



## **SCENIC RIM REGIONAL COUNCIL**

### **Corporate & Community Services Committee**

# **Agenda**

Meeting to be held in the Council Chambers

82 Brisbane Street

Beaudesert

Tuesday, 21 April 2015

Commencing at the conclusion of the  
Finance Committee Meeting



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**SCENIC RIM REGIONAL COUNCIL**  
**CORPORATE & COMMUNITY SERVICES COMMITTEE**  
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# CORPORATE & COMMUNITY SERVICES COMMITTEE

## AGENDA

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### ATTENDANCE

Cr N J Waistell, Chairperson  
Cr J C Brent, Mayor  
Cr N O'Carroll  
Cr V A West, Deputy Mayor  
Cr J J Sanders  
Cr R J Stanfield  
Cr D A McInnes

### APOLOGIES

### DECLARATIONS OF INTEREST BY MEMBERS

### Reception of Deputations by Appointment / Visitors

Nil

**Please note:** Agenda Items where Subject Headings are followed by [CLOSED] are to be discussed in closed session in accordance with Section 275(1) of the Local Government Regulation 2012.

**Section 275(1)** A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss-

- (a) the appointment, dismissal or discipline of employees; or
- (b) industrial matters, affecting employees; or
- (c) the local government's budget; or
- (d) rating concessions; or
- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving it; or
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- (h) other business for which public discussion would be likely to prejudice the interests of local government or someone else, or enable a person to gain financial advantage.

**1. EXECUTIVE****1.1 Leave of Absence - Cr Duncan McInnes****Executive Officer:** Chief Executive Officer**Item Author:** Councillor Support Officer**File Reference:** 13/04/006

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**Executive Summary**

Cr McInnes has advised the Chief Executive Officer that he will be absent from Council from 12-19 May 2015.

**Previous Council Considerations / Resolutions**

Not applicable.

**REPORT**

By memorandum dated 7 April 2015, Cr McInnes advised the Chief Executive Officer of his intention to take leave from 12 May 2015 to 19 May 2015. Cr McInnes would therefore be absent from Council Committee Meetings to be held on 19 May 2015.

**Strategic Implications**

*Community Plan*

Not applicable.

*Corporate Plan / Operational Plan*

Not applicable.

*Budget Implications*

Not applicable.

*Legal / Statutory Implications*

Not applicable.

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*Risks*

Not applicable.

**Conclusion**

It is therefore requested that Council give consideration to granting Cr McInnes leave of absence from Council Committee Meetings to be held on 19 May 2015.

**Consultation**

Not applicable.

**Chief Executive Officer's Recommendation**

That Council resolve to grant Cr McInnes leave of absence from Council Committee Meetings to be held on 19 May 2015.

**Attachments**

Nil.

**2. CHIEF FINANCE OFFICER**

Nil

**3. REGIONAL SERVICES****3.1 Regional Arts Development Fund Out of Round Application**

**Executive Officer:** Director Regional Services

**Item Author:** RADF Liaison Officer

**File Reference:** 15/04/003

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**Executive Summary**

The purpose of this report is to advise Council of an out of round application made to the Scenic Rim Regional Arts Development Fund Program (RADF). The RADF funds are administered by a committee of arts & cultural representatives from the Scenic Rim community, chaired by Councillor Stanfield. The role of the Scenic Rim RADF Committee is to make recommendations to Council on the distribution of funds.

**Previous Council Considerations / Resolutions**

Through the RADF, Council received a \$43,333 funding allocation from Arts Queensland. As per the partnership agreement with Arts Queensland, Council's contribution to the funding pool is \$30,000. The total allocation of funds for the 2014/2015 RADF Program to \$77,653.

The RADF committee allocated \$43,236.00 of funds in Grant Round 1 2014/2015.

**REPORT**

The RADF supports the professional development and employment of arts and cultural workers in regional Queensland. RADF is a partnership between State Government, through Arts Queensland, and Council. The program provides funding for one-off, short term projects that offer professional arts, cultural and heritage opportunities.

Local artists and cultural workers can apply to RADF under the Strategic Themes of:

- War Stories and Our Town
- Vibrant Towns and Villages
- Cultural Trails
- Professional Development
- Artist in Residence

Applications are assessed by a committee against criteria based on RADF Program guidelines and priorities identified in Council's Arts and Cultural Policy and Corporate Plan.

The Scenic Rim Regional Councils RADF program offers two rounds per year, with Round 1 open between January - March for projects after 1 June and Round 2 open between July - September for projects after 1 December.

As per the Arts Queensland Guidelines, the RADF committee is advised to set aside money for Out of Round funding. This money can be used to help the committee or a community organisation when an unforeseen opportunity arises.

