting employees; or
- (c) the local government's budget; or
- (d) rating concessions; or
- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving it; or
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- (h) other business for which public discussion would be likely to prejudice the interests of local government or someone else, or enable a person to gain financial advantage.

**1. EXECUTIVE****1.1 Appointment of Legal Panel of Providers [Closed s.275(1)(e)]****Executive Officer: Chief Executive Officer****Item Author: Tony Magner, Director Infrastructure Services****File Reference: 21/01/001**

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following: -

- (e) contracts proposed to be made by it.

**2. CHIEF FINANCE OFFICER****2.1 Queensland Urban Utilities Corporate Plan 2015-20 [Closed s.275(1)(h)]****Executive Officer: Chief Executive Officer****Item Author: Chief Finance Officer****File Reference: 32/02/001**

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(h) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following: -

- (h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

### 3. REGIONAL SERVICES

#### 3.1 Flying-Fox Strategy Report

**Executive Officer:** Director Regional Services

**Item Author:** Team Leader Environmental Policy and Services

**File Reference:** 11/14/001

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#### **Executive Summary**

The purpose of this report is to provide the opportunity for Council to provide comment on the draft Scenic Rim Flying-Fox Management Strategy and provide feedback about its release for public consultation.

#### **Previous Council Considerations / Resolutions**

Nil.

#### **REPORT**

The draft Scenic Rim Flying-Fox Management Strategy (Attachment 1) has been prepared to provide a whole-of-Council document for the management of flying-foxes throughout the region. .

#### **Strategic Implications**

##### *Community Plan*

**Theme:** Open and Responsive Government  
**Outcome:** Government serves and supports the community  
**Priority:** Understanding community expectations, delivering services that meet these and government leading by example

**Theme:** Open and Responsive Government  
**Outcome:** Government is transparent, invites participation and encourages constructive debate.  
**Priority:** Building understanding and trust between community and government through information, honesty and transparency.

**Theme:** Open and Responsive Government  
**Outcome:** Levels of government work together and with others in the community interest  
**Priority:** Supporting the aspirations and maintaining the identity of the local communities

*Operational Plan*

1. Develop an Urban Flying Fox Management Strategy for consideration by Council.
2. Design and implement a flying fox management system.

*Budget Implications*

Not Applicable.

*Legal / Statutory Implications*

*Environmental Protection and Biodiversity Conservation Act (1999)* - The Department of Environment has regulatory responsibility for the protection of federally listed species through administration of the above Act. The Grey-headed flying fox is listed as Vulnerable under the EBPC Act, which affords protection to the species and its critical habitat.

*Nature Conservation Act (1992)* - All three of the species of flying-fox are protected under the Nature Conservation Act 1992 and any interference or management of habitat is regulated under the associated Nature Conservation (Wildlife) Regulation 2006. Local governments are now authorised "As of Right" under the Nature Conservation Act 1992 to manage, including disperse, flying-fox roosts in defined urban flying-fox management areas (UFFMA). The "As of Right" only applies to management activities in accordance with the Queensland Government's Ecologically sustainable management of flying fox roost Code of Practice, and the Flying-Fox Roost Management Guideline.

*Risks*Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF5 - Failure to identify and adequately communicate appropriate service levels.

CE3 - Failure to adequately respond to international environmental issues through mitigation, adaptation and facilitation of broader community-based initiatives.

CE6 - Failure to ensure regulatory applications are managed, assessed and processed in accordance with legislative timeframes and protocols.

CE8 - Failure to identify, plan, deliver and review appropriate community and cultural services and programs that align with community needs and expectations.



Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment of risks</b>	<b>Residual Risk Rating</b>
Financial and Economic  Failure to communicate service limitations associated with flying-fox management.	Major	Unlikely	High	Develop strategy to identify service standards of flying-fox management.	Medium
Environmental  Failure to appropriately manage protected fauna.	Moderate	Likely	High	Develop strategy to identify and correctly manage flying-foxes	Medium
Infrastructure & Assets  Failure to appropriately manage council property as part of flying-fox management actions	Moderate	Possible	Medium	Develop strategy to identify and correctly manage flying-foxes	Low
Reputation  Failure to appropriately deliver management actions that meet community expectations.	Minor	Possible	Medium	Develop strategy to address community expectations and identify complexities in flying-fox management.	Low
Legal Compliance and Liability  Failure to comply with legal responsibilities associated with flying-fox management.	Minor	Unlikely	Low	Develop strategy to address legal requirements for flying-fox management	Low

**Conclusion**

Council endorse the release of the draft Scenic Rim Regional Council Flying-Fox Strategy for public consultation for a period of one month before adoption of the final strategy by Council.

**Consultation**

The draft Scenic Rim Regional Council Flying-Fox Strategy will be released for a six week period on Council's website following endorsement from Council.

**Director's Recommendation**

That Council endorse the release of the draft Scenic Rim Regional Council Flying-Fox Strategy for public comment.

**Attachments**

1. Draft Scenic Rim Regional Council Flying-Fox Strategy (attached separately).

**3.2 Libraries Strategic Plan 2015 - 2019****Executive Officer: Director Regional Services****Item Author: Regional Librarian****File Reference: 04/12/008**

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**Executive Summary**

Libraries operate under the guidance of their strategic plan. It is proposed that Council adopt the Libraries Strategic Plan 2015-2019.

**Previous Council Considerations / Resolutions**

Nil.

**REPORT**

Development of the Libraries Strategic Plan is a deliverable of the 2014-15 Operational Plan. This plan is aimed at creating a cultural change for both staff and the community in the following ways:

- Creating a skilled workforce able to deliver relevant and meaningful services, which will support, enable and strengthen our community;
- Making the most of the spaces we have and creating welcoming and accessible environments;
- Reviewing the branches, spaces and services against standards and future requirements;
- Providing opportunities to enhance the community's digital literacy skills and awareness of cyber-safety;
- Focussing on early literacy to give our children the best possible start and their parents the tools and knowledge to do so; and
- Developing partnerships with the community to provide opportunities for lifelong learning and creativity.

## Strategic Implications

### *Community Plan*

Library services relate to the following aspects of the Community Plan

- Theme: Healthy, engaged and resourceful communities
- Outcome: Strong social interaction and a sense of connectedness  
A life-long learning community with opportunities to thrive  
A community that celebrates its identity, culture and diversity  
A friendly and inclusive community  
A community that embraces and values young and old  
A community where individuals demonstrate commitment to the vision through their personal choices and actions
- Priority:
- Providing opportunities for learning and education aligned with the region's future economy
  - Maintaining affordability and addressing disadvantage
  - Strengthening social interaction, building partnerships and connectedness through activities and infrastructure
  - Creating a better lifestyle and delivering services for the aging population
  - Celebrating and recognising the diversity of our culture and Aboriginal traditions and encouraging artistic and creative expression
  - Creating a sense of identity and belonging
  - Supporting individuals to change their behaviours and take action towards the community's vision
  - Providing affordable activities, services and public spaces that meet the needs of children and young

### *Corporate Plan / Operational Plan*

Building Healthy, Engaged and Resourceful Communities

S3. Provide a contemporary and independent library service throughout the region and partner state government agencies to ensure services reflect agreed State standards.

### *Budget Implications*

Council will continue to provide ongoing funding to ensure that the library can provide an outstanding service.

### *Legal / Statutory Implications*

Not applicable

### *Risks*

### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- CE8 - Failure to identify, plan, deliver and review appropriate community and cultural services and programs that align with community needs and expectations

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation  Inability to provide relevant services in line with community expectations would lead to loss of confidence in Council	Moderate	Possible	Medium	Strategic documents, eg social plan, cultural policy, sport and recreation plan, libraries; Steering committees for social plan and sport and recreation plan; Regular monitoring and review of planning documents; Ongoing promotion of services.	Low

**Conclusion**

A review of the previous Libraries Strategic plan was conducted, and a new plan has been created to guide library policy. It is proposed that Council adopt the new Strategic Plan.

**Consultation**

The plan was informed by consultation with staff, library members, State Library of Queensland standards and international best practice.

**Director's Recommendation**

That Council adopt the Libraries Strategic Plan 2015-2019 for implementation.

**Attachments**

1. Scenic Rim Regional Libraries Strategic Plan 2015-2019.

Attachment 1 - Scenic Rim Regional Libraries Strategic Plan 2015-2019

**SCENIC RIM  
REGIONAL LIBRARIES  
STRATEGIC PLAN  
// 2015 - 2019**





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## WHO WE ARE

### REGION

The Scenic Rim Region is located about one hour's drive south of Brisbane and west of the Gold Coast. The region is home to the country towns of Beaudesert, Boonah, Canungra, Kalbar, Kooralbyn, Rathdowney, Tamborine Mountain, Harrisville, Peak Crossing and Aratula.

The region covers 4,238 square kilometres and is home to about 38,399 people (2013).

Projections to the year 2036 show that the Scenic Rim's population is expected to increase substantially by 43,586 persons, or an average annual rate of 3.4%, to a level of approximately 81,985 persons.

### COMMUNITY

Residents enjoy the relaxed, hospitable lifestyle afforded by small country towns and villages with the addition of wonderful scenery and great outdoors as well as a mix of traditional and alternative forms of rural business and industry.

Supported by a thriving economy, a farming industry and a vibrant arts community, the Scenic Rim has a strong community spirit.





## CHANGING FACE OF LIBRARIES

Libraries have traditionally been storehouses and managers of content with a system of rules, penalties and procedures sufficient to adequately protect, manage and circulate that content. Library staff were trained to know where everything was and to be able to retrieve information quickly and efficiently to fulfil the needs of the "information age".

With the changes created by the advent of Google and the vast amounts of information online, those skills are becoming less and less relevant. What people come into public libraries for is recreational reading, materials that support lifelong learning and assistance in accessing the online world. With a far more mobile population, those rules become barriers, especially for children and the underprivileged. Library users now expect different services in smaller timeframes.

These expectations relate to the availability and equality of access to the online world, and assistance in the use of the various applications, accessing government information, writing resumes and general job seeking, developing digital literacy in addition to supporting the development of literacy and numeracy in children.

Such services are in great demand and provide enormous support to the community at large. In a report commissioned by the State Library of Queensland, SGS Economics & Planning found that for every dollar spent on libraries in Queensland, between \$2.30 and \$4.10 (depending on which methodology was used) was returned to the community.

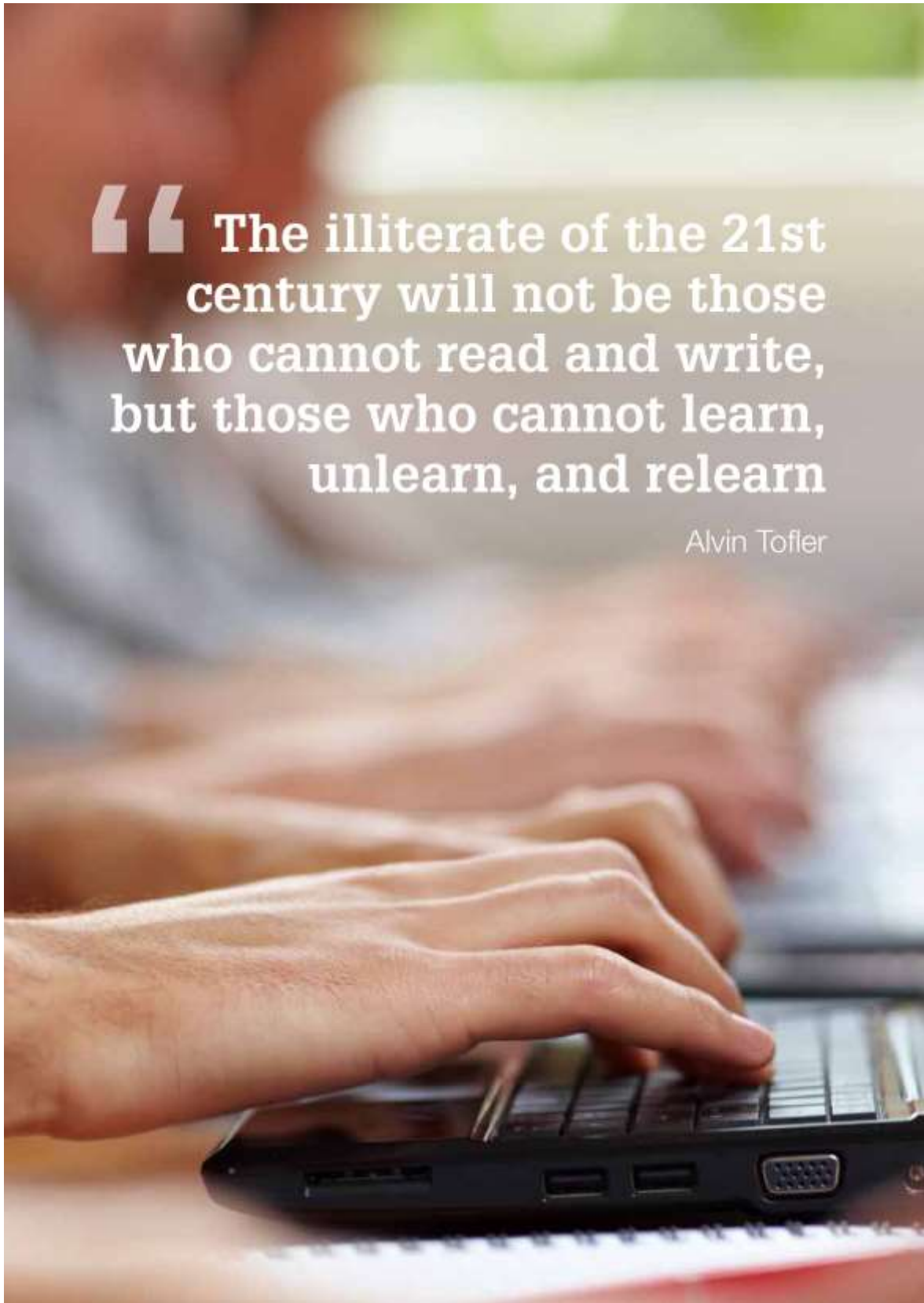


### What is literacy in the 21st century?

The capacity to participate  
fully in a rapidly  
changing environment

Brasher & Tighe, 2013





**“ The illiterate of the 21st century will not be those who cannot read and write, but those who cannot learn, unlearn, and relearn**

Alvin Tofler

# LIBRARIES AS PART OF THE COMMUNITY

In a report published by the State Library of Victoria (Brasher & Tighe, 2013), a strategic foresight and design agency looked at what public libraries might look like in 2030. As the community's local source of communal information, content and literacies, public libraries were expected to play a pivotal role when dealing with the emergence of five identified prominent social trends - creativity, collaboration, brain health, dynamic learning and community connection.

## PROMINENT FUTURE SOCIAL TRENDS

CREATIVE SCENARIO			COMMUNITY SCENARIO	
Creativity	Collaboration	Brain Health	Dynamic Learning	Community Connection
The desire to unlock, express, develop and record creative interests	The willingness to partner, cooperate and share with others	The need for lifelong mental engagement, stimulation and care	The need to continually learn new knowledge and skills to participate fully in a rapidly changing environment	The desire for stable and trusted relationships with people and places of common interest

(Brasher & Tighe, 2013) p5

The authors envisaged a scenario where libraries range on a continuum from a creative focus to a community focus, and where a user's experience has moved from a passive product-based interaction to an active service-based one.





Communal content and literacy will remain public libraries' core proposition in 2030, though the nature of these services will broaden significantly in line with changing community wants and needs. In 2030 public libraries will continue to provide communal access to physical and digital collections, but they will support this role with a hybrid of broader content and literacy functions.

To satisfy their communities' emerging creative needs, Creative libraries will provide the programs, facilities and assistance that enable the community to achieve their creative goals.

These might include studios for rehearsing, recording and editing content; workshops to facilitate individual and group artistic development; and formal business spaces for collaborative telecommuting.

To meet their communities' emerging dynamic learning needs, Community libraries will provide the programs, facilities and assistance that support 21st-century literacies. These services might include community learning programs, training and workshops; communal meeting spaces for forums and public lectures; and social spaces that provide for informal learning.

## MEETING COMMUNITY NEEDS AND WANTS IN 2030

COMMUNITY WANTS AND NEEDS EMERGING FROM FUTURE SOCIAL TRENDS	OPPORTUNITIES FOR PUBLIC LIBRARIES
A drive to explore and develop creative interests	Become vibrant creativity hubs, facilitating communal creative development and expression
Opportunities to partner and share with others, both as individuals and as organisations	Become co-working hubs, bringing people and organisations together to collaborate creatively, socially and professionally
Lifelong mental engagement, stimulation and care	Become the community's brain gymnasium
Continuous acquisition of new knowledge and skills to participate fully in a rapidly changing environment	Provide community learning programs that support 21st-century literacies
Stable and trusted relationships with people and places of common interest	Become the community agora – a meeting place for people to gather, share and learn

*(Brasher & Tighe, 2013) p7*



Further evidence of the role that libraries are playing in the support of communities is found in a draft strategy from the Queensland government which states that public libraries are to be positioned as hubs of digital economic activity.

Queensland, Department of Science, Information Technology, Innovation and the Arts, November 2013



## GUIDING PRINCIPLES

The State Library of Queensland (SLQ) supports public libraries in Queensland through the provision of annual grants for the purchase of library materials and special projects. It also takes a lead role in developing and supporting the underpinning philosophy of libraries in the state by setting standards and guidelines which are linked to a Service Level Agreement.

As part of the visioning process for Qld public libraries, SLQ have published strategic documents such as "The Next Horizon: Vision 2017 for Qld Public Libraries". This document articulates a set of guiding principles for public libraries

- Promote the love and value of reading
- Support literacy and learning
- Ensure that communities have access to new and emerging technology
- Reflect local context and content
- Nurture community connectedness
- Encourage collaborative partnerships that reach beyond buildings and into community
- Uphold civic values of access, diversity, equity and a culture of inclusion
- Have a strong focus on customer service
- Be open and responsive to new ideas and be agile in adopting new practices

*State Library of Queensland, 2012*



### VISION 2017

21st century Queensland public libraries are spaces to learn, work and create. Their purpose continues to be one of empowerment and community building - with a dual role as vibrant local centres and portals to the world, providing:

- Creative community spaces
- Connectors - physical and virtual
- Technology trendsetters
- Incubators of ideas, learning and innovation

People who work in Queensland public libraries are at the centre of this vision, fulfilling vital roles to welcome, engage, lead and inspire the people and communities we serve

*State Library of Queensland, 2013*





# SCENIC RIM COMMUNITY VISION

Residents of the Scenic Rim have expressed their vision for themselves in a process of extensive community consultation, culminating in the Community Plan 2011-2026. This document has since been adopted as the basis for Council's corporate plan.

Among other priorities, is the desire for healthy, engaged and resourceful communities. The specific outcomes include

- Strong social interaction and a sense of connectedness

- A life-long learning community with opportunities to thrive
- A community that celebrates its identity, culture and diversity
- A friendly and inclusive community
- A community that embraces and values young and old
- A community where individuals demonstrate commitment to the vision through their personal choices and actions

*Scenic Rim Regional Council, 2011*

This then, is where library goals must lead. If we take the words of the community plan outcomes and generate a word cloud, we see the picture below. This will describe the library service.



# OUR GOALS

## GOAL 1

GOAL	STRATEGIES	ACTIONS	BY WHEN
Reflect the vision expressed in the Community plan by being community-focused in all our activities	1.1 Support our "Friends of the Library" groups	1.1.1 Branch staff join the "Friends" of their branch and participate in meetings	Ongoing
		1.1.2 Support "Friends" activities and encourage their participation in the life of the library	Ongoing
	1.2 Partner with heritage and genealogy groups	1.2.1 Invite local heritage groups and museums to give talks and or create displays in the libraries	2015
		1.2.2 Actively promote these groups within the libraries	Ongoing
	1.3 Increase outreach activities to connect with a larger section of the community	1.3.1 Contact and visit local community organisations to inform residents of our services and find ways of supporting them	2015
			1.3.2 Network with and create opportunities for working with community groups
		1.3.3 Establish "Welcome to new residents" Community meetings as a regular part of library programming and ensure that these events become familiar	
	1.4 Actively support volunteering	1.4.1 Create a list of tasks and projects suitable for volunteers of all skill levels	2016
		1.4.2 If appropriate skills are available, hand over outreach activities to allow volunteers to advocate on behalf of libraries	2015
	1.5 Ensure that each branch library reflects its own community while offering consistency of services	1.5.1 Each library to collect local heritage information in line with the local history strategy	2015
1.5.2 Offer programs and opportunities that are of greatest interest to each community		Ongoing	

## GOAL 2

GOAL	STRATEGIES	ACTIONS	BY WHEN
Maximise the potential of technology to deliver content and services	2.1 Increase access to technology and play a leadership role in the use of new technologies	2.1.1 Maintain current awareness of trends in technology and work collaboratively with Council's Information services Department to make available a wide range of technology options.	Ongoing
		2.1.2 Ensure access to technology in the libraries is equitable, relevant and up-to-date	Ongoing
		2.1.3 Investigate greater access to smart, mobile devices for personal customer use rather than restricted only to training	2015
	2.2 Fully utilise the potential of the Digital Assets management module of the library management system	2.2.1 Investigate using the module to store heritage related digital assets currently managed by others	2016
		2.2.2 Enable easy uploading and tagging in order to facilitate participation	2016
	2.3 Build dynamic collections both physical and digital	2.3.1 Create collections which reflect community interests	ongoing
		2.3.2 Make resources available in as many digital formats as possible and as easy as possible	ongoing
	2.4 Embrace technology and become more aware of its potentials	2.4.1 Ensure regular dissemination of information to all staff	ongoing
		2.4.2 Encourage sharing of new discoveries and encourage "play" on all devices	ongoing
		2.4.3 Hold annual "tech talks" by experts as a form of professional development for staff	2016
		2.4.4 Budget for the ability to acquire new devices as required	2016
	2.5 Teach our community how to be safe in an online environment by becoming an accredited eSmart library	2.5.1 Register with eSmart Libraries	Dec 2014
		2.5.2 All staff to undertake all training as required for accreditation	Dec 2015
		2.5.3 Devise avenues for dissemination of cyber safety skills and knowledge into the community	2016

## GOAL 3

GOAL	STRATEGIES	ACTIONS	BY WHEN
Embody a culture of lifelong learning	3.1 Assist our community to become a learning community throughout all stages of life	3.1.1 Create collections that support the lifelong learning interests of each community	ongoing
		3.1.2 Provide opportunities for, and encourage special interest groups to present demonstrations and share skills in the libraries	ongoing
		3.1.3 Incorporate learning of new skills into children's and young peoples' programming	2015
		3.1.4 Reflect topics of local interest in learning programs	2015
		3.1.5 Target programs at as wide a range of age and interest groups as possible	ongoing
	3.2 Regularly present new ideas to prompt ideas and provoke conversation	3.2.1 Develop and maintain a program of opportunities for people to get together and listen to others	ongoing
	3.3 Increase literacy based programs	3.3.1 Introduce Baby Rhythmic time session	2015
		3.3.2 Best Start Initiative	2015
	3.4 Assist volunteers to increase their skills	3.4.1 Train additional Boonah Archive volunteers	2016
		3.4.2 Teach volunteers about the full range of library services, how to make best use of them and how to advocate for the library within their communities	2015
		3.4.3 Instruct volunteers in the process of adding information into the Digital Assets module	2015
		3.4.4 Encourage volunteers to "teach" something at the library	ongoing
3.5 Encourage groups to use the library as a means of sharing skills and knowledge	3.5.1 Create and make available spaces for community use	ongoing	
3.6 Actively support other Council departments in their community education activities	3.6.1 Provide venues for information sessions	ongoing	
	3.6.2 Assist with information dissemination	ongoing	



## GOAL 4

GOAL	STRATEGIES	ACTIONS	BY WHEN
Create welcoming and attractive spaces	4.1 Undertake ongoing refurbishment of library spaces to make them more attractive and better able to serve the community's needs.	4.1.1 Replacement of shelving at Beaudesert library	2017
		4.1.2 Replacement of old shelving at Tamborine Mtn library	2019
		4.1.3 Refurbishment of Boonah circulation counter and office area	2015
		4.1.4 Insulation and installation of ceiling fans to Beaudesert deck	2015
		4.1.5 Purchase of new armchairs, comfortable seating, and individual study furniture in all branches	2017
		4.1.6 Contract professional assistance to improve amenity of all interior spaces to create inviting spaces. If necessary, plan a sequence of work with associated budget initiatives.	2017
	4.2 Create more useable space	4.2.1 Create more outdoor spaces at all our libraries	2017
		4.2.2 Change shelving types and arrangements to create new spaces within the libraries.	2018
	4.3 Review current branch libraries for suitability and best use of resources	4.3.1 Compare current space requirements in all branches with SLD standards and local activity and conduct a review of suitability of spaces for current and future activity	2016
4.3.2 Analyse collection usage to rationalise physical collections. Replace with digital collections if and where appropriate while keeping in mind that physical collections will always be required.			2016
4.3.3 Develop a 10 year Library Capital Program for all branches			2016

## GOAL 5

GOAL	STRATEGIES	ACTIONS	BY WHEN
Support and enable staff to become as skilled and confident as possible	5.1 Create a learning environment	5.1.1 Advocate and encourage the "learn to learn & share what you learn" attitude amongst all staff at all levels	Ongoing
		5.1.2 Ensure all library staff undertake ongoing professional development (PD), particularly taking advantage of training and PD offered by SLQ.	Ongoing
		5.1.3 Ensure that staff training creates the widest possible skills base so that the service as a whole is able to be responsive and agile	Ongoing
	5.2 Match staff skills with services offered	5.2.1 Update position descriptions to better reflect and acknowledge work being done and skills required.	2018
	5.3 Increase general knowledge of and facility with the Spicyus system	5.3.1 Introduce "tips and tricks" and encourage all staff to contribute	2015
5.3.2 Broaden branch staff knowledge of all modules in order to give understanding of how all areas of the system interact		2015	
5.4 Up-skill casual staff	5.4.1 Ensure casual staff are aware of all our services and changes as they occur	Ongoing	
		5.4.2 Ensure staff are able to use and demonstrate use of our resources	Ongoing

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### 3.3 Community Grants Round 4 2014-15

**Executive Officer:** Director Regional Services

**Item Author:** Manager Community and Culture

**File Reference:** 15/04/003

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#### **Executive Summary**

The purpose of this report is to advise Council of applications made to the Community Grants Program administered by the Community & Culture Department within the Regional Services Directorate and to make recommendations to Council on the distribution of funds for Round 4 (2014/2015).

