



SCENIC RIM REGIONAL COUNCIL

Corporate & Community Services Committee

Agenda

Meeting to be held in the Council Chambers

82 Brisbane Street

Beaudesert

Tuesday, 17 March 2015

Commencing at the conclusion of the
Finance Committee Meeting

SCENIC RIM REGIONAL COUNCIL
CORPORATE & COMMUNITY SERVICES COMMITTEE
AGENDA CONTENTS

ITEM	SUBJECT	PAGE NO
ATTENDANCE		1
APOLOGIES		1
DECLARATIONS OF INTEREST BY MEMBERS		1
1. EXECUTIVE		2
1.1	Annual Review of Delegations to the Chief Executive Officer.....	2
1.2	Appointment of Representative to Regional Development Australia Ipswich and West Moreton.....	5
1.3	National General Assembly of Local Government 2015	7
1.4	2015 Asia Pacific Cities Summit and Mayors' Forum	9
2. CHIEF FINANCE OFFICER		12
3. REGIONAL SERVICES		12
3.1	Review of Risk Management Policy	12
3.2	Adoption of Amending Local Law No.1 2015 and Subordinate Local Law No.1 2015	17
3.3	Extension of Legal Panel of Providers	37
3.4	Environmental Grants Guidelines.....	39
3.5	Community Grants Round 3 2014-15.....	47
4. INFRASTRUCTURE SERVICES		54
4.1	Surrender of Lease - Returned & Services League of Australia (Queensland Branch) Rathdowney Sub Branch.....	54
4.2	Lease Renewal - Cedar Creek Pony Club Inc.....	61

CORPORATE & COMMUNITY SERVICES COMMITTEE

AGENDA

ATTENDANCE

Cr N J Waistell, Chairperson
Cr J C Brent, Mayor
Cr N O'Carroll
Cr V A West, Deputy Mayor
Cr J J Sanders
Cr R J Stanfield
Cr D A McInnes

APOLOGIES

DECLARATIONS OF INTEREST BY MEMBERS

Reception of Deputations by Appointment / Visitors

Nil

Please note: Agenda Items where Subject Headings are followed by [CLOSED] are to be discussed in closed session in accordance with Section 275(1) of the Local Government Regulation 2012.

Section 275(1) A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss-

- (a) the appointment, dismissal or discipline of employees; or
- (b) industrial matters, affecting employees; or
- (c) the local government's budget; or
- (d) rating concessions; or
- (e) contracts proposed to be made by it; or
- (f) starting or defending legal proceedings involving it; or
- (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
- (h) other business for which public discussion would be likely to prejudice the interests of local government or someone else, or enable a person to gain financial advantage.

1. EXECUTIVE

1.1 Annual Review of Delegations to the Chief Executive Officer

Executive Officer: Chief Executive Officer

Item Author: Coordinator Governance and Corporate Policy

File Reference: 16/01/001; 13/06/001

Executive Summary

Council is required to annually review delegations of statutory powers to the Chief Executive Officer (CEO) in accordance with s.257(4) of the *Local Government Act 2009*.

Previous Council Considerations / Resolutions

At the Ordinary Meeting held on 26 June 2012, Council resolved to start using the Delegations Register Service supplied by the Local Government Association of Queensland.

Subsequently a number of versions of the Delegations Register have been considered by Council regarding Council to Chief Executive Officer delegations.

Council last reviewed and re-adopted the delegations to the Chief Executive Officer on 28 January 2014.

REPORT

Section 257(4) of the *Local Government Act 2009* requires that Council review its delegations to the CEO on an annual basis. A list of current delegations is provided in Attachment 1 to this report.

The Local Government Association of Queensland (LGAQ) provides a comprehensive series of schedules of local government powers under State legislation, which includes regular updates to ensure currency. This service has proven invaluable to the administration of Council's delegations by staff.

The current delegations appear to have served the organisation well and generally achieved an appropriate balance between organisational efficiency and effectiveness, and the role of the Council in managing the organisation and considering matters of public interest. Council staff have not identified any issues warranting change to the current arrangements.