An Out of Round application was received for the Fassifern Highlands Gathering. It has been assessed and approved by the RADF Committee against the RADF Guidelines and Council's Cultural Policy.

The Fassifern Highlands Gathering is to be held at the Boonah Showgrounds on 30 and 31 May 2015. It is part of the Scenic Rim Clydesdale Spectacular with a focus on local heritage and Scottish Culture. It includes massed pipe bands and drums-parade, workshops and demonstrations, Highland dancing, Calling of the Clans, Scottish poetry and language, Celtic Music displays, workshops, dance calling, Historical displays, a community cultural performance and a traditional Scottish dinner and dance.

The outcomes of the project are to increase awareness of the Scottish heritage of the Fassifern, increase visitation to the Fassifern and provide opportunities for local groups.

The following grant was recommended for approval:

Individual/ Group	Project	Strategic Theme	Artform	Total Project Value	Amount Requested	Amount Allocated
Cameron Stewart - Fassifern Scots	Fassifern Highland Gathering	War Stories and Our Town, Professional Development and Artist in Residence	Festival	\$54,046	\$13,381	\$13,381
				\$54,046	\$13,381	<b>\$13,381</b>



## Strategic Implications

### *Community Plan*

Not Applicable.

### *Corporate Plan / Operational Plan*

The Scenic Rim RADF Program is linked closely to the priorities of Council's Corporate Plan 2009-2014, in particular:

- **Priority: Community Development and Wellbeing**
  - Strategy 5: Build community capacity through arts and culture; promote and generate creative excellence; and enable the region to appreciate, realise and articulate its heritage and identity.

Council's three main goals for the Scenic Rim RADF Program are further articulated in Council's Arts and Cultural Policy and are identified as follows:

- The building of community capacity through arts & culture:
  - Nurture a strong sense of community spirit through community cultural development & support opportunities for participation.
- Enable the region to appreciate, realise and articulate its heritage and identity:
  - Preservation of the regions stories and assets and recognition of regions indigenous cultural heritage;
  - Support opportunities that encourage all sectors of the community and visitors to the region to engage with the region's natural and cultural heritage.
- Promote and generate creative excellence:
  - Provide opportunities for skills development in creative industries;
  - Increase exposure of the arts and culture of the Scenic Rim Region.

### *Budget Implications*

The application will be funded through existing allocated funds.

Through the Regional Arts Development Fund Program, Council received a \$43,333.00 funding allocation from Arts Queensland. As per the partnership agreement with Arts Queensland, Council's contribution to the funding pool is \$30,000.

In the 2014/2015 Grant Round 1 the committee approved applications which allocated \$43,236.00 of the funds

### *Legal / Statutory Implications*

The RADF Partnership is formalised through an Agreement signed by Council and the Queensland Government through Arts Queensland

*Risks*

## Strategic Risks

The following level 2 (strategic) risk is relevant to the matters considered in this report:

- CE2 Failure to discharge regulatory responsibilities under legislation or local law.

## Risk assessment

Category	Consequence	Likelihood	Inherent risk rating	Treatment of risk	Residual risk rating
<b>Reputation</b> Minor local concern manageable through good public relations	Minor	Unlikely	Low	Manage through documented processes taken during assessment	low
Political Negative commentary made by State Government or State Agency or LGAQ	Insignificant	Unlikely	low	Complying with objectives of funding agreement Transparent reporting of assessment communication	low

**Conclusion**

That Council approve the allocation of a grant as recommended under the Scenic Rim Regional Arts Development Fund Program 2014/2015 for an out of round application of \$13,381.00.

**Consultation**

The RADF Committee, comprising nine community representatives and chaired by Cr Rick Stanfield, assesses the grant applications against criteria based on RADF Program guidelines and priorities identified in Council's Arts and Cultural Policy and Corporate Plan. The Scenic Rim Heritage Network, as an external advisory group, was also consulted during the application process.

**Director's Recommendation**

That Council approve the allocation of a grant under the Scenic Rim Regional Arts Development Fund Program 2014/2015 for an out of round application of \$13,381.00 as follows:

Individual/ Group	Project	Amount Allocated
Cameron Stewart	Fassifern Highland Gathering	\$13,381.00
		<b>\$13,381.00</b>

**Attachments**

Nil.

#### **4. INFRASTRUCTURE SERVICES**

##### **4.1 Lease - Department of Community Safety (Maroon Rural Fire Brigade)**

**Executive Officer:** Acting Director Infrastructure Services

**Item Author:** Senior Administration Officer - Property Management

**File Reference:** 05/06/001; RP47701L1

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#### **Executive Summary**

Council is in receipt of correspondence from the Department of Community Safety for and on behalf of the Maroon Rural Fire Brigade, seeking to establish a fire shed over part of Lot 1 on RP47701, Parish Melcombe, situated on Boonah-Rathdowney Road, Maroon.