#### **Previous Council Considerations / Resolutions**

Not applicable.

#### **REPORT**

Scenic Rim Regional Council has established a fair and equitable process to provide assistance to community groups within the region to undertake projects and events that benefit the community. Council's Community Assistance Policy guidelines provide the framework for the Community Grants program.

The key points in the delivery of the program include:

- Applications are called on a quarterly basis.
- The assessment process is completed at an administrative level with recommendations made to full Council for a final decision.
- Minor projects are delivered in quarterly rounds.
- Major projects or events which provide a wide ranging benefit to the region as a whole may apply for larger allocations. This would include completing the application form as well as providing a more detailed proposal to Council.
- A quick response mechanism within the guidelines allows for the provision of in kind support to the value of \$500.00, without the need for a full application. This authority is delegated to the Chief Executive Officer.

In accordance with the Guidelines, applications were called from the community for Round 4, closing on 8 May 2015. Thirty applications were received from all parts of the region, including sporting, cultural, welfare, youth and service organisations to deliver a range of projects and programs for the benefit of the community.

Due to the overall total of the submissions exceeding \$81,000, it was not possible to approve all grants in full.

## Strategic Implications

### *Community Plan*

- Theme: Healthy, Engaged and Resourceful Communities.
- Outcomes: Strong social interaction and a sense of connectedness.  
A community that celebrates its identity, culture and diversity.  
A community where individuals demonstrate commitment to the vision through their personal choices and actions.
- Priority: Strengthening social interaction, building partnerships and connectedness through activities and infrastructure.  
Creating a sense of identity and belonging.

### *Corporate Plan / Operational Plan*

#### Relaxed Living and Rural Lifestyle

- Strategy: Assist the community to build capacity to respond to their needs and aspirations while also delivering programs and supporting events that promote active participation across all sections of the our community.

### *Budget Implications*

\$175,000 has been allocated by Council to the Community Grants Program for the 2014/15 financial year. The grant is administered over four rounds, closing on 8 August, 7 November, 6 February and 8 May respectively. Recommendations listed below will allocate \$35,500.00 of this amount.

### *Legal / Statutory Implications*

Given the high levels of participation and involvement by Councillors in community groups and the potential for perceived or real conflict of interest associated with their decision making on these matters, reference is made to s.173 of the *Local Government Act 2009* which states:

- (1) When considering this item Councillors should be aware of their obligations to deal with any conflicts of interest – whether real or perceived. Section 173(3) of the *Local Government Act 2009* provides that a Councillor does not have a conflict of interest in a matter:
  - (a) merely because of -
    - (i) an engagement with a community group, sporting club or similar organisation undertaken by the councillor in his or her capacity as a councillor; or
    - (ii) membership of a political party; or
    - (iii) membership of a community group, sporting club or similar organisation if the councillor is not an office holder for the group, club or organisation; or
    - (iv) the councillor's religious beliefs; or

- (v) the councillor having been a student of a particular school or the councillor's involvement with a school as parent of a student at the school; or
- (b) if the councillor has no greater personal interest in the matter than that of other persons in the local government area.

### Risks

#### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- CE8 - Failure to identify, plan, deliver and review appropriate community and cultural services and programs that align with community needs and expectations

#### Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation  Negative perception from unsuccessful applicants	Minor	Unlikely	Low	Grants Panel assessment. Transparent documentation and reporting of assessments.	Low
Legal Compliance and Liability  Misappropriation of grant funds.	Minor	Unlikely	Low	Acquittal reports required for all grants and Register maintained for all funded projects.	Low
Infrastructure & Assets  Funding used to create or acquire assets where future maintenance is not adequate.	Moderate	Unlikely	Medium	Community Works on Council Land Policy. Consultation between departments.	Low

## Conclusion

The following grants are recommended for approval:

Community Group	Recommendation	Amount Requested	\$
Beaucare Inc	Purchase security fencing.	\$5,000.00	\$2,000.00
Beaudesert Golf Club Inc	Purchase practice nets.	\$3,187.56	\$1,000.00
Beaudesert RSL Sub Branch	Purchase lap top computer.	\$1,900.00	\$1,000.00
Beaudesert Uniting Church	Replace guttering.	\$5,000.00	\$2,000.00
Blue Care Beaudesert Auxiliary	Host 'Swing n Jazz' Day.	\$500.00	\$500.00
Boonah Bowls Club Inc	Purchase scoreboards and mats.	\$4,255.00	\$1,000.00
Boonah Scout Group	Provide training equipment.	\$1,000.00	\$1,000.00
Boonah-Harrisville Anglican Parish	Host Annual Orchid Show.	\$500.00	\$500.00
Canungra RSL Sub Branch	Build display cabinets.	\$6,240.00	\$2,000.00
Fassifern Car Club Inc	Purchase promotion banners.	\$924.00	\$500.00
Fassifern Community Men's Shed Inc	Purchase sander and compressor.	\$1,432.04	\$1,000.00
Fassifern Historical Society Inc	Access to storage and displays.	\$1,861.89	\$1,000.00
Fassifern Netball Assn	Purchase marquee.	\$1,500.00	\$1,000.00
Historical Society of Beaudesert Inc	Promote Annual Shepherds Walk.	\$1,160.00	\$500.00
Kalbar & District Agricultural & Pastoral SRA	Build a washing up area.	\$2,000.00	\$2,000.00
Lions Club of Fassifern Inc	Host Kalbar Country Day.	\$1,500.00	\$1,500.00
Rathdowney & District Pony Club	Erect fence.	\$2,602.00	\$2,000.00
Rathdowney & District Soccer Club	Purchase top dressing for fields.	\$5,000.00	\$2,000.00
Rural Lifestyle Support Options	Replace fence.	\$10,000.00	\$2,000.00
Selwyn Park Sporting Management Assn	Replace fence around oval.	\$2,000.00	\$2,000.00
St Vincent de Paul Society QLD - Tamborine Mtn/Boonah	Purchase computers and printer.	\$2,188.90	\$1,000.00
Tamborine & District Riding Club Inc	Purchase training equipment.	\$2,961.00	\$1,000.00
Tamborine Mountain Chamber of Commerce	Host Scarecrow Festival.	\$3,000.00	\$2,000.00
Tamborine Mountain Cricket Club Inc	Purchase turf wicket cover.	\$2,000.00	\$1,000.00
Tamborine Mountain Garden Club Inc	Host Spring Time on the Mountain.	\$2,795.00	\$2,000.00
Tamborine Mountain Tennis Club Inc	Purchase new tennis nets.	\$1,012.00	\$1,000.00

Community Group	Recommendation	Amount Requested	\$
Tamborine Pony Club Inc	Purchase UHF radios.	\$1,600.00	\$1,000.00

Three applications did not fully meet the eligibility criteria. Unsuccessful community groups are always provided the opportunity to resubmit their applications when acquittals and eligibility criteria have been fully addressed.

Beaudesert Community Kindergarten - improve security  
(Outstanding acquittal)

Harrisville State School P&C - Storage Container  
(Application for project already funded by a previous grant round)

Fassifern Cricket Club - irrigation of fields  
(Approval from stakeholders required)

In accordance with the Community Grant Guidelines, In Kind support to the value of \$500 can be approved outside of grant rounds. The following support has been provided during Round 4 of the grants program:

In Kind	
ORGANISATION	TYPE
Mt Tamborine Christian Camp	Bins
Logan & Albert Fish Management	Bins
Rathdowney State School P&C	Bins
Lions Club of Harrisville	Bins
Beaudesert Show Society	Bins
Arts in the Olives	Bins
Rathdowney Campdraft	Bins
Tamborine Mountain Sports Complex	Large Tent
Qld Moto Park	Large Tent
Harrisville RSL	Large Tent
Arts in the Olives	Large Tent
Fassifern Falcons	Photocopying
Canungra Bowls Club	Plants
Tamborine Equestrian Group	Plants
Beaudesert Netball	Small Tents
Mununjali Corporation	Small Tents
Rathdowney State School P&C	Small Tents
Punyahra Expo (Beaudesert Showgrounds)	Small Tents
Beaudesert RSL	Small Tents
Canungra RSL	Small Tents
Arts in the Olives	Small Tents
Qld Moto Park	Small Tents
Beaudesert Branch Cancer Council	Venue Hire
Scenic Rim Wildlife	Venue Hire

In Kind	
ORGANISATION	TYPE
Fire Ants Information Session	Venue Hire
Fassifern Scots (Boonah Show Society)	Venue Hire
Anglican Parish of Beaudesert	Venue Hire
Beaudesert High School P&C	Venue Hire
Boonah RSL	Venue Hire
Boonah Scouts	Venue Hire
St Mary's Catholic P&C	Venue Hire

### Consultation

The applications were administratively assessed by a panel made up of the following officers:

- Genevieve Windley, Manager Community and Culture;
- Lacey Sawtell, Community Development Officer;
- Kathy Forrest, Community Development Coordinator; and
- Joanna Stephens, Sport and Recreation Officer.

Property and Operations were also consulted regarding community project works on Council land and other related leasing matters.

### Director's Recommendation

That Council approve the allocation of grants under the Community Grants Program 2014/2015 Round 4 for a total of \$35,500.00 as follows:

Community Group	Recommendation	\$
Beaucare Inc	Purchase security fencing.	\$2,000.00
Beaudesert Golf Club Inc	Purchase practice nets.	\$1,000.00
Beaudesert RSL Sub Branch	Purchase lap top computer.	\$1,000.00
Beaudesert Uniting Church	Replace guttering.	\$2,000.00
Blue Care Beaudesert Auxiliary	Host 'Swing n Jazz' Day.	\$500.00
Boonah Bowls Club Inc	Purchase scoreboards and mats.	\$1,000.00
Boonah Scout Group	Provide training equipment.	\$1,000.00
Boonah-Harrisville Anglican Parish	Host Annual Orchid Show.	\$500.00
Canungra RSL Sub Branch	Build display cabinets.	\$2,000.00
Fassifern Car Club Inc	Purchase promotion banners.	\$500.00
Fassifern Community Men's Shed Inc	Purchase sander and compressor.	\$1,000.00
Fassifern Historical Society Inc	Access to storage and displays.	\$1,000.00
Fassifern Netball Assn	Purchase marquee.	\$1,000.00
Historical Society of Beaudesert Inc	Promote Annual Shepherds Walk.	\$500.00
Kalbar & District Agricultural & Pastoral SRA	Build a washing up area.	\$2,000.00

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<b>Community Group</b>	<b>Recommendation</b>	<b>\$</b>
Lions Club of Fassifern Inc	Host Kalbar Country Day.	\$1,500.00
Rathdowney & District Pony Club	Erect fence.	\$2,000.00
Rathdowney & District Soccer Club	Purchase top dressing for fields.	\$2,000.00
Rural Lifestyle Support Options	Replace fence.	\$2,000.00
Selwyn Park Sporting Management Assn	Replace fence around oval.	\$2,000.00
St Vincent de Paul Society QLD - Tamborine Mtn/Boonah	Purchase computers and printer.	\$1,000.00
Tamborine & District Riding Club Inc	Purchase training equipment.	\$1,000.00
Tamborine Mountain Chamber of Commerce	Host Scarecrow Festival.	\$2,000.00
Tamborine Mountain Cricket Club Inc	Purchase turf wicket cover.	\$1,000.00
Tamborine Mountain Garden Club Inc	Host Spring Time on the Mountain.	\$2,000.00
Tamborine Mountain Tennis Club Inc	Purchase new tennis nets.	\$1,000.00
Tamborine Pony Club Inc	Purchase UHF radios.	\$1,000.00

**Attachments**

Nil.



### 3.4 2015 Be Healthy and Active Program

**Executive Officer:** Director Regional Services

**Item Author:** Manager Community & Culture

**File Reference:** 08/04/002; 26/04/002

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#### **Executive Summary**

This report provides a detailed summary of the successful 2015 Be Healthy and Active Program (BH&A) including the positive health improvements for participants, increased social connections and the benefits noted by service providers.

#### **Previous Council Considerations / Resolutions**

Not applicable.

#### **REPORT**

BH&A commenced in 2014 as a community based health and wellbeing program for the Scenic Rim. The program was highly successful in its first year which provided the foundations for even more successful outcomes in 2015. This report seeks to highlight what the program has achieved in 2015, why the program is so important for the Scenic Rim community and how it measures up in terms of national trends.

#### The Evidence is clear

According to the Mitchell Institute discussion and policy paper - June 2015:

- If Australians met the national physical activity guidelines, we could reduce coronary heart disease deaths by 33%, colon cancer deaths by 25%, diabetes by 25%, stroke risk by 15% and breast cancer risk by 12 per%
- Almost 9 million Australian adults do not do enough physical activity on a daily basis
- Physical inactivity is costing the healthcare system an avoidable \$1.5 billion a year
- Promoting 'liveability' and 'healthy communities' is likely to be of interest to local businesses and employer groups

According to the Australian Institute of Health & Welfare report "Australia's Health 2014: In Brief" *"increasing health costs and the rise of chronic diseases are likely to dominate the health landscape in the immediate future."*

The National Heart Foundation "Blueprint for an Active Australia 2014 - 17" examines the challenges of physical inactivity and encourages government to support the delivery of accessible and affordable evidence-based physical activity programs as an effective means of reducing the risk of chronic disease and managing existing health conditions.

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The Draft Scenic Rim Health and Wellbeing Plan is still being finalised but one of the key recommendations is to continue supporting the BH&A program and to undertake evaluations to help determine successes and learnings. This will ensure that Council's resources are delivered in a cost efficient manner by delivering programs and activities that benefit participants.

### Dispelling the Myths

The most common argument used to challenge population-based interventions is that most chronic diseases could be prevented if people just watched what they ate or exercised more.

Social and economic disadvantage can severely limit the capacity of individuals to make informed choices about behaviours that are risk factors for chronic diseases. For example, low levels of 'health literacy' among people with limited education can influence the ability to make healthy choices. Diminished social capacity means that there is not a level playing field when it comes to taking personal responsibility for healthy behaviours.

Furthermore, we also know that unhealthy eating habits tend to run in families, which means that children can learn bad eating habits from their parents. Childhood obesity can be a strong indicator of weight-related health problems in later life, showing that learned unhealthy lifestyle choices continue into adulthood.

### Building on the success of 2014

The key objectives for 2015 were:

- Sustainability
- Increasing access
- Maximising wellbeing outcomes

To achieve this, the following changes were incorporated:

- Payments to service providers were reduced so that the program could be expanded to include a broader range of options
- Fees for subsidised programs were increased from \$3 to \$5. Interestingly, service providers were pleased with the increased \$5 fee as participants seemed to be more dedicated and continued with their respective classes beyond the program.

*"I have a feeling that many of the people who came, have been following my Facebook page and hearing feedback from locals who are getting massive benefits. They have been hearing about the benefits all this past year, before finally coming along and trying it so they took it seriously, not just as a cheap thing to do to pass a Saturday morning".*

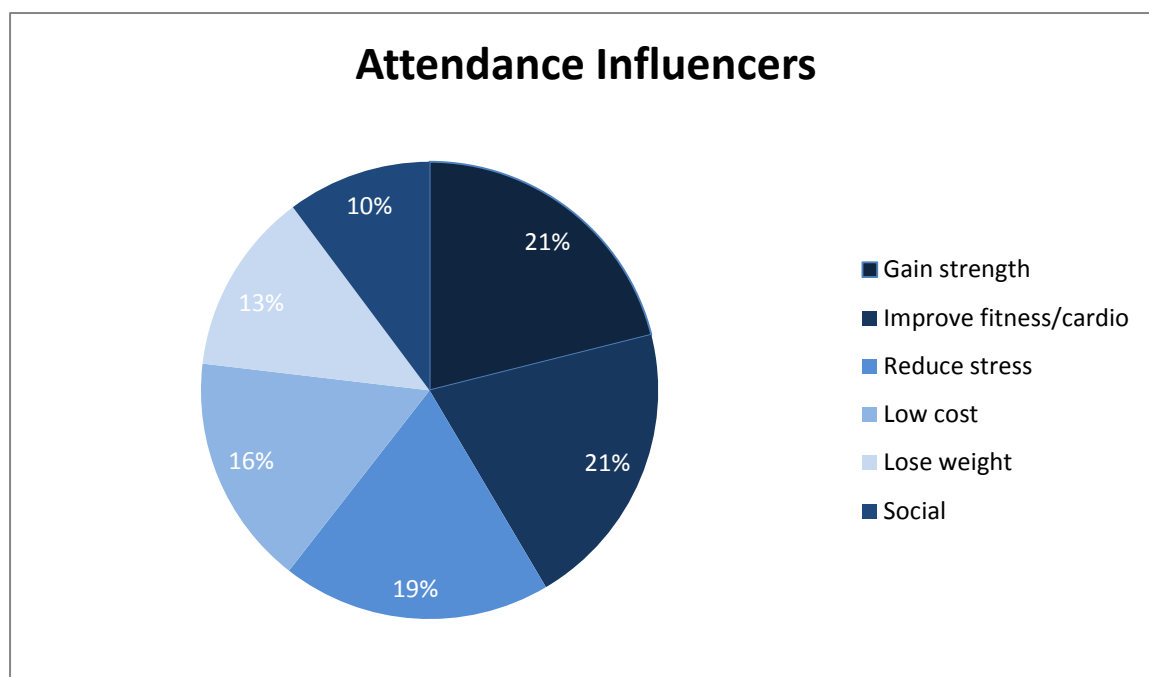
*"Also, I think maybe the slightly higher price was good. Previously the \$3 price meant that people who had no intention of continuing at full-price would come along just for a cheap activity to do. Whereas this year most people who did come, came with the intention to continuing to do Yoga for the long-haul".*

*Kara Swift, Business Owner, Canungra Yoga*

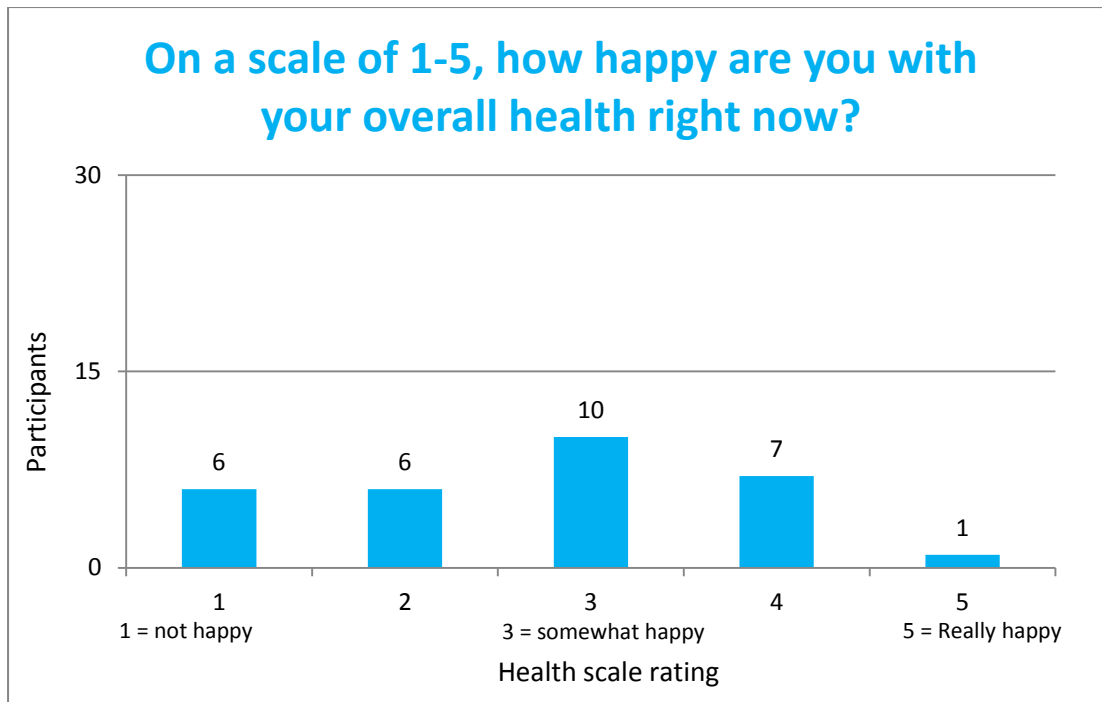
- Sporting clubs were encouraged to host more targeted social programs rather than one off "come and try" days. The one off events in 2014 did not always translate to increased membership or participation so a different approach was needed. As part of the 2015 program, Tamborine Mountain Netball Club hosted a 10 week social netball competition which consistently achieved 20 participants every week. Participants were not required to join the club but could come and enjoy community sport and fitness for \$2 a week. Research indicates that this type of model is becoming increasingly popular so it is important that Scenic Rim residents also have access to an easy and convenient sport program. This further demonstrates that BH&A is responding to a national trend
- Supermarket Tours that promoted healthy eating options were also a new addition and these proved to be invaluable
- BH&A also targeted specific demographic groups that may not be catered for in other more traditional or commercially based sport and recreation programs. For example, we recognise that not all young people will engage in club or school sport so the 2015 program included Hip Hop and Skateboard workshops which proved extremely popular with attendance numbers exceeding all expectations. Another highlight of the 2015 program was "Sailing for people with a disability". The first session was completely booked out and participant feedback was extremely positive. Numbers were down for the second session but this was due to poor weather. Council received media coverage for these two programs, including photos in the Beaudesert Times (refer attached).
- The marketing campaign included Council ads, facebook, program guides, flyers, posters and targeted emails. More resources were dedicated to target audiences such as schools, kindergartens, sporting clubs, local businesses and community groups. Local service providers and members of the general community also proved important resources this year, including the sharing of information across existing networks such as facebook pages which encouraged people to help one another with their health and fitness. The success of BH&A in its inaugural year meant the community was ready and waiting for 2015. This community based approach also meant that word of mouth was effective.