Strategic Implications

Community Plan

- Theme: Open and Responsive Government
- Outcomes: Government serves and supports the community. Regulation is minimalist and balances individual and community needs.
- Priorities: Streamlined, firm and fair regulation of issues that matter with incentives for good practice.
Understanding community expectations, delivering services that meet these and government leading by example.

Corporate Plan / Operational Plan

- Key Priority Area: Corporate Sustainability. Scenic Rim Regional Council is in a strong financial and operational position; we work with our community to deliver on the corporate plan priorities.
- Strategy: Encourage community participation, support open and accountable governance, and adopt a risk management approach to all Council operations and programs.

Budget Implications

No direct budgetary implications have been identified. The LGAQ has provided its Delegations Service with expert legal advice as a free facility to its members.

Legal / Statutory Implications

A person acting under delegation may take any action which the holder of the power can take – subject to any conditions which have been placed on exercise of those powers under delegation.

A decision by Council to delegate a particular power does not prevent Council from continuing to exercise that power when considered appropriate.

Risks

Failure to delegate sufficient powers to the Chief Executive Officer may result risks in statutory non-compliance due to impeding the organisation's ability to satisfy statutory timeframes. It is simply not possible for the elected Council to exercise all powers vested to local government.

Conclusion

Establishing delegations of powers under State legislation requires careful consideration of a wide range of issues. The delegations nominated in the attached schedules generally reflect existing arrangements. It is contended that these arrangements have adequately served Council to date, however Council may elect to vary the current delegations, by revoking powers and/or by amending delegation conditions.

Consultation

Extensive internal consultation with relevant Council officers has been undertaken to produce schedules of delegations that are consistent with existing arrangements and that remain appropriate for delegation in the local context.

Chief Executive Officer's Recommendation

That, pursuant to section 257(4) of the *Local Government Act 2009*, Council review the current delegations made to the Chief Executive Officer (as nominated in Attachment 1 to this report) and retain the existing delegations.

Attachments

1. Delegations to the Chief Executive Officer (attached separately).

1.2 Appointment of Representative to Regional Development Australia Ipswich and West Moreton

Executive Officer: Chief Executive Officer

Item Author: Councillor Support Officer

File Reference: 04/03/003

Executive Summary

The purpose of this report is to seek Council's endorsement of Cr Sanders as a representative to the Regional Development Australia (RDA) Ipswich and West Moreton Committee.

Previous Council Considerations / Resolutions

Nil.

REPORT

The Australian Government is committed to strengthening the regions and building stronger communities. RDA Committees play an important role in their regions by focusing more strongly on regional economic development and facilitating local projects that aim to make a difference for their local communities. Calls for expressions of interest for committee membership were welcomed from people with the capabilities and expertise to contribute to the development and growth of regional Queensland.

Office of the Minister for Infrastructure and Regional Development, the Hon Warren Truss MP advised Cr Sanders that her application was successful. The period of appointment is from 1 March 2015 until 28 February 2016. Cr Sanders has advised that she will accept the offer to hold the position of Committee Member.

Local Government representation on the committees will ensure that the three levels of government work in partnership to benefit local communities and find local solutions.

RDA Committees are non-profit community-based incorporated associations which work to advance regional development priorities and retain jobs. The committees also support community engagement, regional planning, whole-of-government activities, government programs and community development.

Strategic Implications

Community Plan

Theme: Open and Responsive Government
Outcome: Level of Government work together and with others in the community interest.
Priority: Understanding community expectations, delivering services that meet these and government leading by example.

Corporate Plan / Operational Plan

Sustainable and Prosperous Economy - Strategy 4
Advocate and support the planning and delivery of major projects that align with the community plan's regional vision, in collaboration with government agencies and other key stakeholders.

Budget Implications

Nil.

Legal / Statutory Implications

Nil.

Risks

Nil.