#### **Previous Council Considerations / Resolutions**

Not applicable.

#### **REPORT**

The Department of Community Safety for the Maroon Rural Fire Brigade seeks to obtain a lease over part Lot 1 on RP47701, Parish Melcombe for a maximum term of thirty years at a peppercorn rental. The property will be improved with a fire shed. The Maroon Rural Fire Brigade provides an essential service to the local community and is staffed by volunteers. Brigade vehicles and equipment are currently being stored on private properties.

The proposed site is part of the Maroon Sport and Recreation Grounds being the eastern corner containing an area of approximately 830m<sup>2</sup>. The new site will allow for a shed building to be erected to house vehicles and equipment. Brigade vehicles and equipment are currently being stored on private properties.

#### **Strategic Implications**

##### *Community Plan*

Theme: Open and Responsive Government

Outcome: Levels of government work together and with others in the community interest

Priority: Delivering the basic services needed for community wellbeing and keeping them affordable

##### *Corporate Plan / Operational Plan*

Facilitate effective emergency management planning and response capability, in line with community expectations and legislative responsibilities in the event of disaster or emergency.

*Budget Implications*

Not applicable.

*Legal / Statutory Implications*

Council would enter into a lease agreement with the applicant.

*Risks*

## Corporate &amp; Financial

Service delivery failure in satisfying community expectations and our commitments made in the Community Plan and related organisational planning documents (CF5 - Control).

**Conclusion**

It is considered that the proposal represents a good outcome for the community, in that it will allow the rural fire brigade to establish a permanent base at Maroon.

**Consultation**

Department of Community Safety

**Director's Recommendation**

That Council advise the Department of Community Safety (as represented by Maroon Rural Fire Brigade) that its request to establish a lease over part Lot 1 on RP47701, Parish Melcombe is granted for a thirty year term at a peppercorn rental, upon the condition that all construction and development applications obtain Council approval.

**Attachments**

1. Proposed lease area for Maroon Rural Fire Brigade.

**LOT 1  
RP47701**

**BOONAH RATHDOWNEY ROAD**

**PROPOSED LEASE AREA FOR MAROON RURAL FIRE BRIGADE  
APPROXIMATELY 847m²**

**NOT TO SCALE**

**SCENIC RIM**  
Regional Council

**LT 29/17/31  
BOONAH RATHDOWNEY ROAD, MAROON  
PROPOSED LEASE AREA  
MAROON RURAL FIRE BRIGADE**

**Dr. Agri**

**Date**

**4.2 Lease - Milbong and District Tractor Club Inc****Executive Officer:** Acting Director Infrastructure Services**Item Author:** Senior Administration Officer - Property Management**File Reference:** 05/06/001; CP849701L484

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**Executive Summary**

Council is in receipt of correspondence from the Milbong and District Classic Tractor Club Inc seeking to establish a lease over part Reserve 108, Lot 484 on CP849701, Parish Fassifern, situated at the corner of Ipswich-Boonah Road and Zingelmann Road, Milbong.

**Previous Council Considerations / Resolutions**

Not Applicable.

**REPORT**

The Milbong and District Classic Tractor Club Inc seeks to lease the eastern part of Reserve 108, Lot 484 on CP849701, Parish Fassifern, for club activities and events. It is initially intended the site be utilised as a meeting point for tractor treks four times per year. The club has also undertaken to clear the cricket pitch back to its former state by removing the rubbish and aims to use the area for an annual social cricket match. There are no immediate plans to construct improvements. Portable marquees and toilet facilities will be provided by the club for any events. The club was incorporated in 2014 and holds affiliation with the National Historical Machinery Association.

Access to the Dipping Facility within Lot 266 on CC329 will continue to be provided through the subject Reserve lot.

It is intended that the western part of the reserve continue to be leased for grazing purposes.

**Strategic Implications***Community Plan*

Theme: Healthy, Engaged and Resourceful Communities  
Outcome: Strong social interaction and sense of connectedness  
Priority: Creating a sense of identity and belonging

*Corporate Plan / Operational Plan*

## Community Development and Wellbeing - Strategy 5

Identity, plan and respond to the sport, recreation and leisure needs of our region by providing and maintaining appropriate facilities and open space, and supporting a range of programs that will foster a healthy and active community.

*Budget Implications*

Not applicable

*Legal / Statutory Implications*

Council would enter into a trustee lease agreement with the applicant.

*Risks**Corporate & Financial*

Service delivery failure in satisfying community expectations and our commitments made in the Community Plan and related organisational planning documents (CF5 - Control).