2015 Survey Methodology

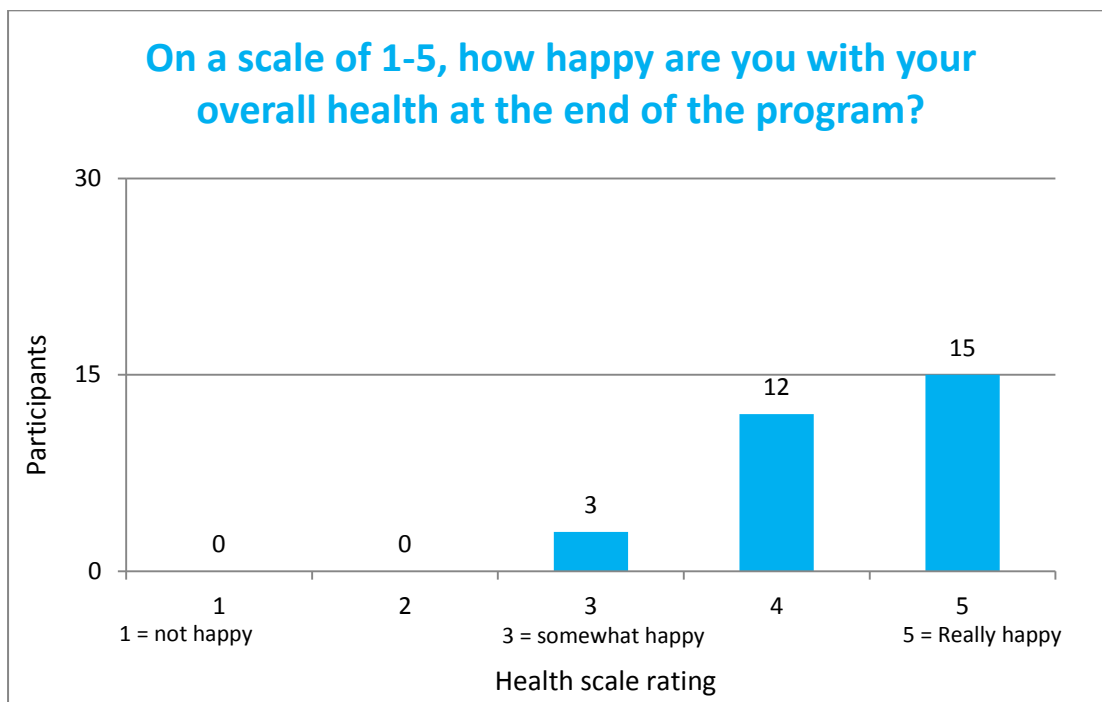
**Graph 1:** Almost half of the participants ticked four or more categories which indicate that the program is addressing a number of health and wellbeing factors. These categories were chosen from national data showing that physical activity has multiple benefits to physical and mental health.



To further assess the effectiveness of the 12 week program, participant evaluations were conducted at the start of the program and at the end. The objective was to measure the impact on overall health from when the participants started in Week 1 to when they finished in Week 12.



**Graph 2:** Results from the assessment in Week 1 showed that over half of the participants were initially "unhappy" or "somewhat happy" with their overall health.



**Graph 3:** Results from the assessment in Week 12 show that the majority of participants were "Happy" and "Really Happy" with their overall health.

When asked if the class or activity made participants feel they were doing something good for their health and their social connections, the overwhelming response was YES.

### In their Own Words

*"These students are already becoming very dedicated and several are now coming to a second weekly class. All of them have already said they want to continue with their weekly classes when the program finishes"*

*"A middle aged man told me that he can't believe how he is feeling already from the classes...he said he feels younger!"*

*Kara Swift, Canungra Yoga*

*"I really liked how peaceful it was - sailing is really nice and peaceful." It was my first time and I was scared at first, thinking 'oh my gosh what's going to happen' but then I did it and it was good."*

*Beaudesert RLOA client Nathaniel Turner*

*"What I did not expect was that one of my students one who makes a concerted, persistent effort to attend and gives it her best to keep up with what can be "challenging" exercises, is aged over 90."*

*"After only two or so lessons she told me that she was in it because of the benefits Tai Chi provides to her "balance".*

*Lee Tye, Relaxed Mind Tai Chi*

### What makes Be Healthy & Active so special?

#### **Health**

- It improves individual and community health and well being
- It encourages active participation in sport and recreation through social sport programs

#### **Economic**

- It provides career/employment pathways by preparing students for accreditation in the fitness industry, such as gyms and personal training programs within the Scenic Rim
- It supports small business by promoting and engaging local service providers, many of which have continued beyond BH&A
- It garners interest from commercial operators such as Gelita, who promoted the program to their staff

#### **Social**

- It builds community connections
- It enriches the community
- It caters for all ages and abilities, including those who may not otherwise have access to such programs
- It is fresh and offers something different each year
- It is responsive to community and stakeholder feedback

BH&A assists residents to overcome barriers of accessing local and affordable healthy lifestyle programs suitable for all ages and abilities. Many service providers have also reported an increase to their business as a result of being in the program.

*"We have had an amazing 10 weeks doing our floor skills program. I have all the children continuing on into other gymnastics classes after the program finishes. This is a fantastic outcome for me."*

*Michelle Hall, Owner Fassifern Gymnastics Club*

## Strategic Implications

### *Community Plan*

Theme: Healthy, Engaged and Resourceful Communities  
Outcome: Healthy and active people  
Priority: Building an active and healthy community through sport, parks, community gardens and recreation

### *Corporate Plan / Operational Plan*

Theme: Healthy, Engaged and Resourceful Communities  
Outcome: Council will build and strengthen the social fabric of our growing region which is based on friendly, active and healthy communities and our natural environment.  
Priority: Assist in building community capacity through sport, recreation, arts and culture.

### *Budget Implications*

The total cost to deliver the 2015 Be Healthy & Active Program was \$20,000 which was jointly funded by the Sport and Recreation Plan and the Social Plan.

### *Legal / Statutory Implications*

Not applicable.

### *Risks*

#### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CE8 - Failure to identify, plan, deliver and review appropriate community and cultural services and programs that align with community needs and expectations.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation  Service Providers fail to deliver program requirements	Moderate	Possible	Medium	All BH&A Service Providers formally assessed by Steering Committee and required to sign a Service Agreement	Low
Legal Compliance and Liability  Accident, injury or harm caused during BH&A program	Major	Possible	High	All Service Providers required to have Public Liability Insurance and appropriate Training and First Aid qualifications. Risk Assessments conducted at all BH&A venues	Low

**Conclusion**

There is overwhelming evidence that comprehensive action is the responsibility of all levels of government but Australia's foremost researchers and leaders in the field of physical activity, transport planning and health believe that leadership and investment at a local government level is vital. Therefore, it is important that Council continues to invest in BH&A and undertake regular evaluations to ensure that the program is delivering improved health and wellbeing outcomes.

BH&A addresses a significant need, as demonstrated by the response from the Scenic Rim community over the past two years. We recognise that not all activities will have large attendances but we know that they produce larger than life results. The program is flexible and adaptable, with new activities being incorporated into this year's program which shows that it has earned a rightful place on the community calendar. If we continue to provide physical activity options through BH&A, people of all ages in the Scenic Rim can lead healthier and happier lives creating a much stronger sense of community and wellbeing.

What sets Scenic Rim Regional Council apart from other Council programs is the 'community based' approach. Valuing local knowledge and expertise has created a sense of empowerment and the local community has taken ownership. Involving community stakeholders is fundamental to achieving sustainable and equitable outcomes.



**Consultation**

All BH&A service providers were selected through a formal Expression of Interest process. Council's Sport and Recreation Plan Steering Committee guided the assessment and consultation process which included the Social Plan Steering Committee, key community stakeholders, local service providers, sporting groups and allied health professionals.

**Director's Recommendation**

That Council continue to support the Be Healthy and Active Program to deliver improved health and wellbeing outcomes and social connections for Scenic Rim residents.

**Attachments**

1. 2015 Be Healthy and Active Photos.

Attachment 1 - 2015 Be Healthy and Active Photos





**Time for Kids**

# Hip hop workshop inspires youth



Ben Porter from Lyrical Equations teaches students about hip hop culture last week.

More than 50 children took part in hip hop workshops at Rossmore and Broadbeach on Wednesday and Thursday.

The workshops were staged by Ben Porter and Josh Mays of Lyrical Equations from Brisbane's north.

Mr Mays engaged the children in the basics of freestyling while Mr Porter taught them about rapping and the four pillars of becoming



Variana Gilme, 11, Sheridan Wilson, 13, Miguel Dandy, 15, and Eiana Brook, 13, all enjoyed taking part in the freestyling lessons during the hip hop workshop.



Bryce Harris and Daniel Collington both 17 enjoyed writing rap verses at the workshop.



Stella Buchanan, 13, and Elghan Gomez, 11, work on their rap at the hip hop workshop held at The Centre.

an MC (master of ceremonies). Attendees got to come up with their own stage names before being taught song structure and writing their own song.

Molly Macken, 14, said she and her friend Brianna Lancaster were keen to be involved with the workshop because they both studied music.

"We saw it online and we thought it might be a bit of fun and something we might enjoy as we both enjoy hip hop and lyrical writing," she said.

"It's something we haven't done before, it's

been good, a new experience."

Mr Porter said his workshops aimed to inspire youth to pursue the creative arts.

"We run sequential learning programs using creative arts as a way of re-engaging disengaged disadvantaged youth, but also with our engaged youth we like to encourage career pathways within the creative industries, choosing a profession within the creative industries," he said.

"That might be singing, dancing, acting, painting, drawing, performing, radio, televi-



Brianna Lancaster, 17, and Molly Macken, 14, enjoyed their time at the hip hop workshop.

sion, graphic design, fashion design, the list goes on.

"Hip hop is the focus as obviously the elements of hip hop culture, rapping, breakdancing, graffiti and also producing or DJing."

"They absolutely love it, generally speaking in Queensland there is still not enough access to music culture and arts and when you come to regional areas it's even more needed and it's even more well needed."

The workshop was part of the Screen Wise content for Healthy and Active program.





## Sailing delights at Wyaralong Dam

It was mostly smooth sailing as a group of keen first-time sailors headed out on the water for a disability sailing session at Wyaralong Dam last Wednesday.

About 50 people took part in the session, part of council's Be Healthy and Active Program, including clients from Beaudesert Rural Lifestyle Options Association (RLOA), Beaudesert and Auncare and their carers.

The delight was clear on their faces as they learned new skills and tested their limits on the water, taking turns at handling the tiller and the sails and tacking back to shore.

Beaudesert RLOA client Nathaniel Turner, 21, told the *Times* he felt good after his first sailing experience.

"I really liked how peaceful it was - sailing is really nice and peaceful," he said.

"It was my first time and I was scared at first, thinking 'oh my gosh what's going to happen' but then I did it and it was good."

RLOA support worker Wayne Harrison-Jones said he was impressed with the way Mr Turner and other clients handled the task.

"Nathaniel picked it up really well and he was on the tiller all the way back and even tacked four or five times back to shore," he said.

Participants enjoyed a barbecue lunch, played games and spent time with their friends between sailing sessions.

Mt Alford based instructor Jono Goss will lead a second disability sailing session as part of the Be Healthy and Active program today (Wednesday) from 10am to 3pm at Wyaralong Dam.

For more information phone Jono on 0428 868 169.



Rural Lifestyle Options Association Beaudesert client Devin Reilly strikes a pose as he sails with his friends at Wyaralong Dam.



Rural Lifestyle Options Beaudesert client Nathaniel Turner takes the tiller in the sailing boat at Wyaralong Dam.

#### **4. INFRASTRUCTURE SERVICES**

##### **4.1 Proposed Permanent Road Closure, O'Reilly - Application 2015/002870**

**Executive Officer:** Director Infrastructure Services

**Item Author:** Director Infrastructure Services

**File Reference:** RMRR15/00004; 28/05/001; L8 RP826101; Lot10 SPI72405; SI 39997

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#### **Executive Summary**

The Department of Natural Resources and Mines has requested Council's views on an application for the permanent road closure adjoining Lot 8 on RP826101 and Lot 10 on SP172405, Locality of O'Reilly, Parish of Roberts.

#### **Previous Council Considerations / Resolutions**

Ordinary Meeting held on 9 September 2008, Item 8.6 - It was recommended that in regard to the request from the Department of Natural Resources and Water, Council recommend the option of closing the area of road on which the water tanks are located and its inclusion into the National Park. The recommendation was adopted.

#### **REPORT**

The Department of Natural Resources and Mines has requested Council's views on an application for the proposed permanent road closure of an area of approximately 545m<sup>2</sup>, 1480m<sup>2</sup>, 43m<sup>2</sup>, 56m<sup>2</sup> and 1390m<sup>2</sup> (with a total approximate area of 3,514m<sup>2</sup>), Locality of O'Reilly and Parish of Roberts.

A previous application over the area identified in this application was considered by Council previously; this previous application has been closed with the new application (Application 2015/002870) over a slightly smaller area of road proposed to be permanently closed.

The applicant advises that the proposed closure would enable infrastructure, including building, as well as a section of botanic gardens which currently encroach on to the road reserve to be wholly contained within the adjoining freehold land.

Council has no infrastructure within the identified section of road reserve, and there are no impacts on any other lots or the road reserve. It is note-worthy that the proposed areas of road to be closed forms part of constructed, as well as unconstructed, sections of Lamington National Park Road.

Subsequently, it is proposed that Council should offer no objection to the permanent road closure.

## Strategic Implications

### *Community Plan*

Theme: Accessible and Serviced Region  
 Outcome: A well-maintained road network that meets community needs  
 Priority: Maintaining and upgrading the existing State and local road network

### *Corporate Plan / Operational Plan*

Accessible and Serviced Region - Strategy 2  
 Promote a sustainable infrastructure network which provides adequate accessibility across the region.

### *Budget Implications*

Not Applicable.

### *Legal / Statutory Implications*

#### *Local Government Act 2009*

### *Risks*

#### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA2 - Infrastructure planning and delivery failing to meet agreed minimum service levels and / or duty of care.

#### Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Workplace Health & Safety  Not Applicable.	Catastrophic	Possible	Extreme	Not Applicable	High
Legal Compliance and Liability  Failure to meet Council's legislative requirements	Catastrophic	Possible	Extreme	Design and Construction Manual; 10 year Capital Works Program; Planning Scheme	High

**Conclusion**

There is sufficient ground for Council to offer no objection to the application for proposed permanent road closure adjoining Lot 8 on RP826101 and Lot 10 on SP172405.

**Consultation**

Manager Works  
Design Engineer  
Manager Property and Operations

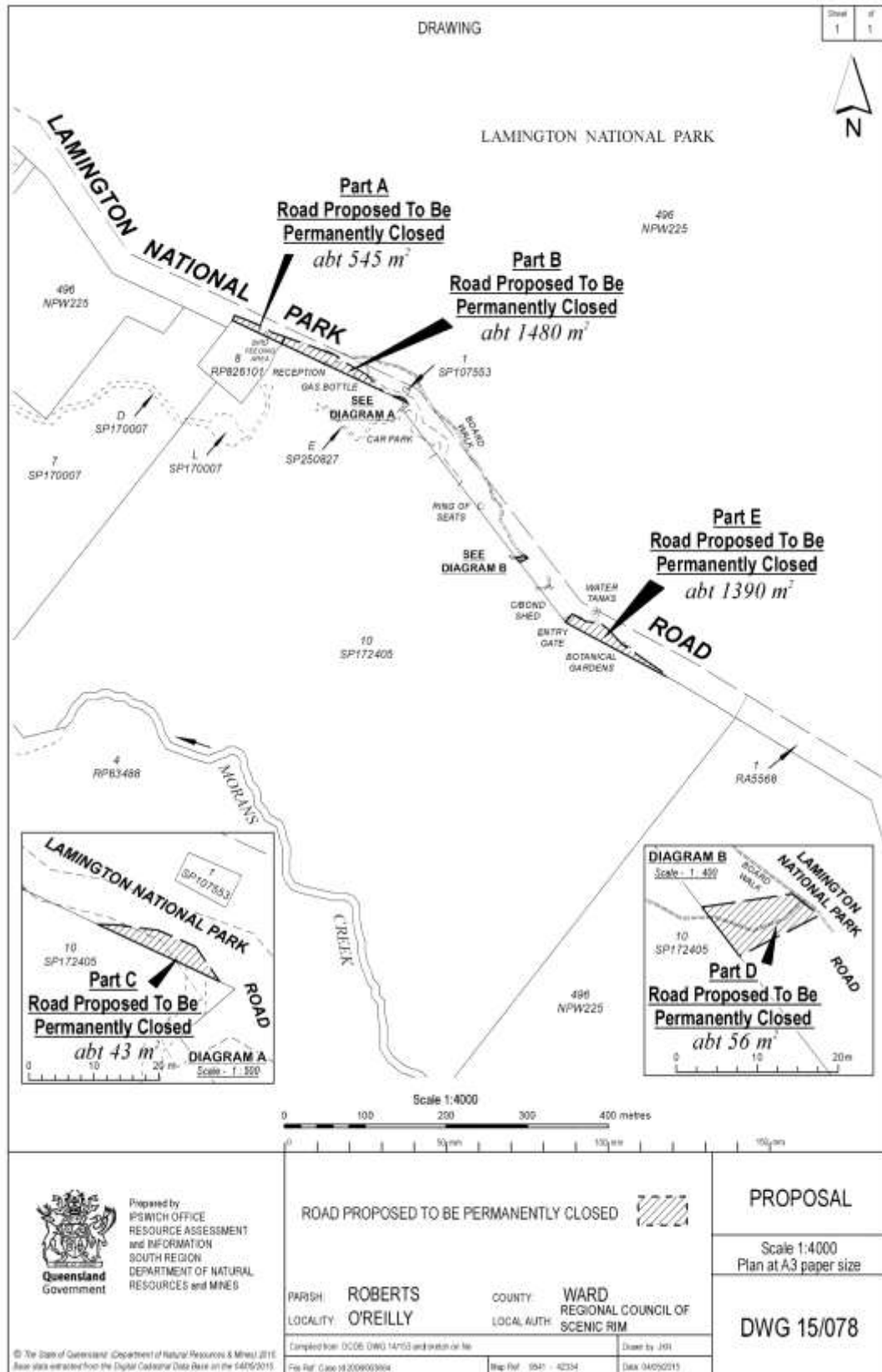
**Director's Recommendation**

That Council advise the Department of Natural Resources and Mines that Council has no objection to the application for a proposed permanent road closure adjoining Lot 8 on RP826101 and Lot 10 on SP172405, Locality of O'Reilly, Parish of Roberts.

**Attachments**

1. Proposal Map, DWG15/078.
2. Locality Map.

Attachment 1 - Proposal Map, DWG15/078





Attachment 2 - Locality Plan



**4.2 Proposed Permanent Road Closure, Tamborine - Application 2015/002445****Executive Officer: Director Infrastructure Services****Item Author: Director Infrastructure Services****File Reference: RMRR15/00003; 28/05/001; L1SP268147; SI 40144; 40105**

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**Executive Summary**

The Department of Natural Resources and Mines has requested Council's views on an application for the permanent road closure adjoining Lot 1 on SP268147, Locality of Tamborine, Parish of Tamborine.

**Previous Council Considerations / Resolutions**

Corporate and Community Services Committee Meeting held on 15 February 2011, Item 4.2 – The Committee recommended that:

1. Council offer support for a reduced area of permanent road reserve closure adjoin Lot 1 RP175619 with the following limitation:
  - the road reserve on Leach Road be reduced to no less than 25 metres;
  - and the road closure area be reduced to end adjacent to the southern frontage boundary of Lot 2 RP32107.
2. Council provide a response to the Department of Environment and Resource Management detailing its conditional approval.

The recommendation was adopted at the Ordinary Meeting held on 22 February 2011.

**REPORT**

The Department of Natural Resources and Mines has requested Council's views on an application for the proposed permanent road closure of an area of 463m<sup>2</sup> adjoining Lot 1 on SP268147, Locality of Tamborine, Parish of Tamborine.

Previously an application for permanent road closure for an area approximately 15,700m<sup>2</sup> encompassing the above identified area was lodged with the former Department of Environment and Resource Management, in late 2010. Subsequently, the Department requested Council's views on the application and a response was provided as per Council's resolution of 22 February 2011. In March 2014, the Department advised Council that the application for the proposed permanent road closure had been finalised, with a Deed of Grant issued over Lot 1 on SP268147 which incorporated the area of road to be closed and the former Lot 1 on RP175619. The finalised area of road closed was reduced by an area of approximately 463m<sup>2</sup>, which is the site of the former livestock dip and the area proposed for permanent road closure in the current application with the Department of Natural Resources and Mines. The old dip structures and concrete which were demolished in September 1999 and buried with the contaminated soil on the site in the old dip race and in a purpose built pit and is therefore listed on the contaminated Land Register.

The applicant advises that the proposed use of the subject area, if the road closure is approved would be utilised for carparking. In addition, the applicant has requested a Standalone Deed of Grant over the area for closure rather than including it into adjoin freehold Lot 1 on SP268147, due to concerns the land contamination issues would negatively impact on the existing Lot 1 SP268147 land valuation. Consequently, the Department has requested Council's advice with regards to the proposed freehold parcel standalone Deed of Grant, and compliance with the Beaudesert Shire Planning Scheme parcel sizes for the Tamborine area. Although there is no specific lot size prescribed for lots located in a road reserve within the Beaudesert Shire Planning Scheme 2007, the minimum lot size in the Village Zone which adjoins the parcel to the south has a minimum lot size of 2,000m<sup>2</sup>.

Furthermore, it is note-worthy that a Development Permit for a Material Change of Use - Shopping Centre (Business Use) on Lot 1 SP268147 has approved by Council on 25 February 2015. Within the application, the contaminated area was proposed to be used for car parking purposes; however through the development application process the Department of Transport and Main Roads (as Beaudesert - Beenleigh Road is a state controlled road) specifically required the area to be excluded from the approval and it was recommended that if the land owner of Lot 1 SP 268147 wanted to use it for car parking purposes then the owner (of Lot 1 SP268147) should purchase the land.

Although Council has no infrastructure within the identified road reserve, and the proposed closure would have no adverse impact to Council's road network as the area forms part of a state controlled road; it is considered appropriate that the area be amalgamated with Lot 1 on SP268147 ensuring compliance to Council's requirement of minimum lot size in the Village Zone. Subsequently, it is proposed that Council should offer no objection to the permanent road closure, subject to the amalgamation of the area with Lot 1 on SP268147.

### **Strategic Implications**

#### *Community Plan*

Theme: Accessible and Serviced Region  
Outcome: A well-maintained road network that meets community needs  
Priority: Maintaining and upgrading the existing State and local road network

#### *Corporate Plan / Operational Plan*

Accessible and Serviced Region - Strategy 2  
Promote a sustainable infrastructure network which provides adequate accessibility across the region.

#### *Budget Implications*

Not Applicable.

#### *Legal / Statutory Implications*

*Local Government Act 2009*

#### *Risks*

Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA2 - Infrastructure planning and delivery failing to meet agreed minimum service levels and / or duty of care.

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Workplace Health & Safety  Not Applicable.	Catastrophic	Possible	Extreme	Not Applicable	High
Legal Compliance and Liability  Failure to meet Council's legislative requirements	Catastrophic	Possible	Extreme	Design and Construction Manual; 10 year Capital Works Program; Planning Scheme	High

**Conclusion**

There is sufficient ground for Council to offer no objection to the application for proposed permanent road closure adjoining Lot 1 on SP268147, provided the area is amalgamated with the adjoining lot, being Lot 1 on SP268147.

**Consultation**

Manager Works  
Design Engineer  
Manager Property and Operations  
Manager Planning

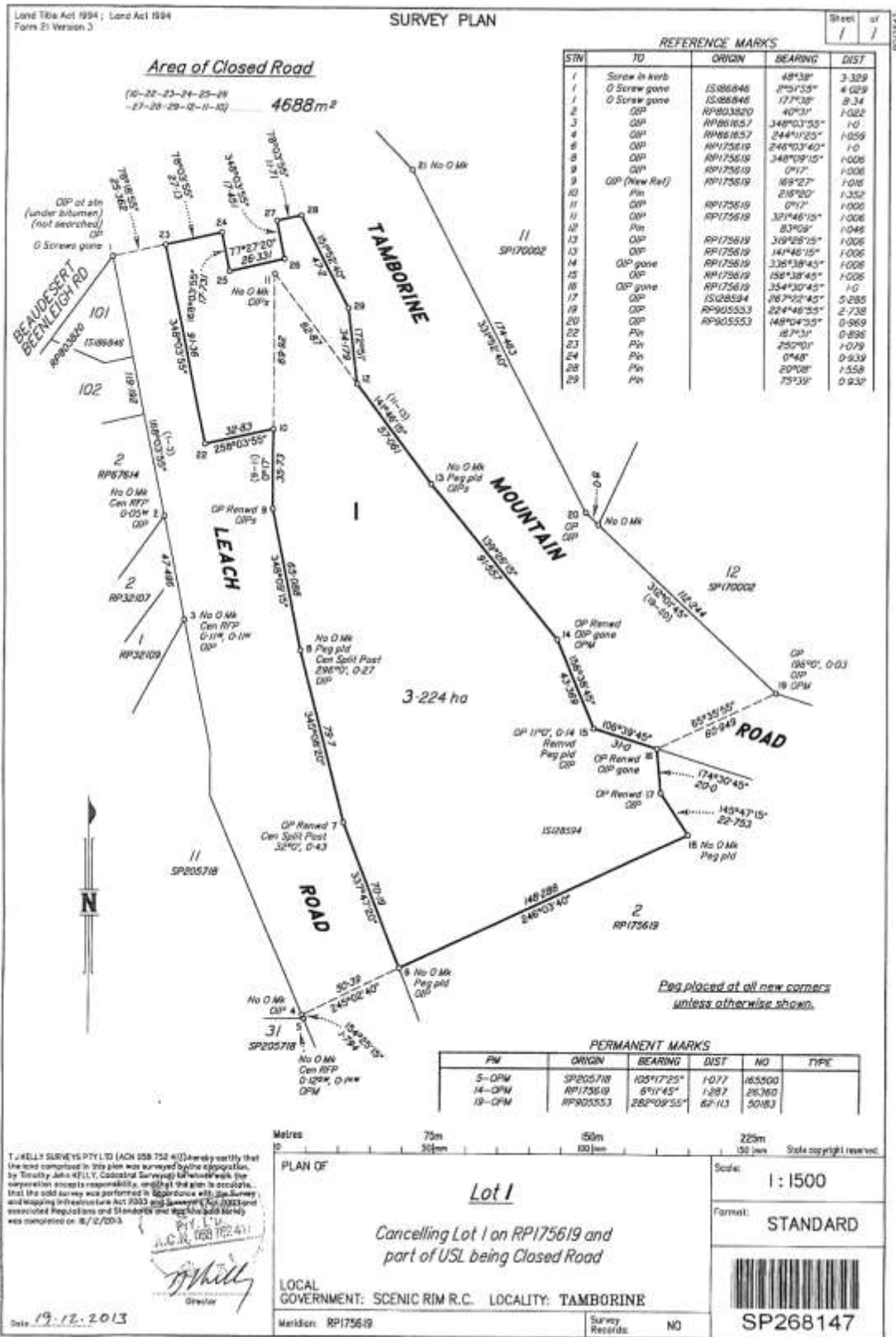
**Director's Recommendation**

That Council advise the Department of Natural Resources and Mines, that Council has provides no objection to the application for a proposed permanent road closure adjoining Lot 1 on SP268147, Locality of Tamborine, Parish of Tamborine, provided the area for closure is amalgamated with Lot 1 on SP268147.

**Attachments**

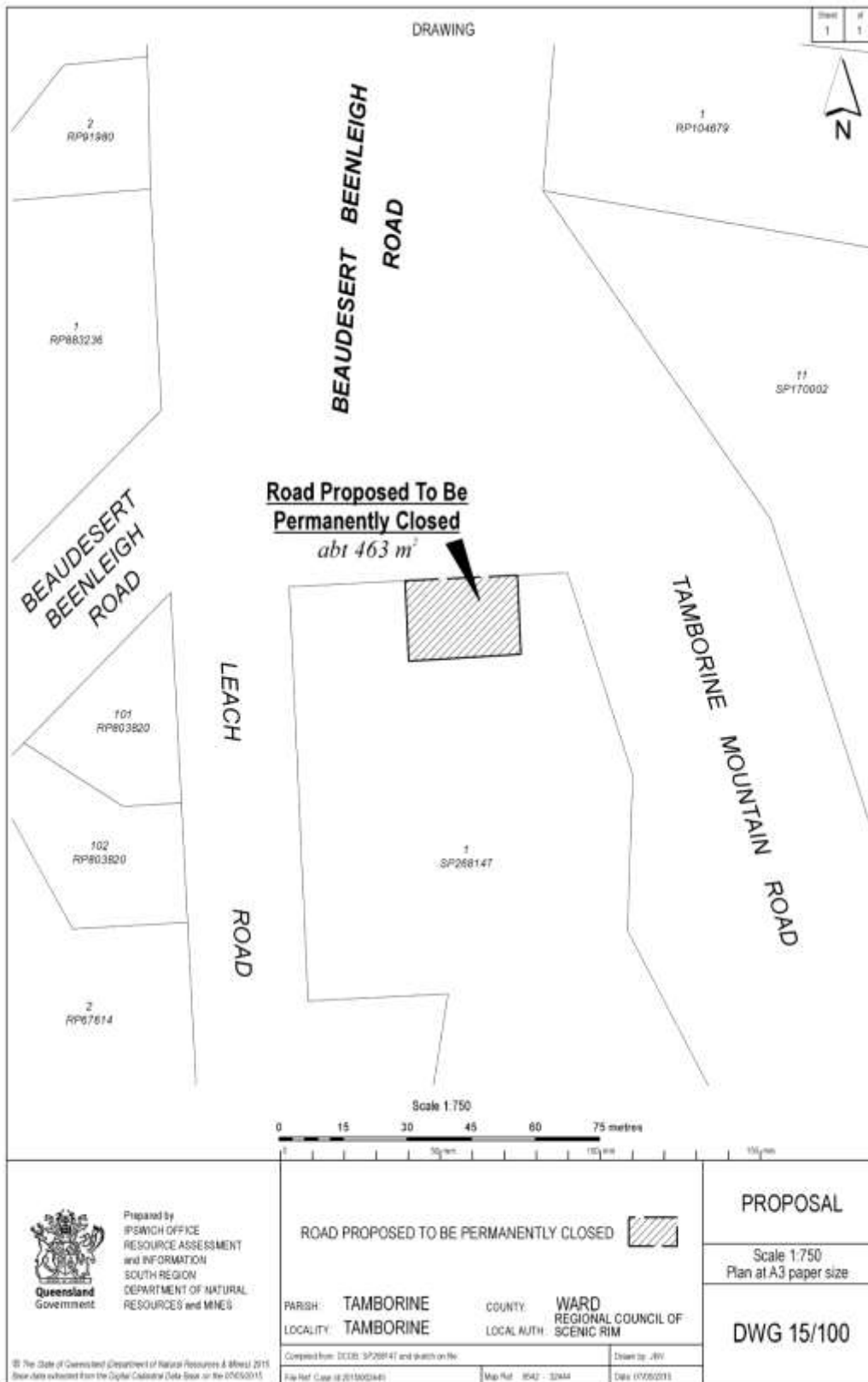
1. Extract of registered copy of SP268147.
2. Proposal Map, DWG15/100.
3. Locality Map.

Attachment 1 - Extract of registered copy of SP268147





Attachment 2 - Proposal Map, DWG15/100



Attachment 3 - Locality Map



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**4.3 Proposed Permanent Road Closure, Moogerah - Application 2015/002856****Executive Officer: Director Infrastructure Services****Item Author: Director Infrastructure Services****File Reference: RMRR15/00005; 28/05/001; L256 SP127884**

---

**Executive Summary**

The Department of Natural Resources and Mines has requested Council's views on an application for the permanent road closure adjoining Lot 256 on SP127884, Locality of Moogerah, Parish of Clumber.

**Previous Council Considerations / Resolutions**

Not Applicable.

**REPORT**

The Department of Natural Resources and Mines has requested Council's views on an application for the proposed permanent road closure of an area of 15,400m<sup>2</sup> adjoining Lot 256 on SP127884, Locality of Moogerah, Parish of Clumber.

The applicant advises that the proposed area of the subject road reserve, if the road closure is approved, would be amalgamated with the adjoining lot, Lot 256 on RP15158.

Council has no infrastructure within this road reserve, and there are no impacts on any other lots or the road reserve. Therefore, it is proposed that Council should offer no objection to the permanent road closure.

**Strategic Implications***Community Plan*

Theme: Accessible and Serviced Region

Outcome: A well-maintained road network that meets community needs

Priority: Maintaining and upgrading the existing State and local road network

*Corporate Plan / Operational Plan*

Accessible and Serviced Region - Strategy 2

Promote a sustainable infrastructure network which provides adequate accessibility across the region.

*Budget Implications*

Not Applicable.

*Legal / Statutory Implications*

*Local Government Act 2009*

*Risks*Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA2 - Infrastructure planning and delivery failing to meet agreed minimum service levels and / or duty of care.

Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment of risks</b>	<b>Residual Risk Rating</b>
Workplace Health & Safety  Not Applicable.	Catastrophic	Possible	Extreme	Not Applicable	High
Legal Compliance and Liability  Failure to meet Council's legislative requirements	Catastrophic	Possible	Extreme	Design and Construction Manual; 10 year Capital Works Program; Planning Scheme	High

**Conclusion**

There is sufficient ground for Council to offer no objection to the application for proposed permanent road closure adjoining Lot 256 on SP127884.

**Consultation**

Manager Works  
Design Engineer  
Manager Property and Operations

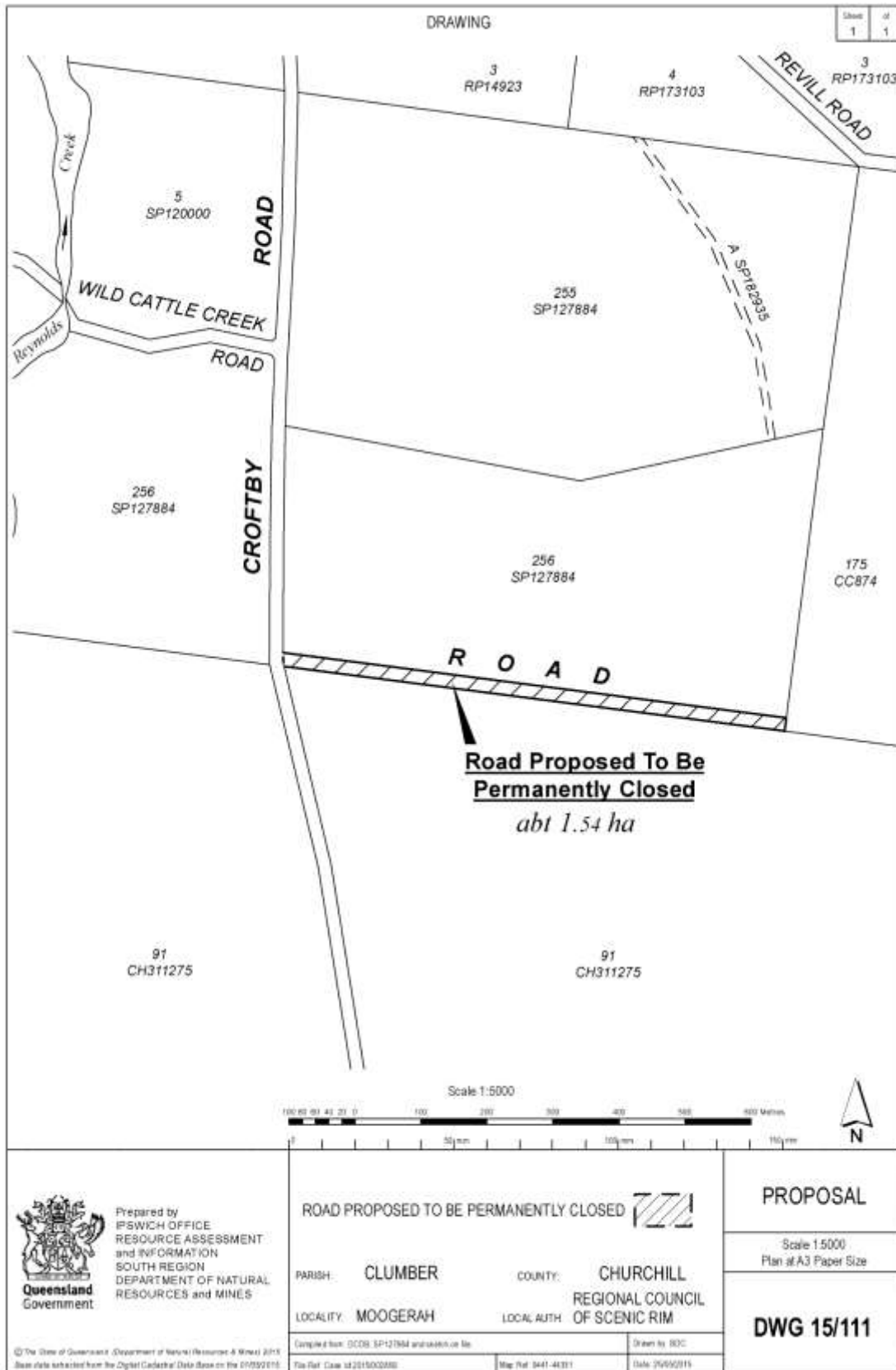
**Director's Recommendation**

That Council advise the Department of Natural Resources and Mines, that Council has provides no objection to the application for a proposed permanent road closure adjoining Lot 256 on SP127884, Locality of Moogerah, Parish of Clumber.

**Attachments**

1. Proposal Map, DWG15/111.
2. Locality Map.

Attachment 1 - Proposal Map, DWG15/111



Attachment 2 - Locality Map



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#### 4.4 Waste Reduction and Recycling Plan - "2025 Vision on Waste"

**Executive Officer:** Director Infrastructure Services

**Item Author:** Manager Property and Operations

**File Reference:** 04/09/014; 31/07/001

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#### **Executive Summary**

Council has developed a draft Waste Reduction and Recycling Plan - "2025 Vision on Waste".

#### **Previous Council Considerations / Resolutions**

Nil.

#### **REPORT**

While Council has been successful in improving service delivery outcomes in the waste area, the development of a waste strategy will enable the organisation to further refine its services and long term strategy.

The new plan is a regulatory requirement for Council under Part 2 Local Government strategic planning for waste (Regulations 121-130) of the *Waste Reduction and Recycling Act 2011* and fulfils a requirement of Council's 2014/15 Operational Plan.

#### **Strategic Implications**

##### *Community Plan*

Theme: Spectacular Scenery and Healthy Environment.

Outcome: Waste, energy and resources are sustainably managed.

Priority: Reducing resource consumption, lowering our carbon footprint and moving to renewable energy.

##### *Corporate Plan / Operational Plan*

##### Spectacular Scenery and Healthy Environment - Strategy 1

Ensure environmental considerations and sustainability principles are integrated into key decision-making processes, policies and procedures including future land use planning and infrastructure and organisational service delivery.

##### Spectacular Scenery and Healthy Environment - Strategy 5

Provide innovative waste reduction, recycling and management practices to minimise adverse effects of waste on the environment and impacts on the community.

##### Spectacular Scenery and Healthy Environment - Strategy 7

Recognise and manage the impacts of climate change and peak oil.

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*Budget Implications*

Not Applicable

*Legal / Statutory Implications*

Waste Reduction and Recycling Act 2011

*Risks*Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF6 - Failure to comply with statutory obligations and responsibilities.

CE2 - Failure to discharge regulatory responsibilities under legislation or local law.

CE8 - Failure to identify, plan, deliver and review appropriate community and cultural services and programs that align with community needs and expectations.

Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment of risks</b>	<b>Residual Risk Rating</b>
Legal Compliance and Liability  The Waste Reduction and Recycling Act 2011 requires Council to endorse a Waste Reduction and Recycling Plan.	Moderate	Likely	High	Corporate policies and procedures; Monitor legislation changes through subscription.	Medium
Legal Compliance and Liability  The Waste Reduction and Recycling Act 2011 requires Council to endorse a Waste Reduction and Recycling Plan.	Minor	Likely	Medium	Procedures and Policies; Current Licencing	Medium

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Environmental  The Waste Reduction and Recycling Act 2011 requires Council to endorse a Waste Reduction and Recycling Plan.	Minor	Possible	Medium	Strategic Documents; Monitoring and Review of planning documents; ongoing promotion of services.	Low

### Conclusion

The draft Waste Reduction and Recycling Plan, while a legislative requirement, will greatly assist Council in sustainable waste management as well as identify ongoing opportunities to meet community needs and expectations.

### Consultation

Nil

### Director's Recommendation

That Council endorse the Waste Reduction and Recycling Plan - "2025 Vision on Waste".

### Attachments

1. Draft Waste Reduction and Recycling Plan - "2025 Vision on Waste" (attached separately).



#### 4.5 Property Management Strategy

**Executive Officer:** Director Infrastructure Services

**Item Author:** Manager Property & Operations

**File Reference:** 04/09/012; 04/10/001

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#### Executive Summary

Council's Property Management Strategy has been reviewed and updated and is presented to Council for consideration.

#### Previous Council Considerations / Resolutions

Council previously adopted the Property Management Strategy in 2013.

#### REPORT

Council's Property Management Strategy has been reviewed and updated. This review ensures that Council's land bank is managed to realise Council's strategic goals and delivered in a format consistent with asset management principles and a consistent approach to implementation. The review fulfils the 2014/15 Operational Plan requirements that the strategy be reviewed and considered by Council.

The strategy identifies four key strategic areas for property management and identifies the need for delivering the following key outcomes:

- Managing leases and agreements associated with Council controlled land and property to maximise community benefit and to cater for the needs and aspirations of the community;
- Provide advice assistance to internal stakeholders to deliver operational outcomes, including valuation services, specialist consultations, plan sealing and acquisitions;
- Provide assistance and support on land and property issues to external stakeholders including public agencies, community groups and individuals;
- Manage Council land and property in a strategic manner to create an alternative revenue stream to Council.

#### Strategic Implications

##### *Community Plan*

Theme: Open and Responsive Government

Outcome: Government serves and supports the community

Priority: Understanding community expectations, delivering services that meet these and government leading by example

---

*Corporate Plan / Operational Plan*

## Relaxed Living and Rural Lifestyle - Strategy 2

Identify, plan and respond to the sport, recreation and leisure needs of our region by providing appropriate facilities and open space, and supporting a range of programs that will foster a healthy and active community.

*Budget Implications*

Not applicable.

*Legal / Statutory Implications*

Not applicable.

*Risks*Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA2 - Infrastructure planning and delivery failing to meet agreed minimum service levels and/or duty of care
- CE2 - Failure to discharge regulatory responsibilities under legislation or local law

Risk Assessment

<b>Category</b>	<b>Consequence</b>	<b>Likelihood</b>	<b>Inherent Risk Rating</b>	<b>Treatment of risks</b>	<b>Residual Risk Rating</b>
Workplace Health & Safety IA2  Fatality or significant irreversible disability.	Catastrophic	Possible	Extreme	Planning studies; 10 Year Capital Works Program; Core Asset Management Plan	High
Legal Compliance and Liability IA2  An event occurring outside Scenic Rim's insurance cover. Significant prosecution/fines for Scenic Rim & individuals.	Catastrophic	Possible	Extreme	Asset Management Planning and integration with Long Term Financial Plan and Local Government Infrastructure Plans; 10 Year Financial Plan	High

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Environmental CE2  Minor environmental damage such as remote temporary pollution.	Minor	Likely	Medium	Procedures and policies; Compliance inspections; CRMS	Medium
Reputation CE2  Minor local community concern manageable through good public relations.	Minor	Likely	Medium	Skill development and training; Delegations	Medium
Political CE2  Adverse (non-binding) recommendations made by the State Government or State Agency.	Minor	Likely	Medium	Skill development and training; Delegations	Medium
Legal Compliance and Liability CE2  Minor regulatory or contract breaches causing likely prosecution and minor fines.	Minor	Likely	Medium	Current licensing; Delegations; Authorisations; Compliance inspections; Enforcement manual.	Medium

### Conclusion

The review of the Property Management Strategy represent an opportunity for Council to reaffirm its position in relation to the key strategic outcomes identified and will allow for an implementation plan to be developed.