*Community & Environmental*

Failing to identify, plan, deliver and review appropriate community and cultural services and programs that align with community needs and expectations (CE8 - Control).

**Conclusion**

It is considered that the proposal represents a good outcome for the community, in that it will allow the Milbong and District Classic Tractor Club Inc to establish a base whilst maintaining the reserve for other community uses if required.

**Consultation**

Not applicable

**Director's Recommendation**

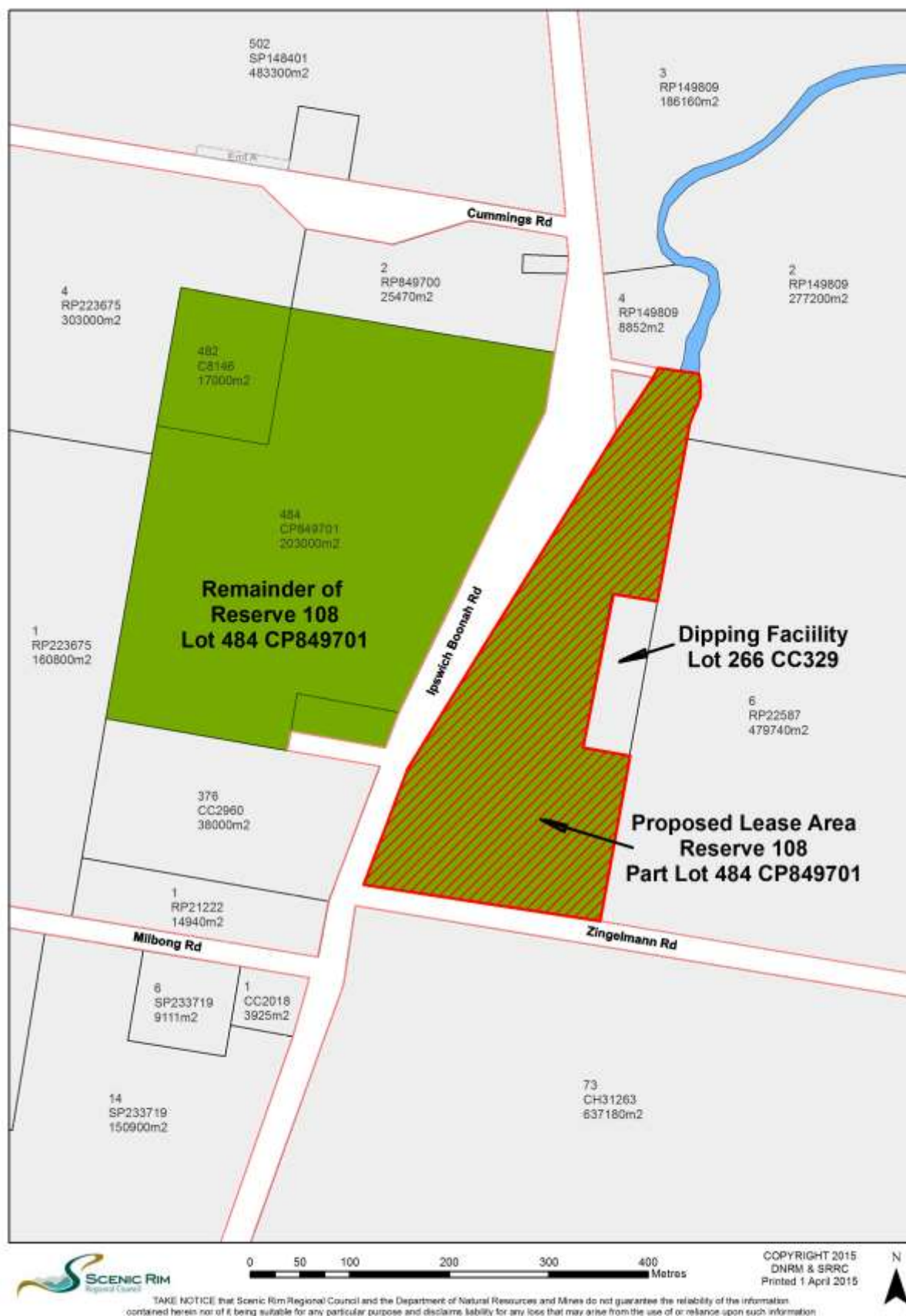
That Council advise the Milbong and District Classic Tractor Club Inc that its request to establish a trustee lease over the eastern side of Reserve 108, Lot 484 on CP849701, Parish Fassifern is granted for a ten year term at a peppercorn rental.

**Attachments**

1. Locality Map over Reserve 108, Lot 484 on CP849701.
2. Map of road encroachment into Reserve 108, Lot 484 on CP849701: Zingelmann Road, Milbong.