### Consultation

Not applicable.

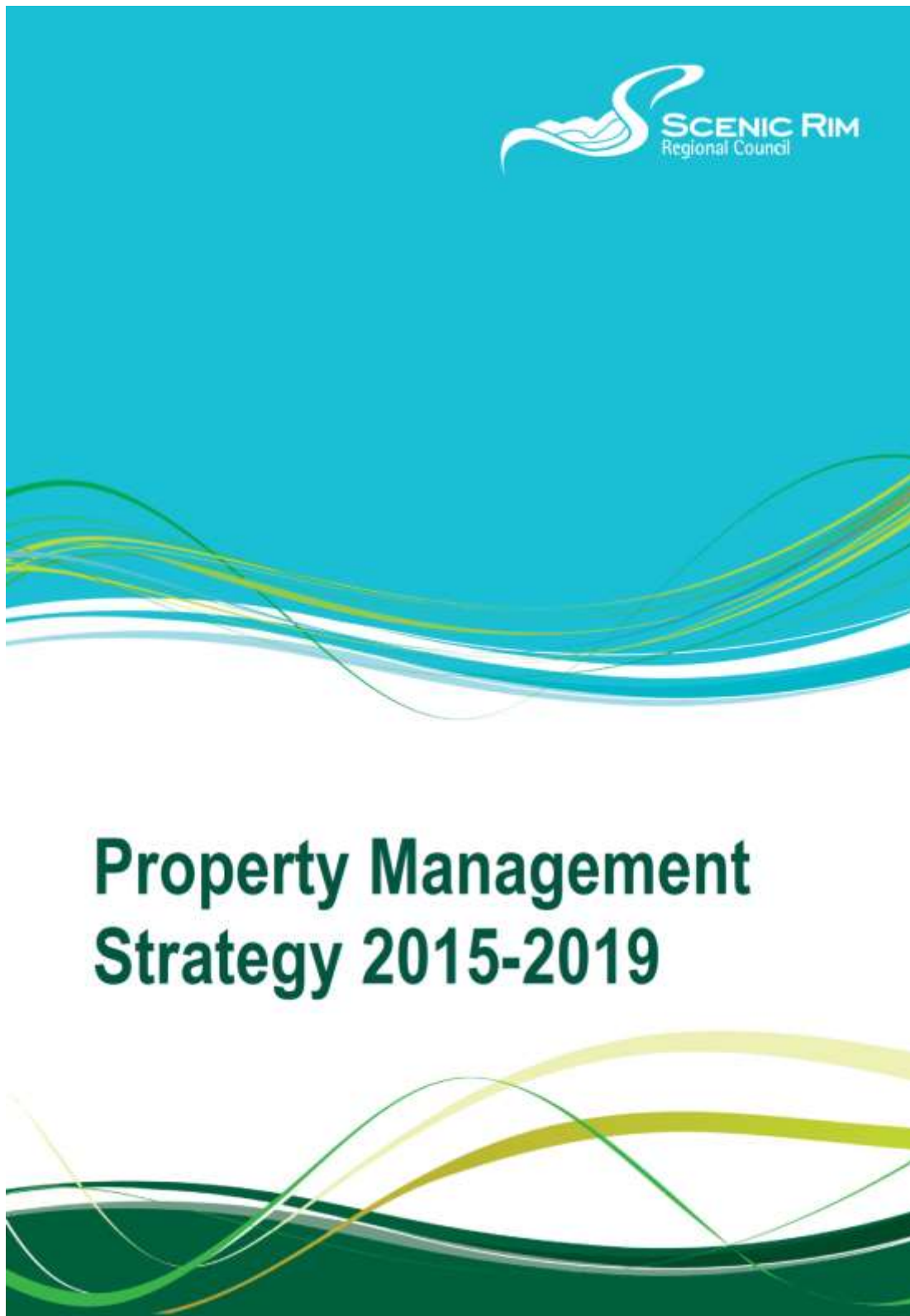
**Director's Recommendation**

That Council adopt the Property Management Strategy, reviewed June 2015.

**Attachments**

1. Property Management Strategy.

**Attachment 1 - Property Management Strategy**



## Version Control

Vers	Authorised	Date
1	Manager Property & Operations	January 2013
2	Manager Property & Operations	June 2015

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## Introduction

Council maintains an extensive property portfolio comprising operational and non-operational properties. In order to maintain an appropriate land bank, Council must review its strategies regularly to ensure it continues to manage the property portfolio effectively.

Council currently holds 580 parcels of open space that have been set aside for the community either by the State, where Council is Trustee, or by Council, in the case of freehold and leasehold land, which Council has the responsibility to manage. The purpose of community land is primarily for community use. Council is committed to ensuring that land set aside for the community is preserved for such community use in accordance with its obligations under the *Land Act 1994*, the *Local Government Act 2009*, *Local Government Regulation 2012* and relevant Local Laws.

This Strategy is to provide guiding principles and key strategic areas which influence all other plans, policies and strategies associated with the efficient and sustainable management of the property portfolio held by the Scenic Rim Regional Council.



## Strategy Context

This Strategy has been developed with consideration to the linkages with a range of strategic documents, legislation, guidelines and standards relating to Council's management of a property portfolio.

The below figure shows the interconnection of the Property Management Strategy with other existing documents of Council.

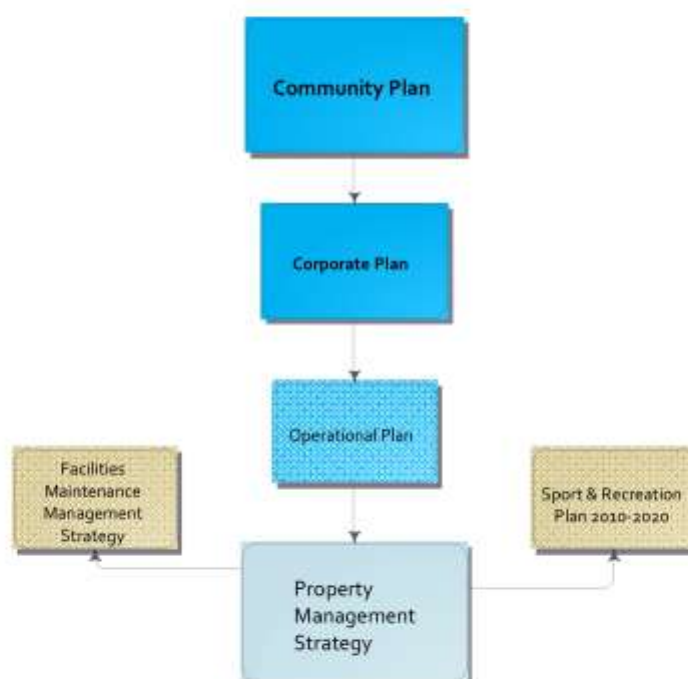


Figure 1. Strategy Plan linkages

## Corporate Strategy Documents

The Scenic Rim Community Plan 2011 – 2026 has been prepared following extensive consultation with the community. It is the overarching Plan for the future of the Scenic Rim Region in that it "provides a shared vision and plan for the region's future and will guide Council, other levels of government and community action on issues including the environment, economic development, social wellbeing, infrastructure and governance."

Themes in the Community Plan which focus on Spectacular Scenery and Healthy Environment, Open and Responsive Government and Relaxed Living and Rural Lifestyle are appropriate to this Strategy.

### Spectacular Scenery and Healthy Environment

The Community Plan states "The natural environment and rural landscape of the Scenic Rim is unique and our most reassured asset. Our residents, businesses and visitors are seeking to protect our environment and rural landscape from pressing threats and challenges of growth. The Scenic Rim community sees its productive and healthy natural environment as essential for our future lifestyle, wellbeing and prosperity."

Outcomes within this theme include: "Scenic views and vistas are protected; Natural assets are cared for and degraded areas restored."

### Open and Responsive Government

The Community Plan states "The Scenic Rim community expects ethical government and supports and represents the community. Residents want government to deliver affordable services efficiently and equitably. Government is expected to take a long term view and strike a balance between often competing interests. Communication, transparency and participation in decision making are highly important. Our communities value their self-reliance and look to government for leadership, firm but fair regulation and support for local initiatives."

Outcomes within this theme include: "Government serves and supports the community; Services are value for money and contribute to community wellbeing; Local community aspirations are respected."

### Relaxed Living and Rural Lifestyle

The Community Plan states "A diversity of housing in towns, villages and rural areas provides for relaxed living. Residents enjoy quality facilities and services and ready access to larger South East Queensland communities. The region's rural landscape, parks, waterways and spacious residential living support an active outdoor lifestyle. Our residents expect that future residential growth continues to make a positive contribution to our rural lifestyle."

Outcomes within this theme include: "The region's rural character and heritage is maintained; The region retains its landscape, open spaces and green corridors; Facilities and spaces are available and encourage outdoor recreation."

### Legislative Requirements

The *Local Government Act 2009* has been developed with the purpose to provide for "the way in which a local government is constituted and the nature and extent of its responsibilities and power; and a system of local government in Queensland that is accountable, effective, efficient and sustainable" The legislation provides a framework for land dealings for local authorities.

Other legislation governing Council's management of land include the *Acquisition of Land Act 1967*, the *Land Act 1994* and the *Land Title Act 1994*.

### Council Local Laws and Policies

*Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011*, has the purpose to "protect the health and safety of persons using local government controlled land, facilities, infrastructure and roads; and preserve features of the natural and built environment and other aspects of the amenity of local government controlled land, facilities, infrastructure and roads.

Council has adopted a Community Leasing Policy which facilitates community access to Council controlled land via leasing arrangements, as a Community Work on Council Land Policy which facilitates the delivery of community built infrastructure to service the needs of the region.

## Strategic Priority Areas

Strategic Priority Areas have been developed to address these needs.

The provision of a well managed property portfolio provides means for Council to achieve corporate outcomes and meet community requirements.

In order to ensure the ongoing provision of such a portfolio, it is necessary to manage the land bank through a variety of documents, including a Property Management Strategy which outlines the key Strategic Areas of focus.

This Strategy covers the Strategic Priority Areas of:

### Manage Leases and Agreements

- Manage leases and agreements associated with Council controlled land and property to maximise community benefit and to cater for the needs and aspirations of the community.

### Delivering Corporate & Internal Services

- Provide advice and assistance to internal stakeholders to deliver operational outcomes, including variation, specialist consultations, plan sealing and acquisitions.

### Delivering External & Community Services

- Provide assistance and support on land and property issues to external stakeholders including public agencies, community groups and individuals.

### Strategic Property Management

- Manage Council land and property in a strategic manner to ensure that properties held serve an effective purpose and to create an alternative revenue stream to Council.



## Strategic Priority Area 1: Manage Leases and Agreements

Manage leases and agreements associated with Council controlled land and property to maximise community benefit and to cater for the needs and aspirations of the community.

A large number of community leases are currently in place for a range of sporting and community purposes. The process provides community groups with an opportunity to provide a wide range of services and activities that deliver health and wellbeing community outcomes.

Council supports this by managing leasing requirements, facility and service provision and provides advice on leasing matters, including dispute resolution.

### Strategies

- 1.1 Ensure that community and sporting leases are developed and implemented to meet the needs of the community and sporting groups, delivering good outcomes for the community.
- 1.2 Manage relevant contracts and agreements for operational Council land, including swimming pools, camping grounds and other community facilities to ensure they achieve their objectives.
- 1.3 Manage and maintain Council controlled land not currently required for an operational purpose.

## Strategic Priority Area 2: Delivering Corporate and Internal Services

Provide advice and assistance to internal stakeholders to deliver operational outcomes, including valuation, specialist consultations, plan sealing and acquisitions.

A large number of local government functions require land to deliver essential services to the community. These include road corridors, parks & facilities, depots and natural areas. It is important that effective property management and support is provided internally to support these functions.

### Strategies

- 2.1 Provide a timeline and effective plan sealing process to compliment Council's development assessment function.
- 2.2 Provide an acquisition of land procedure to acquire land for Council requirements.
- 2.3 Provide effective services to internal stakeholders on all property related matters.

### Strategic Priority Area 3: Delivering External & Community Services

Provide assistance and support on land and property issues to external stakeholders including public agencies, community groups and individuals.

A large number of community groups and individuals access Council for information and assistance in relation to public land use. This includes advice on provision of public land and its potential use, as well as liaising with relevant public agencies to ensure public land is effectively managed.

#### Strategies

- 3.1 Maintain effective working relationships with relevant public agencies to ensure timeliness and efficiency in service delivery.
- 3.2 Provide advice and assistance to community groups and individuals on land and property issues

### Strategic Priority Area 4: Strategic Property Management

Manage Council land and property in a strategic manner to ensure that properties held serve an effective purpose and to create an alternative revenue stream to Council.

As Council holds an extensive land bank, opportunities arise to utilise this resource to maximise community benefit. Council currently holds land suitable for residential, commercial and industrial purposes. In addition, Council also has opportunities to rationalise its land bank where properties not needed for operational purposes are held.

#### Strategies

- 4.1 Review Council's Land and Property holdings to identify potential opportunities for disposal and/or development.
- 4.2 Regularly review opportunities for potential acquisition of land for entrepreneurial purposes.





#### 4.6 Asset Management Strategy

**Executive Officer:** Director Infrastructure Services

**Item Author:** Coordinator Asset Management

**File Reference:** 04/13/002; 04/14/003; 04/12/008; 04/12/009

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#### Executive Summary

Following a review of Council's Asset Management Policy, an Asset Management Strategy 2014 - 2018, CorePlus 2018, was developed. The Strategy aims to support the implementation of the current policy in order to guide the continuous improvement of Council's Asset Management practices.

#### Previous Council Considerations / Resolutions

Corporate and Community Services Committee Meeting held on 23 August 2011, Item 4.6 - The Committee recommended that Council adopt the amended Asset Management Policy (CM02.04CP); and Council adopt the Draft Asset Management Strategy as the strategic direction for the implementation of the revised Asset Management Policy. This recommendation was adopted at the Ordinary Meeting held on 30 August 2011.

#### REPORT

Council's draft Asset Management Strategy 2014 - 2018, CorePlus 2018, was developed in consultation with Council's Asset Management Steering Committee; with membership consisting of Council's Director Infrastructure Services, Director Regional Services, Chief Finance Officer, Manager Works and Coordinator Asset Management.

The Strategy aims to support the implementation of the current Asset Management Policy, which was reviewed and adopted by Council in August 2014, in order to guide the continuous improvement of Council's Asset Management practices.

The Strategy summarises the following:

- Council's legislated requirement for asset management;
- Links to Council's Corporate Plan;
- Council's Asset Management Policy and guiding principles;
- An overview of Council's Asset Management Steering Committee;
- The vision, mission, goals and objectives of the strategy; and
- Details of the improvement plan to the desired outcomes of the strategy.

The *Local Government Act 2009* places an emphasis on long term asset management planning, as well as financial sustainability. The Asset Management Strategy reaffirms Council's commitment to current and future financial viability, as well as service delivery and infrastructure through long-term planning.

## Strategic Implications

### *Community Plan*

Theme: Open and Responsive Government  
 Outcome: Government serves and supports the community  
 Priority: Delivering basic services need for community wellbeing and keeping them affordable.

### *Corporate Plan / Operational Plan*

Accessible and Serviced Region - Strategy 1  
 Apply asset management, financial and environmental sustainability principles as fundamental components of infrastructure planning and management.

### *Budget Implications*

Not Applicable.

### *Legal / Statutory Implications*

Not Applicable.

### *Risks*

#### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- IA2 - Infrastructure planning and delivery failing to meet agreed minimum service levels and / or duty of care.

#### Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Workplace Health & Safety  Not Applicable	Catastrophic	Possible	Extreme	Not Applicable	High
Legal Compliance and Liability  Failure to meet Council's legislative responsibility	Catastrophic	Possible	High	Asset Management Planning and integration with Long term financial Plan and Local Government Infrastructure Plans	High

**Conclusion**

The Asset Management Strategy 2014 - 2018, CorePlus2018, provides the basis for the continuous improvement of Council's asset management practices.

**Consultation**

Asset Management Steering Committee  
Councillor and Executive Workshop

**Director's Recommendation**

That Council adopt the Scenic Rim Regional Council Asset Management Strategy 2014 - 2018, CorePlus 2018, providing a strategic direction for the continuous improvement of Council's asset management practices.

**Attachments**

1. Scenic Rim Regional Council Asset Management Strategy 2014 - 2018.

Attachment 1 - Scenic Rim Regional Council Asset Management Strategy 2014 - 2018



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## INTRODUCTION

### ***Purpose of this Strategy***

Scenic Rim Regional Council adopted its first Asset Management (AM) Strategy in 2011. In 2014 Council's AM Policy was revised and this strategy aims to support the implementation of the current policy in order to guide the continuous improvement of Council's AM practices.



Figure 1 - The Continuous Improvement Process (IIMM, 2011)

### ***Scope***

This Strategy summarises the following:

- Council legislated requirements for asset management;
- Links to Council's Corporate Plan;
- Council's asset management policy and guiding principles;
- An overview of Council's Asset Management Steering Committee;
- The vision, mission, goals and objectives of this strategy; and
- Details of the improvement plan to deliver the desired outcomes of this strategy.

**Legislated Requirements**

The Local Government Act Part 3 (Financial Planning and Accountability) requires Council to have a long term asset management plan. The Local Government Regulation adds the following requirements (Section 167 Preparation of long-term asset management plan):

- (1) A local government must prepare and adopt a long-term asset management plan.
- (2) The long-term asset management plan continues in force for the period stated in the plan unless the local government adopts a new long-term asset management plan.
- (3) The period stated in the plan must be 10 years or more.

In addition, the long-term asset management plan is required to:

- (a) Provide for strategies to ensure the sustainable management of the assets mentioned in the local government's asset register and the infrastructure of the local government; and
- (b) State the estimated capital expenditure for renewing, upgrading and extending the assets for the period covered by the plan; and
- (c) Be part of, and consistent with, the long-term financial forecast.

**Corporate Plan**

The table below lists the priority areas and strategies related to the asset management system:

Organisational Sustainability	<p>Implement and maintain an integrated strategic planning framework across Council, which embeds performance, financial and asset management principles.</p> <p>Deliver quality customer focussed services while recognising the impact on the capacity of ratepayers to pay, and contain rate increases as much as practicable.</p> <p>Provide corporate business systems to drive effective and efficient delivery of services and infrastructure.</p> <p>Implement effective risk management and maintain contemporary business processes.</p> <p>Build effective leadership and management capabilities across the organisation, encourage teamwork and innovation.</p>
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## ***Asset Management System***

### **Asset Management Policy**

Scenic Rim Regional Council recognises that asset management is fundamental to achieving the community's vision for the region as identified in the Community Plan. Therefore Council will implement an appropriate asset management system consistent with ISO 55001:2014, *Asset Management - Management systems: Requirements*. The asset management system will enable the consistent and sustainable achievement of Council's asset management objectives.

### **Principles**

The following principles are adopted to ensure that Council's asset management objectives are achieved:

- Council's asset management system must be consistent with ISO 55001:2014, *Asset Management - Management systems: Requirements*, including the following elements:
  - asset management strategy
  - asset management objectives; and
  - infrastructure asset and service management plans;
- An asset management system improvement plan will be developed, which includes documentation of the role of the asset management system in supporting the achievement of Council's asset management objectives;
- Integration of the asset management system requirements into Council's business processes;
- Resources for the management of the asset management system will be made available;
- The importance of effective asset management and conformance to the asset management system requirements will be communicated to the community and internal stakeholders; and
- Relevant legislative requirements are taken into account in asset management.

*For further information, see Council's Asset Management Policy (Policy Number CM02.04CP), available at [www.scenicrim.qld.gov.au/policies](http://www.scenicrim.qld.gov.au/policies).*

### **Asset Management Steering Committee**

Council had established an Asset Management Steering Committee (AMSC), to oversee and guide asset management activities across the organisation. The function of the Asset Management Steering Committee is to ensure legislation/standards are adhered to and ensure AM is aligned with Corporate Strategy. The Steering Committee is responsible for approving budgetary strategy, changes to scope, time or budget, monitoring risks, quality and timelines.

The AMSC is chaired by the Director Infrastructure Services and consists of representatives from the Executive Team and Management Group. The steering committee will take an active role in facilitating the implementation of all improvement actions set out in this Strategy.



## ASSET MANAGEMENT OBJECTIVES

### ***Vision & Mission***

At Scenic Rim Regional Council effective asset management is an integral part of how we do business.

We recognise that effective asset management is fundamental to delivering sustainable services to our community. Our Asset Management Plan balances cost, risk and performance to achieve best value from our assets, both now and into the future.

We are systematically and consistently optimising our asset management practice across the organisation and our asset management system is consistent with the requirements of ISO 55001 Asset Management – Management Systems.

### ***Goals & Objectives***

Goals	Objectives
An ISO-55001 compliant Asset Management System	– Improve AM System
Making wise decisions using our Asset Management Plan	– Improve AM Plan/s
Effective AM is an integral part of how we do business	– Improve AM awareness and capability across Council – Integrate AM across Council

#### **An ISO 55001-compliant AM System**

- AM Policy review
- "SMART" AM Objectives
- Adopted and resourced AM Strategy & System Improvement Plan (integrated infrastructure strategies)
- Improved AM Plans ("CorePlus" maturity, integrated infrastructure planning)
- AM Leadership (AM Steering Committee, Executive Team, Council)
- AM evaluation & continuous improvement processes

#### **Making wise choices using our AMP**

- Integrated with other long term plans (Long Term Financial Forecast, Local Government Infrastructure Plan) and the annual budget
- Improved Level Of Service planning
- Improved confidence in key inputs & assumptions (data collection, information management)
- Role definition (AM governance, business processes & procedures)

#### **Effective AM is an integral part of how we do business.**

- Raised awareness, skills & experience across organisation
- Training (existing & new staff)
- Communication
- Greater buy-in from all stakeholders
- Innovation

**IMPROVEMENT PLAN*****Asset Management System Improvement Program***

Goals	Objectives	Tasks
An ISO-55001 compliant Asset Management System	Improve AM System	<ul style="list-style-type: none"> <li>- Update AM Policy</li> <li>- High-level AM Action Plans</li> <li>- Develop AM Governance Guidelines</li> <li>- Update AMSC Terms of Reference</li> <li>- Develop AM Roles &amp; Responsibilities Matrix</li> <li>- AM Audits/assessment/gap analysis</li> </ul>
Making wise decisions using our Asset Management Plan	Improve AM Plan/s	<ul style="list-style-type: none"> <li>- Add LOS reporting against performance targets to Annual Report</li> <li>- Roads AMP to report on costs for earlier intervention points</li> <li>- Asset/Service Demand Management Plan, including risk register</li> <li>- Develop demand forecasts based on high/medium/low growth scenarios for all AMPs</li> <li>- Asset Hierarchy (all assets)</li> <li>- Asset Identification Policy/Procedures</li> <li>- Condition Assessment Program</li> <li>- Data Management Policy &amp; Data Spec</li> <li>- Critical Assets Register</li> <li>- Critical Assets Risk Management Strategy</li> <li>- Measure asset/service utilisation</li> </ul>
Effective AM is an integral part of how we do business	Improve AM awareness and capability across Council	<ul style="list-style-type: none"> <li>- Provide AM training for new/existing staff</li> <li>- Provide AM information to staff</li> <li>- Include more AM information in the Annual Report</li> <li>- Ensure AM is referenced in corporate plans/strategies</li> </ul>
	Integrate AM across Council	<ul style="list-style-type: none"> <li>- Align AMPs, LTFF and LGIPs</li> <li>- Integrate corporate IT systems, including TechOne, Assetic, GIS and Reflect.</li> </ul>

**REVISION HISTORY****Table 1 - Revision History Details**

Document No.	Responsible Officer	Original Approval Date by Council	Revision No.	Revision Date
	Asset Management Coordinator		0A	10/09/2014

**4.7 Road Strategy 2015 - 2019****Executive Officer: Director Infrastructure Services****Item Author: Manager Works****File Reference: 04/12/008; 04/10/001; 04/14/008; 28/08/001**

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**Executive Summary**

A review of Council's Road Strategy has been undertaken, following the development of a Road Strategy Implementation Plan. The revised Strategy, Scenic Rim Regional Council Road Strategy 2015 -2019, provides direction in the management of Council's road network; while the Road Strategy Implementation Plan provides the framework for delivery of the Strategy.