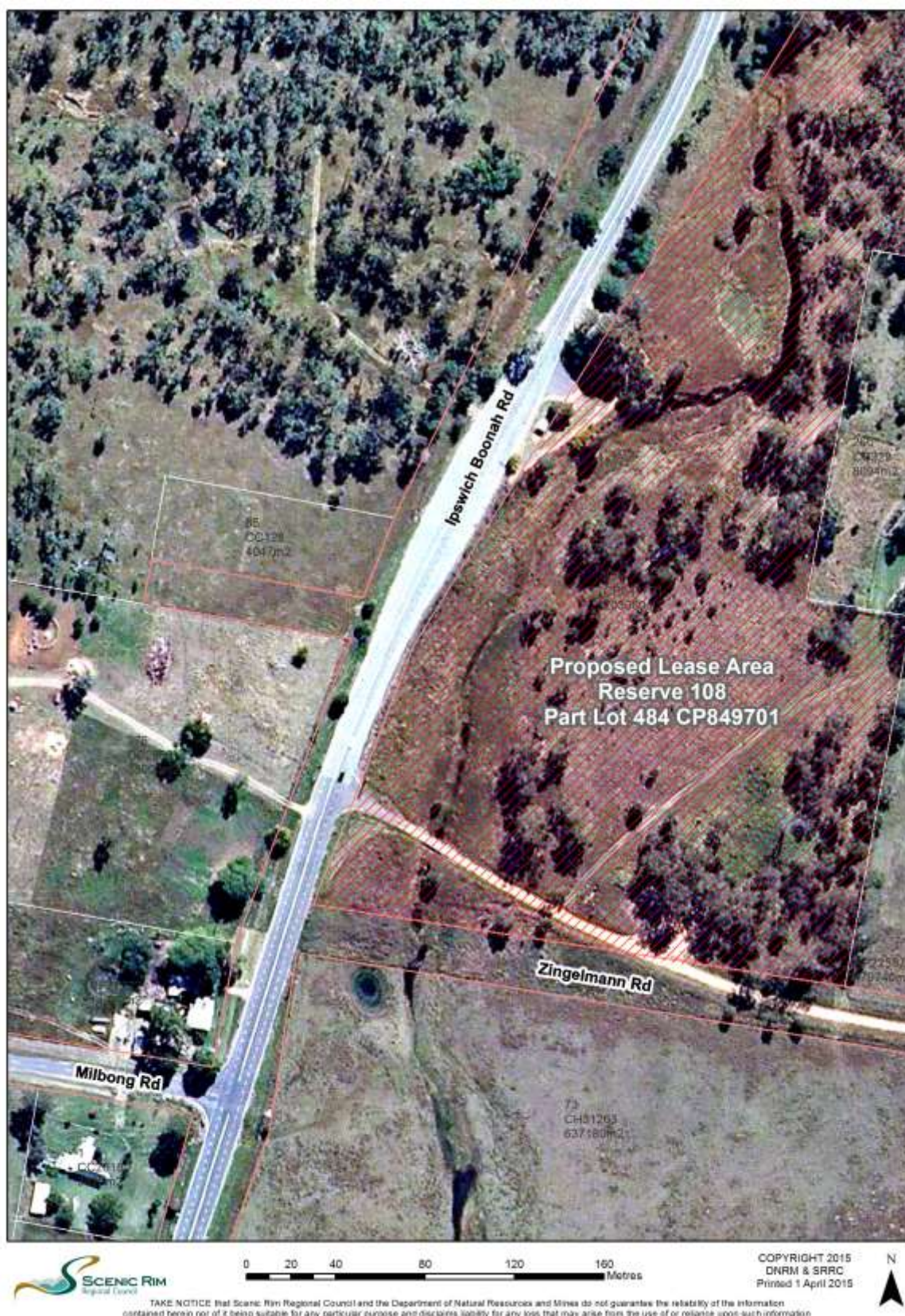


## Attachment 1 - Locality Map over Reserve 108, Lot 484 on CP849701





**Attachment 2 - Map of road encroachment into Reserve 108, Lot 484 on CP849701, Zingelmann Road, Milbong**



**4.3 Lease - Department of Community Safety (Mount Alford Rural Fire Brigade)****Executive Officer:** Acting Director Infrastructure Services**Item Author:** Senior Administration Officer - Property Management**File Reference:** 05/06/001; L1RP16525; L3RP893142

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**Executive Summary**

Council is in receipt of correspondence from the Department of Community Safety for and on behalf of the Mount Alford Rural Fire Brigade, seeking to establish a larger leased area being described as Lot 1 on RP165525, Parish Coochin, situated at Dwyer Ridges Road, Mount Alford.

**Previous Council Considerations / Resolutions**

The former Boonah Shire Council granted a lease over Lot 3 on RP893142 situated at Mulholland Street, Mount Alford to The Commissioner of Fire Service for the purpose of a Rural Fire Brigade Station, for the period 1 July 1996 to 30 June 2016.

**REPORT**

The Department of Community Safety for the Mount Alford Rural Fire Brigade seeks to obtain a lease over Lot 1 on RP165525, Parish Coochin for a maximum term of thirty years at a peppercorn rental. The property will be improved with a fire shed. The Mount Alford Rural Fire Brigade provides an essential service to the local community and is staffed by volunteers.

The proposed site is a former waste site and is no longer required by Council for operational purposes. The new site will allow for increased building footprint opportunities, improved vehicular access and reduced impact on the residential areas of the Mount Alford.

It is proposed the granting of a new lease area will allow a transition period until 30 June 2016, allowing the new site to become operational before the current site is decommissioned. The current site lease would continue until expiry and no renewal would be sought or offered.

The current lease contains a clause for the ownership of improvements on the current site as constructed by the Brigade be transferred to Council. It is proposed that if the Brigade wishes to relocate the buildings from the current site to the proposed site that this clause not be enforced. Such action would be consistent with Council's *Community Leasing Policy*.

**Strategic Implications***Community Plan*

Theme: Open and Responsive Government  
Outcome: Levels of government work together and with others in the community interest  
Priority: Delivering the basic services needed for community wellbeing and keeping them affordable

*Corporate Plan / Operational Plan*

Facilitate effective emergency management planning and response capability, in line with community expectations and legislative responsibilities in the event of disaster or emergency.

*Budget Implications*

Not applicable

*Legal / Statutory Implications*

Council would enter into a lease agreement with the applicant.

*Risks**Corporate & Financial*

Service delivery failure in satisfying community expectations and our commitments made in the Community Plan and related organisational planning documents (CF5 - Control).

**Conclusion**

It is considered that the proposal represents a good outcome for the community, in that it will allow the rural fire brigade to expand their presence in Mount Alford with reduced impact on town residents.

**Consultation**

Department of Community Safety

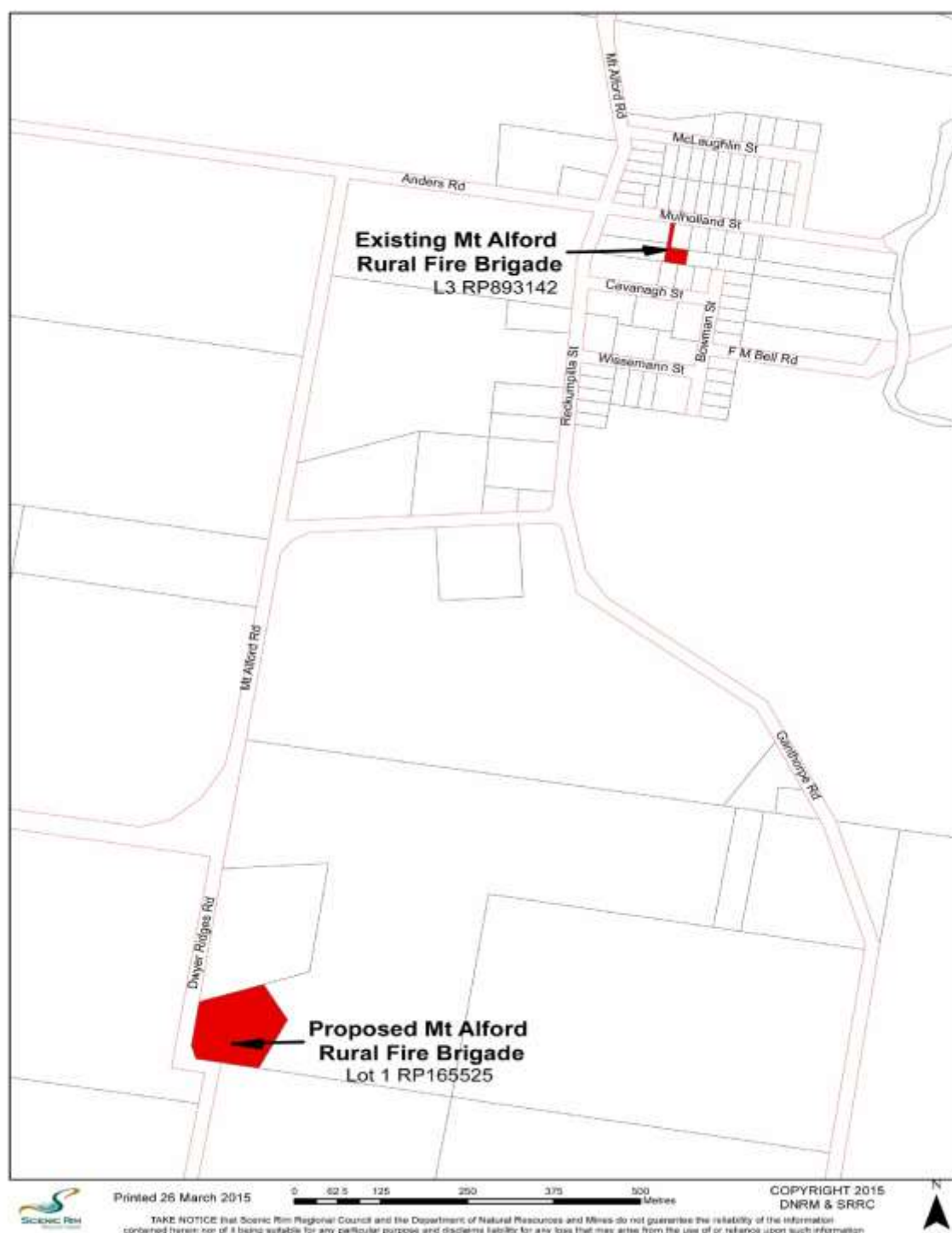
**Acting Director's Recommendation****That:**