**Previous Council Considerations / Resolutions**

Corporate and Community Services Committee Meeting held on 18 March 2014, Item 4.1 - The Committee recommended that Council adopt the Scenic Rim Regional Council Road Strategy to provide guiding principles and strategies for the efficient and sustainable management of the road network within the Scenic Rim region; and The Strategy be reviewed annually to ensure the Strategy response to the changing needs of the community. This recommendation was adopted at the Ordinary Meeting held on 25 March 2014.

**REPORT**

The Road Strategy 2015 - 2019 provides guiding principles and key strategic areas for an efficient and effective transport network, through provision of a road network within the Scenic Rim region. The Strategy continues to consider a range of strategic documents, legislation, guidelines and standards relating to Council's provision of roads.

The Strategy reflects the following Strategic Priority Areas:

- Community Service Levels
- Road Network Infrastructure
- Infrastructure Operation and Maintenance
- Land Use Planning
- Project Prioritisation
- Private Infrastructure in Road Reserve

A Road Strategy Implementation Plan has been developed; providing a framework for delivery of the Strategic Priority Areas through the achievements of activities within reportable timelines.

A schedule to the Road Strategy, the Implementation Plan outlines the organisation's contributions to realising the Road Strategy 2015 - 2019.

## Strategic Implications

### *Community Plan*

Theme: Accessible and Serviced Region  
Outcome: Investment in community infrastructure and level of service reflect the community's capacity and willingness to fund them  
Priority: Ensuring community infrastructure is appropriate for our environment, contributes to attractive and functional places, and serves multiple purposes

### *Corporate Plan / Operational Plan*

Accessible and Serviced Region - Statement of Intent  
Council will provide and advocate for infrastructure and services in accordance with the prioritised needs of our growing community.

### *Budget Implications*

Not Applicable.

### *Legal / Statutory Implications*

*Local Government Act 2009*  
*Local Law No.4 (Local Government Controlled Areas, Facilities and Roads) 2011*  
*Professional Engineers Act*  
*Sustainable Planning Act 2009*

### *Risks*

#### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- CF2 - Adoption of unrealistic corporate objectives that are beyond the financial resources of the organisation to deliver
- CF5 - Failure to identify and adequately communicate appropriate service levels

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation  Lack of strategic direction causing adversely impacting on Council's rapport with its community/ customers	Major	Almost certain	High	Integrated operational and budgetary planning processes; Core Asset Management Plans; the development and review of strategic organisational planning documents; regular and effective monitoring and review of strategic organisational planning documents;	Medium
Legal Compliance and Liability  Failure to comply with Council's legislative requirements.	Major	Unlikely	High	Integrated operational and budgetary planning processes; Core Asset Management Plans	Low

**Conclusion**

The Scenic Rim Regional Council Road Strategy, together with the Road Strategy Implementation Plan, provides the direction and framework for development and management of region's road network.

**Consultation**

Director Infrastructure Services  
Executive Team  
Councillor and Executive Workshop

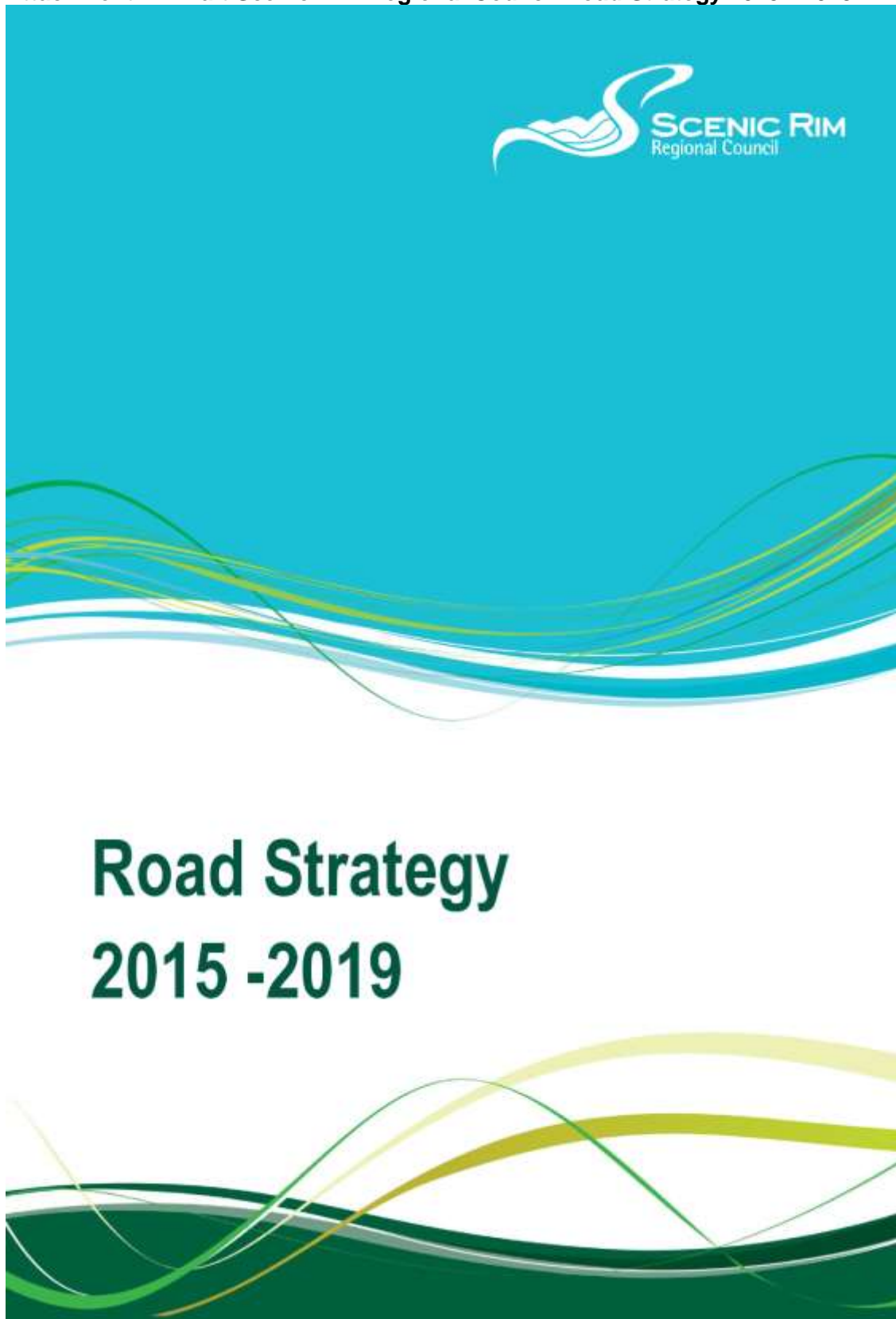
**Director's Recommendation**

That Council adopt the Scenic Rim Regional Council Road Strategy 2015 - 2019, and the associated Road Strategy Implementation Plan, to provide direction and framework for the provision of services associated with the region's road infrastructure assets.

**Attachments**

1. Draft Scenic Rim Regional Council Road Strategy 2015 - 2019.
2. Draft Scenic Rim Regional Council Road Strategy Implementation Plan (attached separately).

Attachment 1 - Draft Scenic Rim Regional Council Road Strategy 2015 - 2019



## Version Control

Vers	Authored	Date
1	Manager Technical Services	30 November 2013
2	Manager Works	1 June 2015

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## Introduction

Council maintains an extensive road network of sealed and unsealed roads. In order to provide a safe and efficient network Council must review its strategies regularly to ensure it continues to manage the network effectively.

Council provides a road network of 1,810kms, which consists of 956kms of sealed roads, 847kms of unsealed roads and a small amount of unpaved roads. Through a variety of policies, plans, and strategies this infrastructure is managed to ensure maximum life, of the various components of the road, is achieved, at minimal cost to the community.

This Strategy is to provide guiding principles and key strategic areas which influence all other plans, policies and strategies associated with the efficient and sustainable management of the road network within the Scenic Rim Region.

## Strategy Context

This Strategy has been developed with consideration to the linkages with a range of strategic documents, legislation, guidelines and standards relating to Council's provision of road network.

The below figure shows the interconnection of the Road Strategy with other existing documents of Council.

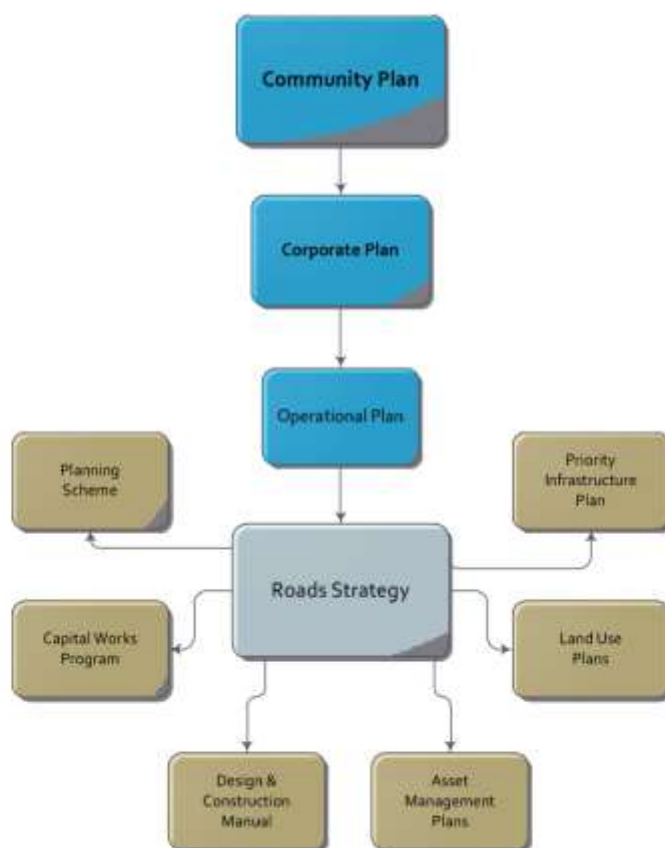


Figure 1. Strategy Plan linkages

## Corporate Strategy Documents

The Scenic Rim Community Plan 2011 – 2026 has been prepared following extensive consultation with the community. It is the overarching Plan for the future of the Scenic Rim Region in that it “provides a shared vision and plan for the region’s future and will guide Council, other levels of government and community action on issues including the environment, economic development, social well being, infrastructure and governance.”

A theme in the Community Plan which focuses on Accessible and Serviced Region is appropriate to this Strategy. One of the outcomes in this theme is “Infrastructure and services keep pace with growth and changing needs and are compatible with our environment”.

The Corporate Plan Statement of Intent for Accessible and Serviced Region states “Council will provide and advocate for infrastructure and services in accordance with the prioritised needs of our growing community”. This Strategy must respond to assessment of the prioritised needs of the community. A Prioritisation Model is essential to assist in the development of project priorities.

## Legislative Requirements

The *Local Government Act 2009* has been developed with the purpose to provide for “the way in which a local government is constituted and the nature and extent of its responsibilities and power; and a system of local government in Queensland that is accountable, effective, efficient and sustainable”

As defined in *Chapter 3 Part 3 of the Local Government Act 2009*, a road is “an area of land that is dedicated to public use as a road; or an area of land that – is developed for, or has as one of its main uses, the driving or riding of motor vehicles; and is open to, or used by, the public; or a footpath or bicycle path; or a bridge, culvert, ford, tunnel or viaduct.”

The Act outlines the control of roads by Council, the ability to acquire land for a road, closure of roads, how Council may categorise roads, and unauthorised works on roads, amongst other items associated with roads.

In addition to the above State legislation there may be applicable legal or policy requirements under the common law, local government planning schemes, local laws and/or road and transport guidelines and codes.





## Council Local Laws and Policies

*Local Law No. 4 (Local Government Controlled Areas, Facilities and Roads) 2011*, has the purpose to "protect the health and safety of persons using local government controlled land, facilities, infrastructure and roads; and preserve features of the natural and built environment and other aspects of the amenity of local government controlled land, facilities, infrastructure and roads." The Local Law achieves this by regulating access to roads, and prohibiting or restricting certain activities.

Further to *Local Law No. 4*, a number of Subordinate Local Laws are relevant to road use, these include *Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011*, *Subordinate Local Law No. 1.2 (Commercial Use of Local Government Controlled Areas and Roads) 2011*, *Subordinate Local Law No. 1.7 (Gates and Grids) 2011*, *Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011*, *Subordinate Local Law No. 1.15 (Carrying Out Works on a Road or Interfering with a Road or its Operation) 2011*, *Subordinate Local Law 4 No. (Local Government Controlled Areas, Facilities and Roads) 2011*.

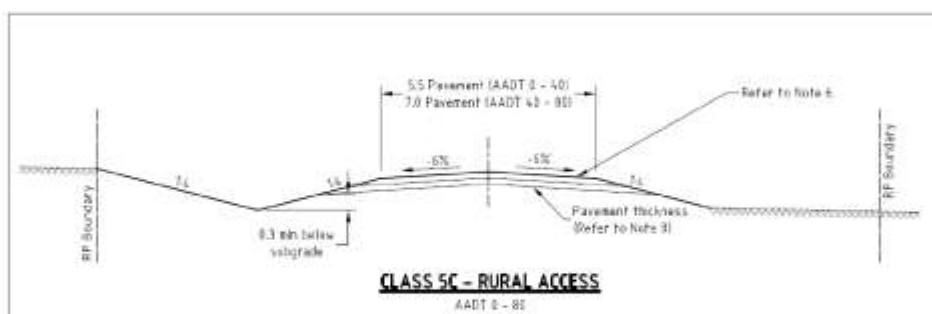
Council has adopted a policy on the Provision of Road Network, which outlines Council's position on a number of areas such as extensions to road network, road and street construction standards, road and street maintenance standards, signage and traffic control devices, stormwater infrastructure in road reserves, vehicles parking within road reserves, vegetation within road reserves, private access entrances, utility services within a road reserve, and works within a road reserve.

Council also has an adopted Road Closure Policy which outlines the Council's position on temporary road closures for special events, temporary or permanent road reserve closures, and road closures by local government (permanent or temporary).

## Guidelines and Standards

The Austroads Guidelines are the standards used by Council for the design and management of the road network. Complementing the Austroads Guidelines, are ARRB (Australian Road Research Board) Guidelines and Council's Design and Construction Manual.

New roads are required to be designed and constructed in accordance with these standards and guidelines to ensure the community receives a safe and efficient network to current standards.



Notwithstanding the above technical documents, Registered Professional Engineers (Qld) assume full legal responsibility for all designs. This is a State legislative requirement, under the *Professional Engineers Act*.

## Disaster Management

Management of stormwater from roads is controlled by stormwater drainage systems, to minimise the impact of runoff to both Council infrastructure and private property. Generally road infrastructure can only be provided to higher frequency events. The road network will not be available for use during lower frequency events such as natural disasters.

Recovery of the road network following natural disasters is prioritised based on community needs and levels of service. At times, due to funding restrictions, some of the road network may function at a lower level of service for a period of time.

The Natural Disaster Relief and Recovery Arrangements (NDRRA) are a joint funding initiative of the Commonwealth and State Governments to provide disaster relief and recovery payments for infrastructure restoration to help communities recover from the effect of natural disasters.

Following a declared disaster event, there is a period of emergent works whereby Council will rectify the priority areas of the infrastructure network to ensure the immediate safety and connectivity of the community. The remainder of the work to restore the road network to its previous level of function is completed in the restoration period, whereby Council assesses the damage, and submits proposals for approval under NDRRA Guidelines. Once approved, Council (or its contractors) complete the restoration of the network.



## Town Planning

The preparation of the Region's Planning Scheme is an opportunity to promote the importance of a sustainable road network through land use planning.

Efficient land use planning must consider suitable network connectivity between different land uses, for now and into the future. Natural features such as ridges and gullies should be considered in the development and road network planning.

Development assessment plays a significant part in the process to ensure suitable alignment of roads. Pre-lodgement discussions with applicants (and their consultants) regarding subdivision layouts, are an opportunity to reinforce the road network layout of major and minor networks.

Conditions of development application approvals allow for the designers to achieve efficient development in terms of sustainable road networks.

## Priority Infrastructure Plans

In accordance with the *Sustainable Planning Act 2009*, Council has developed Priority Infrastructure Plans (PIPs). A PIP is a plan for local government trunk infrastructure to service urban growth over a 15 year period. It provides a basis to understand upgrades, or potential trunk infrastructure, to support anticipated growth; and when it will be required.

The PIPs identify desired standards of service for the transport network. Infrastructure plans have been developed for some of the urban areas in the region.

This Strategy has the opportunity to inform the revision of the PIPs in regards to road network requirements for new development areas and the capacity of existing networks.



## Asset Management Plans

Council has developed Asset Management Plans for all of the major infrastructure classes it manages. The Asset Management Plans underpin Council's approach to managing community assets, with the purpose of providing a strategic view of Council's assets in a way that promotes sustainable service provision. This is achieved by assessing the long term asset related funding requirements (demand) against proposed spending levels (expenditure). An overall funding shortfall in the planning period suggests service provision is not sustainable in the longer term, and appropriate action must be taken to reduce and ultimately close the gap.

The Roads Asset Management Plan (AMP) addresses the assets of sealed road pavements and surfaces, unsealed road pavements, and concrete kerb and channel.

The Roads AMP indicates the existing road asset base is not being renewed at the same rate at which it is degrading. This means that the current funding level does not match the demand in this asset class, and Council will determine through this strategy how to address this issue.

Increased funding of the asset class may be difficult to achieve, due to decreases in available grant money from both a Federal and State level which may have provided adequate funding in the past, as well as limitations on available funds through rate revenue and community affordability.

Council must continue to examine its operations and maintenance practices, as well as explore options to increase the life of the asset, and overall improvements to the whole of life costs.

Additionally, the level of service provided on the different classes of road requires review to further refine the demand for expenditure and renewal on different road classes.



## Strategic Priority Areas

Strategic Priority Areas have been developed to address these needs.

The provision of a safe road network provides a link for visitors and residents to commute throughout the Scenic Rim Region.

In order to ensure the ongoing provision of such a network for all road users, it is necessary to manage the road network through a variety of documents, including a Road Strategy which outlines the key Strategic Areas of focus.

This Strategy covers the Strategic Priority Areas of:

### Community Service Levels

- Ensure the road network provides a level of service that meets the needs of the community.

### Road Network Infrastructure

- Provide a network of roads to service the range of needs of the community throughout the region in a sustainable manner.

### Infrastructure Operation and Maintenance

- Ensure the constructed infrastructure operates in an efficient and effective manner to meet the service level expected of the infrastructure over the life of the asset.

### Land Use Planning

- Ensure land use planning delivers development that has a focus on sustainable and efficient road networks.

### Project Prioritisation

- Ensure renewal, upgrades and new road infrastructure projects are prioritised according to a risk mitigation approach.

### Private and Utility Infrastructure in Road Reserve

- Ensure the installation of private and utility infrastructure in road reserves does not compromise the function and safety of the road.





## Strategic Priority Area 1: Community Service Levels

Ensure the road network provides a level of service that meets the needs of the community.

Community service levels must be established through defining the objectives which the road infrastructure must achieve and to link the design standards to these service levels.

Austrroads and ARRB provide guidelines on the assessment of the road infrastructure; and the Design and Construction Manual quantifies the design criteria, basis on the industry risk levels.

### Strategies

- 1.1 Align levels of service with the road hierarchy to identify minimum acceptable service standards and desired service standards, for roads across the region.
- 1.2 Roads which meet the minimum acceptable service standard, and have a low crash history, are to be rehabilitated on current alignment and with the same seal width.
- 1.3 Roads which are required to meet the desired service standard are to be reconstructed to current standards based on their hierarchy.
- 1.4 New and reconstructed roads are designed and constructed in accordance with current industry and Council standards, as outlined in Council's Design and Construction Manual and Standard Drawings.

## Strategic Priority Area 2: Road Network Infrastructure

Provide a network of roads to service the range of needs of the community throughout the region in a sustainable manner.

The provision of roads to service the demand of the road users is essential to ensure the sustainability of the road network. Whilst there may be a desire to bitumen seal every road within the region, this is not a sustainable option for a responsible asset owner to maintain and renew, given the funding levels and the communities ability to pay.

As such, roads are classified according to their use, and the associated functional class within a hierarchical approach. Each hierarchy class has a level of service to which Council aims to maintain the road. The class is based on the road function, while the level of service is determined by the design parameters such as pavement surface, width of road and ongoing life cycle needs.



New roads donated to Council through private development are required to be constructed to the relevant hierarchical class, which is determined based on the assessed function of the road.

There are a number of gazetted road reserves in the region which do not currently have Council maintained infrastructure within them. Council will not build roads in these road reserves; however will consider a request for the extension of the road network, and the subsequent construction of the road by the applicant, to Council standards. The road would then be added to Councils' Asset Register, and maintained by Council. Roads within road reserve that are not on the Register are not considered Council assets, and will not be maintained by Council.

Due to natural topography, some roads have in the past been constructed outside of the road reserve, or 'off alignment'. When Council becomes aware of these roads, consideration is given to realign the road, or to apply for a road closure and opening to ensure the infrastructure is within the reserve.

From time to time, when designing for renewal of a road, it may become apparent that to ensure a safe road network, the alignment of the road is required to change. This may be required to improve the safety of a corner, to realign an approach to a bridge, or for other safety reasons. In these cases, Council engages with the property owner to acquire the required section of land for road reserve.