1. Council advise the Department of Community Safety (as represented by Mount Alford Rural Fire Brigade) that its request to establish a lease Lot 1 on RP165525, Parish Coochin is granted for a thirty year term at a peppercorn rental, upon the condition that all construction and development applications obtain Council approval; and
2. Council advise the Department of Community Safety (as represented by Mount Alford Rural Fire Brigade) that it consents to the relocation of current improvements from Lot 3 on RP893142 to Lot 1 on RP165525, upon condition that all demolition, construction and development applications obtain Council approval; and further that upon vacation of Lot 3 on RP893142 the site be left a clean and tidy manner.

**Attachments**

1. Map of existing and proposed lease sites.



**Attachment 1 - Map of existing and proposed lease sites for the Mount Alford Rural Fire Brigade**

**4.4 Proposed Permanent Road Closure, Tamborine Mountain - Application 2015/000472****Executive Officer: Director Infrastructure Services****Item Author: Director Infrastructure Services****File Reference: RMRR15/000002; L542 RP164005; 28/05/001;**

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**Executive Summary**

The Department of Natural Resources and Mines has requested Council's views on an application for the permanent road closure adjoining Lot 542 on RP164005.

**Previous Council Considerations / Resolutions**

Not Applicable.

**REPORT**

The Department of Natural Resources and Mines has requested Council's views on an application for the proposed permanent road closure of an area of 11m<sup>2</sup> abutting Lot 542 on RP164005, Locality of Tamborine Mountain, Parish of Tamborine.

The applicant advises that an existing carport is encroaching on to the road, contained within the area identified for closure. Subsequently, if the road closure is approved, the area would be amalgamated with Lot 542 on RP164005.

Council has no infrastructure within this road reserve, however, as previously advised, there is an existing carport encroaching on the road. Although Katmai Court has a narrow road carriageway, due to the previous existence of the carport structure the physical impact of the proposed closure to road users is considerable minimal.

It should be noted that the carport structure was erected without building approval by the previous owner; and the encroachment of the structure on the road has only come to light through the current owner seeking approval of the structure's compliance. Consequently the undertaking of building work on the road without prior approval, is a breach of Council's *Subordinate Local Law no. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads, and Subordinate Local Law no. 1.15 (Carrying Out Works on a Road or Interfering With a Road or its Operations) 2011*. It is unfortunate that the current owner was unaware of the circumstances surrounding the structure; however it has highlighted the necessity for purchasers to perform due diligence before purchasing a property.

While the situation is not a desirable situation, the permanent road closure of the area will have no adverse impacts to Council's infrastructure. Subsequently, it is proposed that Council should offer no objection to the permanent road closure.

**Strategic Implications***Community Plan*

Theme: Accessible and Serviced Region  
Outcome: A well-maintained road network that meets community needs  
Priority: Maintaining and upgrading the existing State and local road network

*Corporate Plan / Operational Plan*

Accessible and Serviced Region - Strategy 2  
Promote a sustainable infrastructure network which provides adequate accessibility across the region.

*Budget Implications*

Not Applicable.