Council is committed to working towards the best appropriate practice in asset management. An Asset Management Plan has been developed for the road network, which identifies a significant gap between the renewal requirements and the available funding for this asset class. One of the principles Council aims to achieve is to

determine and document the intervention point in the condition of a road where it is most beneficial to renew the asset. Intervening too early may result in the asset being renewed before it is required, and intervening too late may result in a higher expense to renew the asset. This is the result of the asset generally remaining in an acceptable condition for much of its life, but quickly deteriorating once it reaches a certain point, as demonstrated in Figure 2.

Generally, this intervention point can be associated with a condition rating of the road. Condition ratings are from zero to ten, with zero being a new road, and ten being an unusable road. Council currently aims to renew the road once it has reached condition rating number eight, with the aim of keeping the majority of assets within the range of four to eight when maintaining the roads (Figure 3). Renewal of a road pavement and seal will usually bring the condition back to zero.

The consumption of road is recognised financially through the use of depreciation expense which is based on condition rating. In acknowledgment of this process, it is important that the road conditions do not deteriorate beyond a reasonable condition level. If this is allowed to occur, the amount of depreciation expense significantly increases, and ultimately affects the operating surplus and therefore financial sustainability.

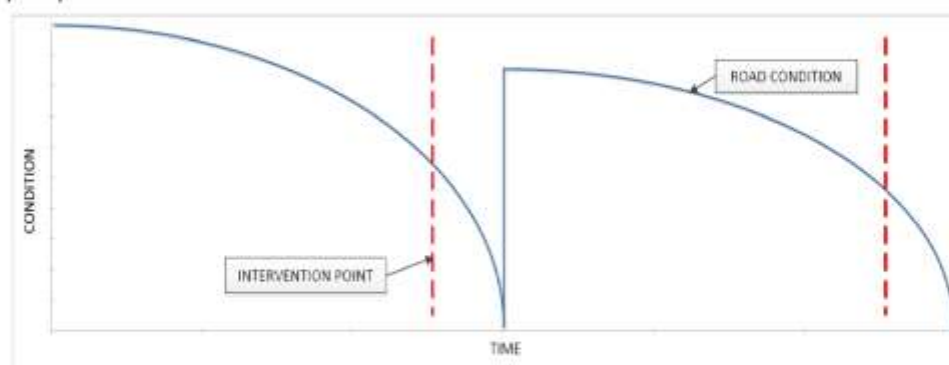


Figure 2. Road Asset Renewal / Rehabilitation Optimisation on the Condition Degradation Curve

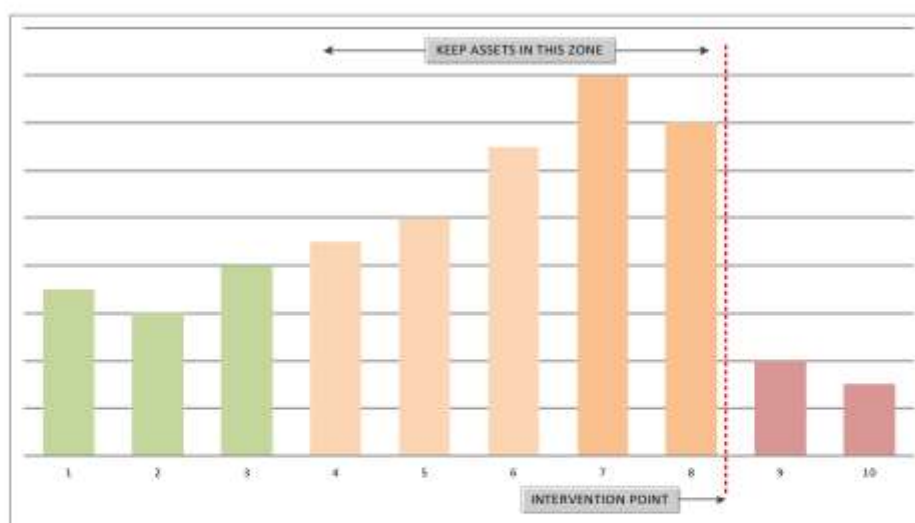


Figure 3: Preferred asset condition zone and intervention point for road assets.

Note: not actual data, see Roads Asset Management Plan for actual condition ratings.

#### Strategies

- |   |  |
|---|--|
| <p>2.1 Redefine the road hierarchy, to determine more suitably functional classes. Review the road hierarchy annually.</p> <p>2.2 Road classes and types within the network are upgraded to relevant functional classes on a prioritised basis.</p> <p>2.3 Council retains an Asset Register which lists all Council controlled roads.</p> <p>2.4</p> | <p>Revise Roads Asset Management Plans as appropriate to ensure the strategies are reflected in the investment plans.</p> <p>2.5 Recognise the current funding gap between the demand for renewal of roads and available funds, and determine delivery options for long term sustainability of the road network.</p> <p>2.6 Roads that are not within the road reserve are rectified through the realignment of either the road pavement or the road reserve.</p> <p>2.7 Requests for extensions to the road network are considered by Council and are to be constructed to appropriate standards.</p> |
|---|--|



### Strategic Priority Area 3: Infrastructure Operation and Maintenance

**Ensure the constructed infrastructure operates in an efficient and effective manner to meet the service level expected of the infrastructure over the life of the asset.**

Road networks require regular operational and maintenance activities to maximise the life of the asset and reduce the whole of life costs.

The funding, required to maintain the service level, should be provided based on the condition level of the asset. Inadequate funding for maintenance and operations may result in the condition of the asset worsening beyond an acceptable service level, and consequently an increased renewal cost for the asset.

A Roads Maintenance Management Manual (MMS) has been developed to provide guidance and consistency for the programming and prioritisation of rectification of road defects in the region. It is envisaged that the manual will ultimately result in reducing the number of customer requests as inspections of the network will allow improved identification and programming of works.

Council operates under an accredited Quality Management System for the construction and maintenance of roads. The elements the Quality Management System covers include quality management, environmental management, forms, workplace health and safety management, and an operations manual.

#### Strategies

- 3.1 The Maintenance Management Manual for road infrastructure is reviewed annually.
- 3.2 Develop and implement an operational delivery plan to ensure road infrastructure conforms to achieve service levels. (e.g. signs visibility/vegetation management)
- 3.3 Develop and implement a maintenance inspection program and delivery plan to ensure defects are logged and rectified on a prioritised basis
- 3.4 The Quality Management System is reviewed and accreditation maintained.



## Strategic Priority Area 4: Land Use Planning

**Ensure land use planning delivers development that has a focus on sustainable and efficient road networks.**

Land Use Planning is an appropriate tool to determine the function of roads within the network, and to provide suitable locations for future linkages between current and future development areas.

Planning for the future growth of the region allows the location of the road corridors to be determined, for both new roads, and any widening of existing roads. This is important to allow Council to secure the road reserves and to ensure the acceptable level of service from the road network is sustained.

The Priority Infrastructure Plans (PIPs) are the tools to determine the future road requirements as the region grows. It is critical that the outcomes of the PIPs are integrated with the Ten Year Capital Works Prioritised Program, the Roads Asset Management Plan, and the Long Term Financial Forecast to assist in the ongoing sustainability of Council.

### Strategies

- 4.1 The Scenic Rim Regional Council Planning Scheme is developed with consideration of the principles and key actions of this strategy.
- 4.2 Development in the Scenic Rim region is managed to ensure a sustainable, planned road network is created.
- 4.3 Priority Infrastructure Plans are integrated with other strategic Council documents to ensure the road network is developed to meet community needs.

## Strategic Priority Area 5: Project Prioritisation

**Ensure renewal, upgrades and new road infrastructure projects are prioritised according to a risk mitigation approach.**

As identified in Strategic Priority Area 3: Road Network Infrastructure, there currently a gap exists between the renewal demand of the current road network and the available funding.

The actions in this strategy are intended to mitigate the gap as far as possible; however there remains a need to prioritise the renewal, upgrade, and new works based on risk assessment of the network to determine which roads will remain within the acceptable service level.

A project prioritisation model has been developed which assesses the road based on the hierarchy class, pavement condition, seal width, and road geometry. These categories are ranked, and from these rankings the 10 Year Capital Works Program is developed.

A copy of the current model and the 10 Year Capital Works Program, developed on this model, is included within this Strategy, Appendix 2.

### Strategies

- 5.1 Determine criteria for prioritisation of projects in the range of classifications of roads as determined from the road hierarchy.
- 5.2 Review the road infrastructure project prioritisation model on an annual basis.
- 5.3 Undertake an annual reassessment of the 10 Year Capital Works Program based on the revised project prioritisation models.
- 5.4 The Reseals Program methodology is reviewed annually to ensure correct prioritisation of roads for reseal and rehabilitation.

## Strategic Priority Area 6: Private and Utility Infrastructure in Road Reserve

Ensure the installation of private infrastructure in road reserves does not compromise the function and safety of the road.

The installation of private infrastructure within a road reserve has implications for Council. These implications include public safety, liability in the case of an accident, visual impact in terms of the regions image, visual amenity and visibility, as well as potential practical implications on maintenance and access, and strategically in terms of the road network management. A poorly placed structure within the road reserve may restrict Council's ability to provide an adequate level of service from its road network.

Examples of infrastructure in road reserve include:

- Mailboxes
- Roadside memorials
- Gates and grids, fencing
- Property accesses
- Private pipelines and conduits
- Entry statements to residential developments
- Raised structures for outdoor dining
- Shop awnings and fixtures

Council regulates infrastructure within road reserves through Local Laws, Subordinate Local Laws, and the subsequent application and approval processes. This ensures appropriate controls and standards for the installation of private infrastructure in road reserves, that private infrastructure does not adversely impact on Council infrastructure within road reserves, protection to the public from damage that may be incurred from the installation of private infrastructure, and protection of the visual amenity and nature of the region.



### Strategies

- 6.1 Ensure road and transport assets maintain their service levels by monitoring the current and potential impact of private infrastructure in road reserves through the use of standards for private infrastructure and the permit process.
- 6.2 Ensure safe passage by users of the road network through standards and permits, to allow only safe structures within the road reserve.
- 6.3 Develop a monitoring and inspection process, based on self-assessment of private infrastructure, in road reserves on a risk management approach.





## Appendix 2 – Road Prioritisation Models and 10 Year Capital Works Program

### Sealed Road Prioritisation Model

The Sealed Road Prioritisation Model is based a set of weighted criteria. These criteria include:

- Road Function and Class
- Pavement Condition
- Service Level
- Road Geometry (Safety)

Projects are assessed against these criteria (category) according to ranking, and given a Category Score (Ranking x Weighting = Category Score). An aggregate of the weighted category score is then given an overall project score. Projects are then ranked based upon the overall project score.

Category	Ranking	Description	Weighting
Road Function and Class	4	4a Collector	1
	3	4b Connector	
	2	5a Access	
	1	5b and less Access	
Pavement Condition	6	Pavement Condition rating 9 or higher	1
	5	Pavement Condition rating 8 to < 9	
	4	Pavement Condition rating 7 to < 8	
	3	Pavement Condition rating 6 to < 7	
	2	Pavement Condition rating 5 to < 6	
	1	Pavement Condition rating 5 or less	
Service Standard	4	Does not meet minimum acceptable road cross section (by more than 1 metre)	1.5
	3	Does not meet minimum acceptable road cross section (by 1 metre or less)	
	2	Meets minimum acceptable road cross section	
	1	Meets desirable road cross section	
Road Geometry (Safety)	5	Road Geometry rating > 5	1
	4	Road Geometry rating 4 < 5	
	3	Road Geometry rating 3 < 4	
	2	Road Geometry rating 2 < 3	
	1	Road Geometry rating 1 < 2	
	0	Road Geometry rating 0 < 1	



## Unsealed Pavement Capital Works Program (Resheeting)

Category	Ranking	Description	Weighting
Pavement Condition (Visual Assessment)	4	Requires gravel minimal to no gravel present	NA
	3	Requires gravel minimal gravel present	
	2	Monitor may need gravel within 12 to 24 months	
	1	Near new no gravel required	

*Note gravel roads classes 5e, 5f and 5g generally would only receive spot gravelling under Road Maintenance Budget.*

## Seals Capital Works Program (Reseals)

All Capital Projects that have not received a final coat seal are included on the program.

Then a list of potential seal sites is compiled using the following criteria:

1. Seals Condition Rated 6 to 8 are complied.
2. Pavement condition > 8.5 are not considered for reseals.
3. Road sections consisting of greater than 30% pavement failure will be excluded.

The list will be generated for each road class with those seals on higher classes of roads placed on the program first.

A visual assessment is undertaken to confirm the reseal need and provide preliminary reseal preparation estimates.

*Note: Asphalt surfacing will be considered in urban areas where pavements in very good condition exist.*

#### 4.8 Urban Drainage Strategy 2015 - 2018

**Executive Officer:** Director Infrastructure Services

**Item Author:** Manager Works

**File Reference:** 04/12/008; 04/10/001; 04/14/008; 28/03/006;

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#### Executive Summary

A review of Council's Urban Drainage Strategy has been undertaken, following the development of an Urban Drainage Strategy Implementation Plan. The revised Strategy, Scenic Rim Regional Council Urban Drainage Strategy 2015 -2018, provides strategic direction in the management of Council's urban stormwater drainage infrastructure.

#### Previous Council Considerations / Resolutions

Corporate and Community Services Committee Meeting held on 18 March 2014, Item 4.2 - The Committee recommended Council adopt the Scenic Rim Regional Council Urban Drainage Strategy (Version 2) to provide the direction for the provision of services associated with the drainage infrastructure assets; and the Strategy be reviewed annually to ensure the Strategy response to the changing needs of the community. This recommendation was adopted at the Ordinary Meeting held on 25 March 2014.

Corporate and Community Services Committee Meeting held on 21 May 2013, Item 4.1 - The Committee recommended that Council adopt the Scenic Rim Regional Council Drainage Strategy to provide the direction for the provision of services associated with the drainage infrastructure assets. The recommendation was adopted at the Ordinary Meeting held on 28 May 2013.

#### REPORT

The Urban Drainage Strategy 2015 - 2018 provides guiding principles and key strategic areas for an efficient and effective management of stormwater drainage infrastructure, with the Scenic Rim region. The Strategy continues to consider a range of strategic documents, legislation, guidelines and standards relating to Council's provision of urban drainage.

The Strategy reflects the following Strategic Priority Areas:

- Community Service Levels
- Personal and Property Security
- Stormwater Network Infrastructure
- Infrastructure Operations and Maintenance
- Land Use Planning
- Project Prioritisation

An Urban Drainage Strategy Implementation Plan has been developed; providing a framework for delivery of the Strategic Priority Areas through the achievement of activities within reportable timelines.

A schedule to the Urban Drainage Strategy, the Implementation Plan outlines the organisation's contributions to realising the Urban Drainage Strategy 2015 - 2018.

### **Strategic Implications**

#### *Community Plan*

Theme: Accessible and Serviced Region  
Outcome: Investment in community infrastructure and level of service reflect the community's capacity and willingness to fund them  
Priority: Ensuring community infrastructure is appropriate for our environment, contributes to attractive and functional places, and serves multiple purposes

#### *Corporate Plan / Operational Plan*

Accessible and Serviced Region - Statement of Intent  
Council will provide and advocate for infrastructure and services in accordance with the prioritised needs of our growing community.

#### *Budget Implications*

Not Applicable.

#### *Legal / Statutory Implications*

*Local Government Act 2009*  
*Water Act 2000*  
*Fisheries Act 1994*  
*Aboriginal Cultural Heritage Act 2003*  
*Sustainable Planning Act 2009*

#### *Risks*

#### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

- CF2 - Adoption of unrealistic corporate objectives that are beyond the financial resources of the organisation to deliver
- CF5 - Failure to identify and adequately communicate appropriate service levels

Risk Assessment

Category	Consequence	Likelihood	Inherent Risk Rating	Treatment of risks	Residual Risk Rating
Reputation  Lack of strategic direction causing adversely impacting on Council's rapport with its community/ customers	Major	Almost certain	High	Integrated operational and budgetary planning processes; Core Asset Management Plans; the development and review of strategic organisational planning documents; regular and effective monitoring and review of strategic organisational planning documents;	Medium
Legal Compliance and Liability  Failure to comply with Council's legislative requirements.	Major	Unlikely	High	Integrated operational and budgetary planning processes; Core Asset Management Plans	Low

**Conclusion**

The Scenic Rim Regional Council Urban Drainage Strategy, together with the Urban Drainage Strategy Implementation Plan, provides the direction and framework for the management of Council's stormwater drainage network.

**Consultation**

Director Infrastructure Services  
Executive Team  
Councillor and Executive Workshop

**Director's Recommendation**

That Council adopt the Scenic Rim Regional Council Urban Drainage Strategy 2015 - 2018, and the associated Urban Drainage Strategy Implementation Plan, to provide direction and framework for the provision of services associated with the region's urban stormwater drainage network.

**Attachments**

1. Draft Scenic Rim Regional Council Urban Drainage Strategy 2015 - 2018.
2. Draft Scenic Rim Regional Council Urban Drainage Strategy Implementation Plan (attached separately).

**Attachment 1 - Draft Scenic Rim Regional Council Urban Drainage Strategy 2015 - 2018**



## Version Control

Vers	Authored	Date
1	Director Infrastructure Services	9 May 2013
2.2	Manager Works	2 December 2013
3	Manager Works	1 June 2015

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## Introduction

Stormwater runoff in urban development areas, unless managed, could result in personal and property damage.

A drainage network is generally provided as part of the infrastructure which services the land use to manage stormwater flows. The infrastructure generally consists of a network of collection pits, underground pipes, overland flow paths, water quality treatment systems and outfall structures.

This Strategy is to provide the basis for development and management of stormwater drainage networks to service the urban developments within the Region.





## Strategy Context

This Strategy has been developed with consideration to the linkages with a range of strategic documents, legislation, guidelines and standards relating to Council's provision of drainage services.

The below figure shows the interconnection of the Drainage Strategy within other existing documents of Council.

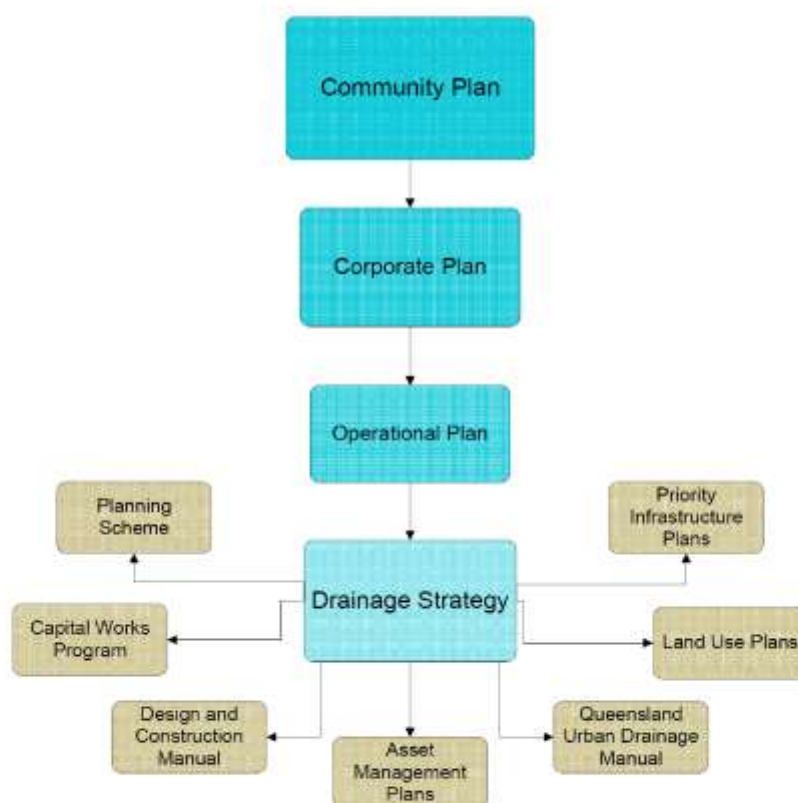


Figure 1. Strategy Plan linkages

## Corporate Strategy Documents

The Scenic Rim Community Plan 2011 – 2026 has been prepared following extensive consultation with the community. It is the overarching Plan for the future of the Scenic Rim Region in that it “provides a shared vision and plan for the region’s future and will guide Council, other levels of government and community action on issues including the environment, economic development, social well being, infrastructure and governance.

A theme in the Community Plan which focuses on Accessible and Serviced Region is appropriate to this Strategy. One of the outcomes in this theme is for “Infrastructure and services keep pace with growth and changing needs and are compatible with our environment”.

The Corporate Plan Statement of Intent for Accessible and Serviced Region states “Council will provide and advocate for infrastructure and services in accordance with the prioritised needs of our growing community”. This Strategy must respond to assessment of the prioritised needs of the community. A Prioritisation Model is essential to assist in the development of project priorities.

## Legislative Requirements

Legal issues relating to stormwater runoff and impacts arise from both State law and common law.

The *Local Government Act 2009* provides the legislative power for Council to provide services such as drainage. Under the Act, Council has power to levy special rates or charges on land in its area which benefits from the provision of drainage facilities.

Stormwater management should be consistent with the aims of the Environmental Protection Act. A Management Plan (or Strategy) should incorporate objectives that reflect the local catchment resources, environmental and community values, development limitations and soil conditions. Other legislative matters that need to be considered are the *Water Act 2000*, *Fisheries Act*, *Aboriginal Cultural Heritage Act* and *Sustainable Planning Act*.

In addition to the above State law there may be applicable legal or policy requirements under the common law, local government planning schemes, local laws and/or stormwater manual/codes.



Newly installed gully pit - Main Street, Tamborine



Stormwater drainage at Kate's Avenue, Boonah

Legal issues may arise in the context of many stormwater management actions, including diversion of stormwater flows, and changes in volume of flows, water quality and sedimentation. Any of the above issues can result in downstream owners, under common law principles, seeking compensation for damages incurred.

The lawful point of discharge "test" has been used by the industry to assess whether discharge of stormwater in its modified form at a particular location is lawful. Identification of the lawful point of discharge has, over the past years, become more complex due to progressive development of catchments without overall management plans. Master plans assist in providing confidence in the implementation of drainage systems that meet legal requirements.

## Council Local Laws and Policies

Council does not have any specific Local Laws regarding the provision of drainage however Local Laws such as Subordinate Local Law No.11 – Alteration or improvement to Local Government Controlled areas and roads, and Subordinate local Law No.1.15 – Carrying out Works on a Road or Interfering with a road or its operations, allows Council to control works, such as vehicle entrances that may affect stormwater runoff and drainage structures such as table drains and kerb and channel.

Council has adopted a policy on the Provision of Road Network, and this Policy includes a clause on stormwater infrastructure in road reserves. It states that drainage systems will only be provided in urban areas to carry away stormwater runoff for frequent storm events, to minimise the impact on property damage. Also the road reserve will be used as an overland flow path for major storms. Importantly, the Policy requires infrastructure to be provided in accordance with Queensland Urban Drainage Manual (QUDM) with priorities determined by risk assessment and Council's Design and Construction Manual.

## Guidelines and Standards

The Queensland Urban Design Manual (QUDM) was developed for the purpose of assisting engineers and stormwater designers in the planning and design of urban drainage systems. The aim of QUDM is to provide details of technical and regulatory aspects to be considered in the provision of stormwater infrastructure and to provide details of appropriate design methods and computational procedures.