*Legal / Statutory Implications**Local Government Act 2009**Risks*

Corporate and Financial  
Service delivery failure in satisfying community expectations and our commitments made the Community Plan and related organisation planning documents (CF5 - Control)

**Conclusion**

Given the circumstances surrounding the area of land proposed for closure, namely the existence of a previously established structure and no adverse impacts to Council's infrastructure, there are insufficient grounds for Council to offer an objection to the application for proposed permanent road closure abutting Lot 542 on RP164005; however the situation is unfavourable.

**Consultation**

Manager Works  
Design Engineer  
Manager Property and Operations

**Director's Recommendation**

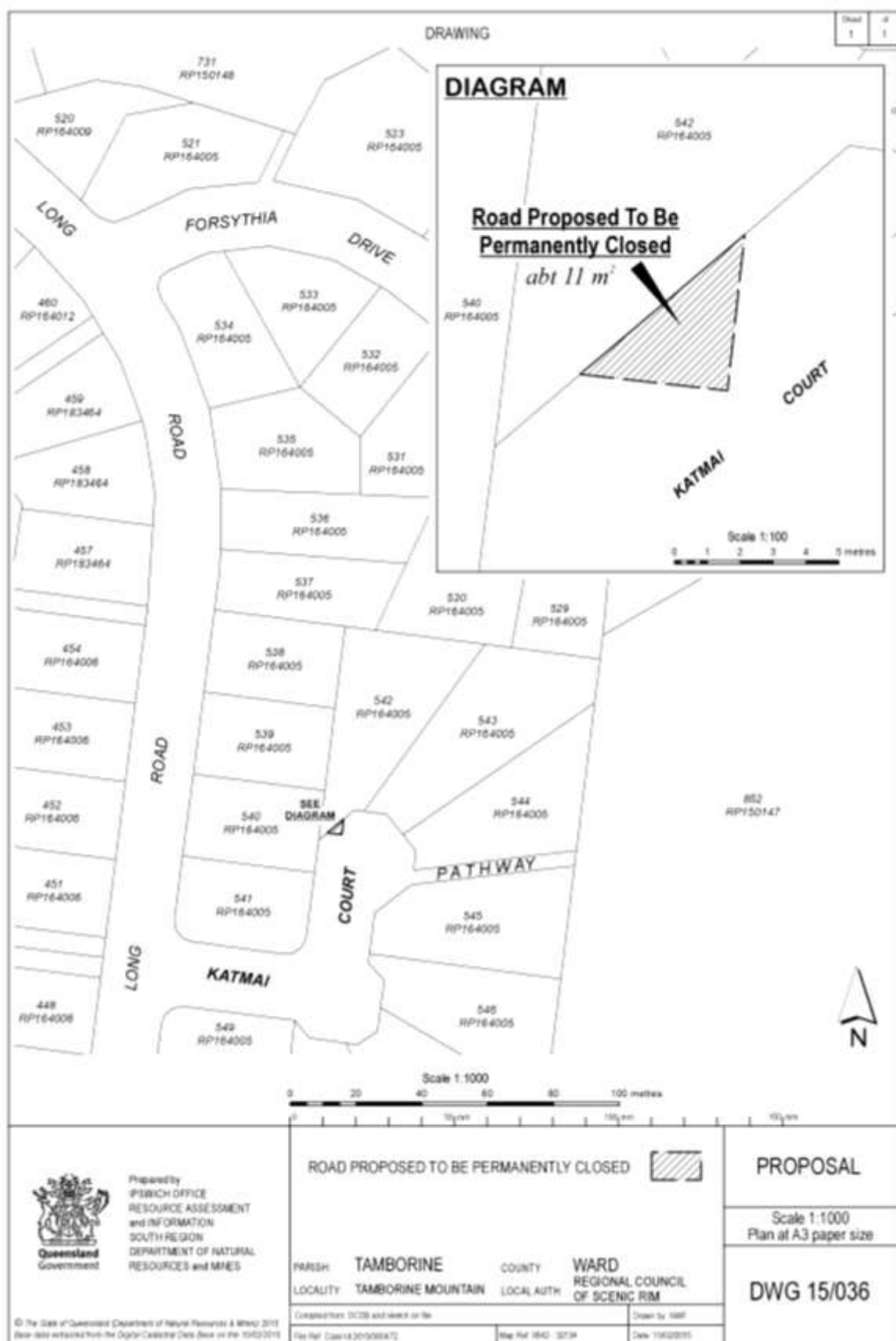
That Council advise the Department of Natural Resources that Council has no objection to the application for a proposed permanent road closure adjoining Lot 542 on RP164005, Locality of Tamborine Mountain, Parish of Tamborine; however the circumstances surrounding the proposal are noted.



**Attachments**

1. Proposal Map, DWG15/036.
2. Locality Map.

## Attachment 1 - Proposal Map, DWG15/036



[illegible]