Council's Design and Construction Manual's Stormwater Drainage section provides designers with Council's minimum stormwater drainage design parameters, which allows the safe and efficient removal of stormwater from urban and rural living environments.



Notwithstanding the above technical documents, Registered Professional Engineers (Qld) assumes full legal responsibility for all designs. This is a state legislative requirement, under the *Professional Engineers Act*.

## Disaster Management

Stormwater drainage systems provide management of stormwater runoff to minimise the impact of runoff to property and personal damage. Unfortunately communities generally can only afford to provide infrastructure for higher frequency events. Lower frequency events such as natural disasters cannot be managed within existing urban developments that have not been constructed with overland flow paths of the appropriate capacity.

Future land use planning must take into account these lower frequency events in the placement of urban habitation. Further, where there is likelihood of urban development which is upstream from existing urban areas, the planning and design for stormwater management should analyse downstream impacts with regards to current capabilities of existing infrastructure.

Peak Probable Floods must be considered in overland flood management.

## Town Planning

The preparation of the Region's Planning Scheme is an opportunity to promote the importance of stormwater management in land use planning.

Efficient land use planning must consider stormwater runoff impacts as one of the constraints to urban development so as not to adversely impact on current and future residential areas. Natural flow paths should be retained and any development layout should consider overland flow paths in the first instance, otherwise the risk of property damage cannot be economically mitigated.

Development assessment plays a significant part in the process to ensure flooding in

urban areas is mitigated. Pre-lodgement discussions with applicants and their consultants, regarding subdivision layouts, is an opportunity to reinforce the drainage concepts of major and minor networks.

Conditions of development application approvals allow for the designers to achieve efficient development in terms of stormwater runoff management.

## Priority Infrastructure Plans

In accordance with the *Sustainable Planning Act 2006*, Council has developed Priority Infrastructure Plans (PIPs). A PIP is a plan for local government trunk infrastructure to service urban growth over a 15 year period. It provides a basis to understand upgrades or potential trunk infrastructure to support anticipated growth, and when it will be required.

The PIPs identify desired Standards of Service for drainage and floodplain management, and water quality management, under the stormwater network section. Infrastructure plans have been developed for some of the urban areas in the region.

The outcome of this Strategy has the opportunity to inform the revision of the PIPs in regards to drainage network requirements for new development areas and the potential gaps in the structure and capacity of existing networks.

## Infrastructure Agreements (IAs)

Infrastructure Agreements with developers have been used with the identification of major transport network needs and contributions required for delivery. The opportunity exists to utilise the same framework for trunk stormwater infrastructure.

## Operational Works

Filling or soil movement within a urban lot may cause adverse impacts on upstream or downstream properties. Operational Works applications may be required to ensure the impact is assessed and managed.

## Strategic Priority Areas

Strategic Priority Areas have been developed to address these needs.

The provision of the drainage network in the Scenic Rim Region relies on the maintenance and enhancement of existing networks, ensuring new development is carried out with a focus on provision of infrastructure and overland flow paths and retrofitting in existing developed areas that lack the infrastructure to manage stormwater flow.

In order to protect the community interests in safe and convenient living there is a need to develop and manage the stormwater drainage network.

The Strategy covers the Strategic Priority areas of:

### Community Service Levels

- Ensure the drainage networks provide a level of service that meets the needs of the community.

### Personal and Property Security

- Provision of stormwater infrastructure to ensure stormwater runoff does not adversely impact on persons and property.



Installation of Kerb and Channel

### Urban Drainage Network Infrastructure

- Provide a network of stormwater infrastructure that manages the stormwater runoff to the extent set down in the community service level.

### Infrastructure Operation and Maintenance

- Ensure the constructed infrastructure operates in an efficient and effective manner.
- Ensure the infrastructure is maintained over its useful life to perform as the design intended.

### Land Use Planning

- Ensure land use planning delivers development that has a focus on effective management of stormwater runoff through the development and does not adversely impact on downstream properties.

### Project Prioritisation

- Ensure the upgrades to or the installation of stormwater drainage infrastructure projects are prioritised according to a risk mitigation approach.

## Strategic Priority Area 1: Community Service Levels

Ensure the drainage networks provide a level of service that meets the needs of the community.

The Community Service levels must be established through defining the objectives which the drainage infrastructure must achieve and to link the design standards to these service levels.

The Queensland Urban Design Manual provides the guidelines on the assessment of the stormwater drainage infrastructure and the Design and Construction Manual quantifies the design criteria basis on the industry risk levels.

### Strategies

- 1.1 Review the Community Service objectives and subsequent service levels for the provision of stormwater drainage.
- 1.2 Critically review investment proposal for drainage project to limit Council's exposure to funding liabilities in order to achieve the service levels for Council's stormwater network.
- 1.3 Undertake assessment of the existing stormwater network on a priority basis to assess the capacity and gaps where the stormwater infrastructure does not meet the standards, and therefore unable to achieve Community Service levels.

## Strategic Priority Area 2: Personal and Property Security

Provision of stormwater infrastructure to ensure stormwater runoff does not adversely impact on persons and property.

Without effective drainage systems that can manage flow depths, velocity and flow paths, stormwater runoff can cause property damage and may result in injury to members of the community.

Standards have been developed over time by industry professionals for the installation of infrastructure to ensure adverse impacts of stormwater runoff to personal and property damage is minimised.

### Strategies

- 2.1 Ensure the safety of the general public through the design and construction of new stormwater infrastructure meets the current standards.
- 2.2 Undertake a review of existing drainage infrastructure to ensure that high risk items of infrastructure are identified, and program the necessary rectification as funding permits.
- 2.3 Operate and maintain the existing drainage infrastructure in order for it to operate at its optimum performance in regards to personal and property security.



Rock lined table drain and pipe entry – Tolima Drive, Tamborine Mountain



### Strategic Priority Area 3: Stormwater Network Infrastructure

**Provide a network of stormwater infrastructure that manages the stormwater runoff to the extent set down in the community service level.**

The provision of stormwater drainage infrastructure in newly developed areas is paramount to achieve liveable communities in regard to accessibility and safety.

The design standards provide the basis for the provision of such infrastructure that will achieve the Community Service levels. The layout of urban and industrial development must consider efficient stormwater flows prior to locking in development layouts that simply maximises property densities.

While it is generally accepted that existing development has provided adequate infrastructure, this is not always the case. Some urban development within the region has streets built as roads, with minimal cross drainage and table drains. There has been little attention paid to overland flow paths in easements as well as lawful points of discharge.

The current stormwater drainage infrastructure as currently known is depicted in plan in Appendix A.



#### Strategies

- 3.1 Continue to identify and record all stormwater assets within the urban developments of the region.
- 3.2 Develop master drainage plans for each of the urban areas within the region.
- 3.3 Identify priority sub catchment areas for hydraulic assessment and capital projects for necessary upgrades to meet defined service standards.
- 3.4 Ensure Development Assessment only approves urban and industrial developments with appropriate stormwater compliant layouts by developing appropriate development conditions.
- 3.5 Promotion of development designs that meet the requirements of Council's Design and Construction Manual, during Operational Works approval stage.
- 3.6 Review and assess the existing drainage for conformance with current standards and develop a program subject to funding to upgrade the infrastructure

## Strategic Priority Area 4: Infrastructure Operation and Maintenance

Ensure the constructed infrastructure operates in an efficient and effective manner.

Ensure the infrastructure is maintained over its useful life to perform as the design intended.

The provision of a drainage network is only one part of meeting the Community Service Standards. Over time the infrastructure is subject to wear and tear, and at times becomes blocked by debris, and renders the infrastructure useless in effectively managing stormwater flow. Unless there is an ongoing program to operate the network through clearing debris and unblocking inlets and outlets, the infrastructure cannot perform as expected.

Also high flows, debris collisions and environmental impacts cause the infrastructure to deteriorate over time. A Maintenance Management System is required to ensure the infrastructure is kept at a standard to achieve service levels.

### Strategies

- 4.1 Develop and implement a Maintenance Management System for stormwater drainage infrastructure.
- 4.2 Develop and implement an operational and maintenance inspection program to ensure defects are logged and rectified.
- 4.3 Minimal acceptable program for operation and maintenance budget allocations are determined.

## Strategic Priority Area 5: Land Use Planning

Ensure land use planning delivers development that has a focus on effective management of stormwater runoff through the development and does not adversely impact on downstream properties.

Land Use Planning is an appropriate tool to manage the runoff impacts of new development as they have the potential to overload existing infrastructure with catchment modifications such as permeability of the catchment and moving runoff from one catchment to another. Change in flow volume and velocity in many cases may not meet legal points of discharge.

### Strategies

- 5.1 The preparation of the Regional Planning Scheme should take into account the constraints for intense development as a result of higher than reasonable levels of stormwater runoff.
- 5.2 Optimal development must take into account stormwater flow paths in minimising risk and conflicts with dense urban and industrial development.
- 5.3 Minimise the impacts of upstream development where the existing downstream drainage infrastructure does not have the hydraulic capacity to receive the increased runoff.
- 5.4 Consider legal points of discharge of new development where there are limited flow paths that can in legal terms handle the runoff from upstream developments.



## Strategic Priority Area 6: Project Prioritisation

**Ensure the upgrades to or the installation of stormwater drainage infrastructure projects are prioritised according to a risk mitigation approach.**

The lack of appropriate infrastructure development of urban developments in the past has left this Council, and future ones, a backlog of drainage projects that cannot be funded from current funding levels. Therefore a project prioritisation model is required to ensure the highest priority projects are addressed.

Council has been using a model to develop its Ten Year Capital Works Program. A copy of the current model is included within this Strategy, Appendix B.

### Strategies

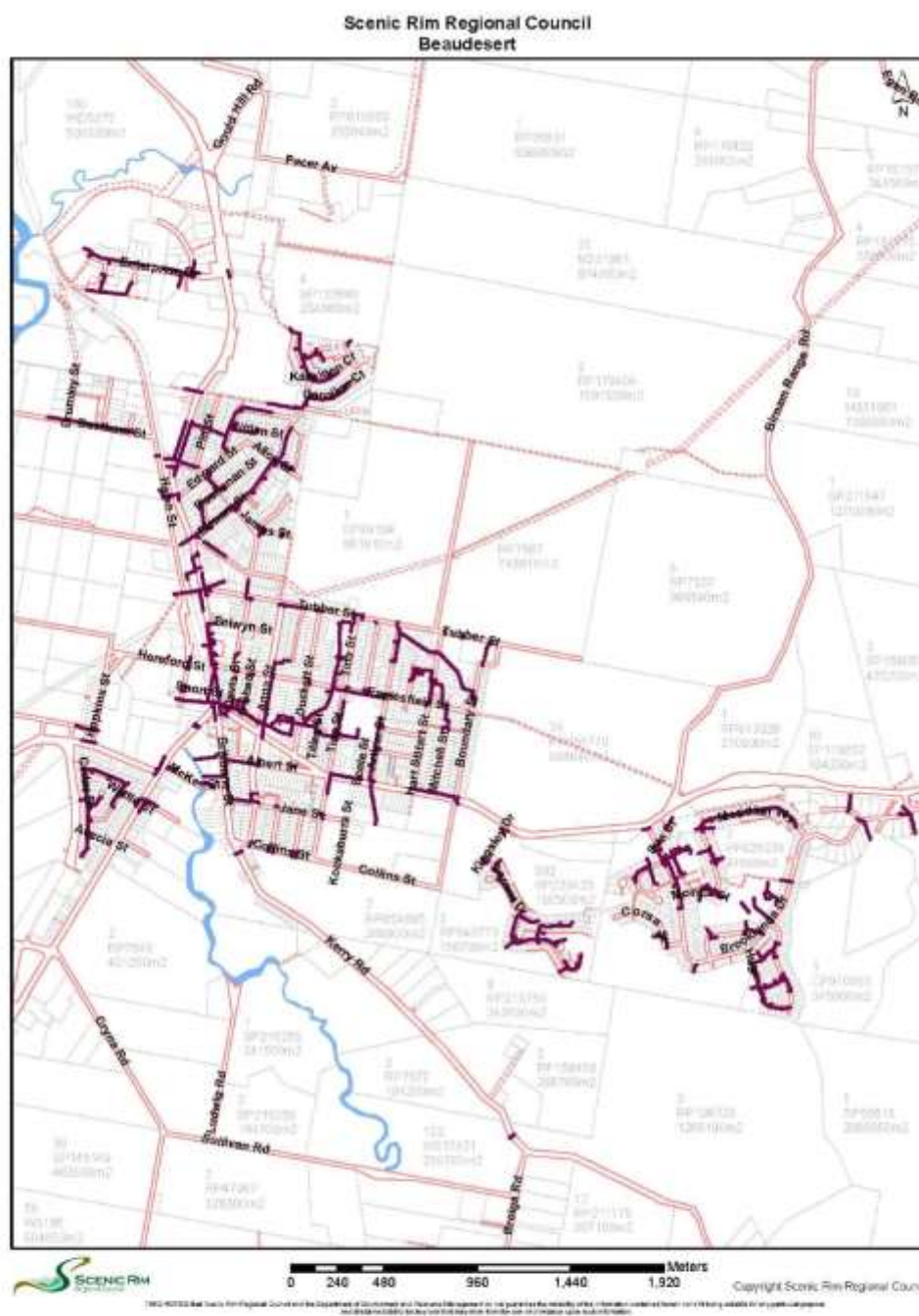
- 6.1 Reassess the drainage infrastructure projects that are necessary for managing stormwater runoff through the urban and industrial developments in the region.
- 6.2 Annually review the drainage infrastructure project prioritisation model.
- 6.3 Undertake a reassessment of the Ten Year Capital Works Program based on the revised project prioritisation model.
- 6.4 Include provision within the Ten Year Capital Works Program for minor projects which may assist in managing higher frequency events, without the implementation of fully developed drainage schemes.



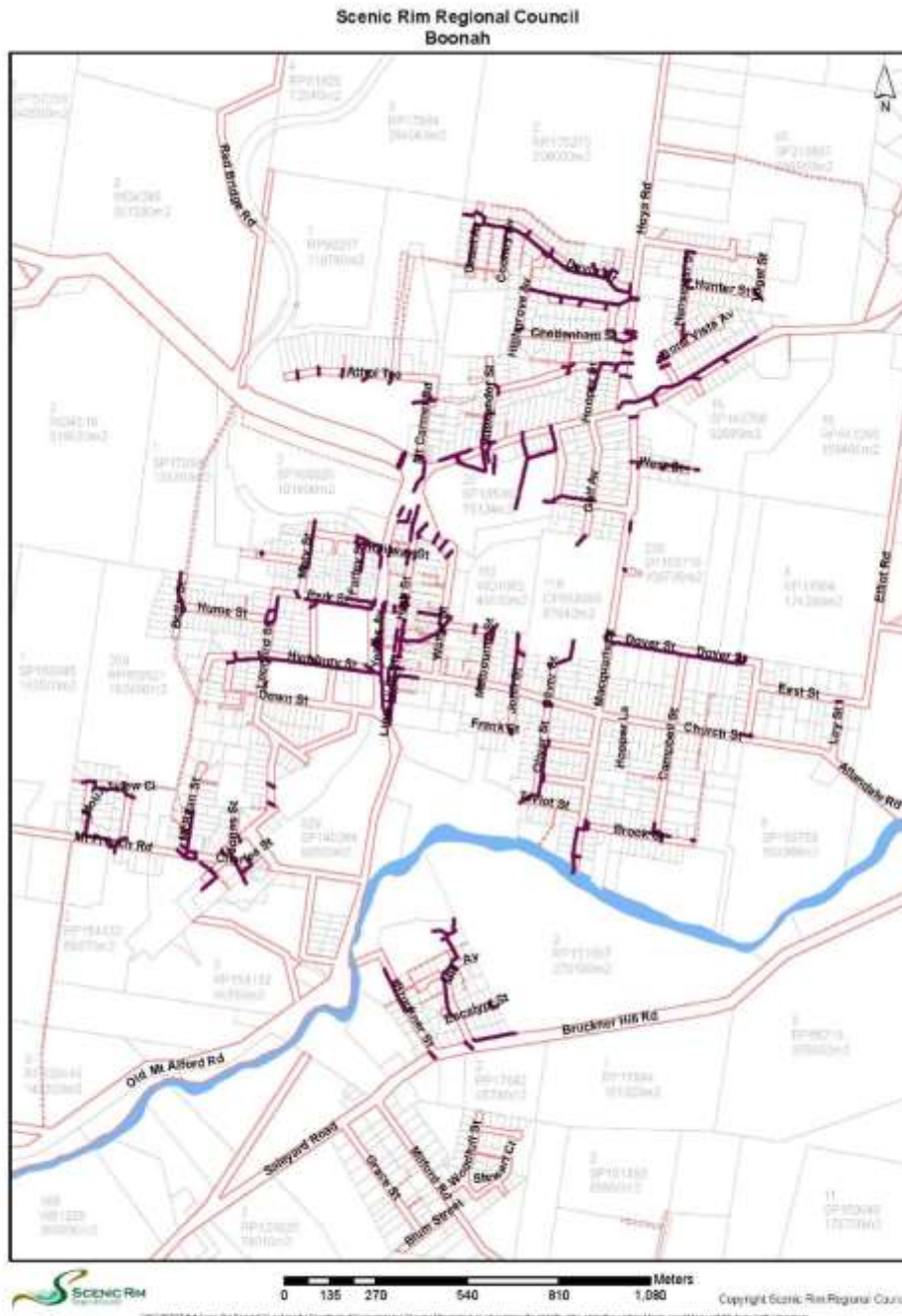
Drainage infrastructure upgrade – Railway Street, Kalbar

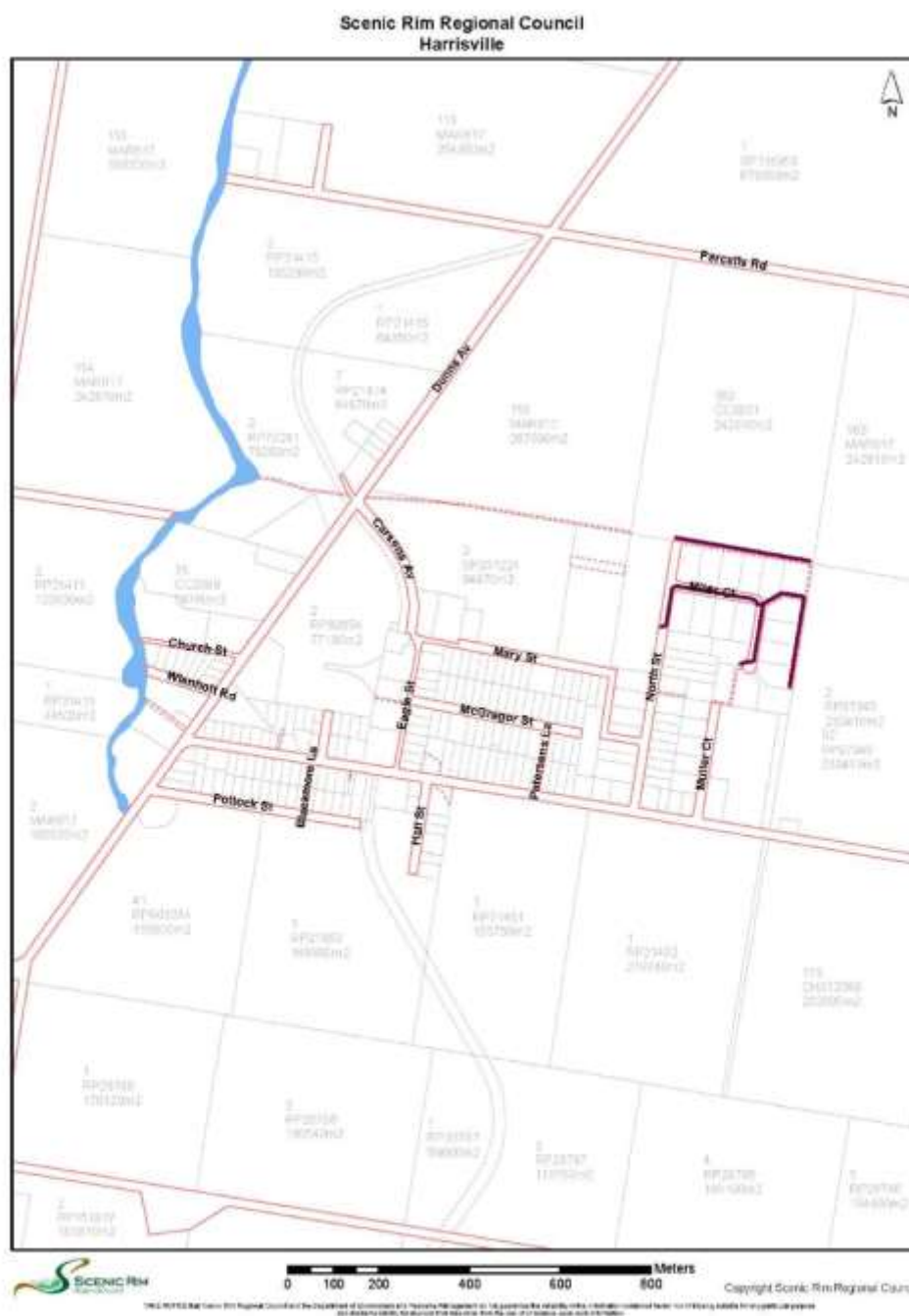
### Appendix 1 – Drainage Maps















## Appendix 2 – Drainage Prioritisation Model

The Drainage Prioritisation model is based a set of weighted criteria. These criteria include:

- Impact to Property
- Impacting Rain Event
- Value in Investment
- Condition and Public Risk

Projects are assessed against these criteria (category) according to ranking, and given a Category Score (Ranking x Weighting = Category Score). An aggregate of the weighted category score is then given an overall project score. Projects are then ranked based upon the overall project score; based on the knowledge and experience, these projects are harmonised.

Category	Ranking	Description	Weighting
Impact to Property	3	Drain Water impacts on residents' dwellings.	1.5
	2	Drain Water impacts on property structures.	
	1	Drain Water impacts on property ground surface but no structures	
Impacting Rain Event Frequency	3	Moderate Rain: Drain fails <Q10 flow event.	1
	2	Heavy Rain: Drain fails between Q10 to Q50 flow event	
	1	Extreme Rain: Drain fails > Q50 flow event	
Value in Investment (Benefit / Cost)	3	Low Cost: Drainage work costs ≤ \$50,000 per affected property	1
	2	Medium Cost: Drainage work costs between \$50,000 to \$150,000 per affected property	
	1	High Cost: Drainage work costs > \$150,000 per affected property	
Condition and Public Risk	3	Drain poses a significant risk for injury and damage in a high flow event	1.5
	2	Drain poses a moderate risk for injury and damage in a high flow event	
	1	Drain poses a low risk for injury and damage in a high flow event	

**4.9 Beaudesert Town Centre Bypass - Stage 1 [Closed s.275(1)(e)]****Executive Officer: Director Infrastructure Services****Item Author: Director Infrastructure Services****File Reference: 19/03/004; 28/08/001**

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following: -

- (c) the local government's budget.