Conclusion

That Council consider the request by the Minister for Infrastructure and Regional Development that Cr Sanders be appointed as Committee Member to Regional Development Australia (RDA) Ipswich and West Moreton.

Consultation

External: Office of the Minister for Infrastructure and Regional Development, the Hon Warren Truss MP.

Chief Executive Officer's Recommendation

That Council endorse the appointment of Cr Sanders as a representative on the Regional Development Australia Ipswich and West Moreton Committee.

Attachments

Nil.

1.3 National General Assembly of Local Government 2015

Executive Officer: Chief Executive Officer

Item Author: Executive Personal Assistant - Office of the Mayor & CEO

File Reference: 02/05/002

Executive Summary

The Australian Local Government Association (ALGA) annually convenes a National General Assembly of Local Government to which representatives of all Australian local government authorities are invited.

Previous Council Considerations / Resolutions

Council has endorsed the Mayor as its representative at this event annually since 2008.

REPORT

The 2015 ALGA National General Assembly of Local Government (NGA) will be held from 14-17 June at the National Convention Centre, Canberra. The theme "Closest to the Community: Local Government in the Federation" presents an opportunity to consider the range of issues being raised in the development of Australian Government White Papers on reform of the Federation and taxation.

The ALGA aims to ensure local government's aspirations are addressed in the White Papers and the position of local government is strengthened as a result of any reform. Input from councils is invited to assist the ALGA to maintain engagement between the Australian Government and local government.

Strategic Implications

Community Plan

Theme: Open and Responsive Government

Outcomes: Levels of government work together and with others in the community interest.

Priorities: Building understanding and trust between community and government through information, honesty and transparency.

Understanding community expectations, delivering services that meet these and government leading by example.

Corporate Plan / Operational Plan

Open and Responsive Government - Strategy 5

Provide strong advocacy on local issues of significance and pursue an integrated whole-of-government approach to planning, coordination and improvements in the provision of essential services and infrastructure.

Budget Implications

Provision for elected members to attend conferences has been made in the 2014-15 Budget

Legal / Statutory Implications

Not applicable.

Risks

Political

Poor relationships with other Councils, State and/or Federal governments, resulting in reduced efficiency in key areas, limitations in accessing funding opportunities or devolution of responsibility

Conclusion

It is appropriate that the Mayor be authorised to represent Council at the 2015 ALGA National General Assembly of Local Government.

Consultation

Not applicable.

Chief Executive Officer's Recommendation

That Council authorise the Mayor, Cr John Brent, to attend the annual Australian Local Government Association National General Assembly of Local Government, to be held in Canberra from 14-17 June 2015.

Attachments

Nil.

1.4 2015 Asia Pacific Cities Summit and Mayors' Forum

Executive Officer: Chief Executive Officer

Item Author: Executive Personal Assistant - Office of Mayor & CEO

File Reference: 02/05/002

Executive Summary

The 2015 Asia Pacific Cities Summit and Mayors' Forum will be held in Brisbane from 5-8 July 2015.

Previous Council Considerations / Resolutions

Council has previously resolved at the Ordinary Meeting held on 25 June 2013 and the Ordinary Meeting held on 29 March 2011 that interested Councillors could attend the Summits held in each of those years.

REPORT

Brisbane City Council is hosting this biennial Summit in 2015 as an initiative of its *Economic Development Strategy 2012-31*. The Council advises that almost 60 cities from Asia, Australia and the Americas - representing a population of more than 100 million - have already committed to attending the Summit.

The stated aim of the 2015 Asia Pacific Cities Summit and Mayors' Forum is to be a platform for cities and companies to address critical issues affecting modern cities. The program is built under four themes:

- Global cities - cultivating cities of talent, creativity and innovation;
- Digital cities - the science and technology behind cities;
- Future cities - developing cities and smart communities; and
- Cities for people - clean, green, accessible and inclusive cities.

Strategic Implications

Community Plan

Theme: Sustainable and Prosperous Economy

Outcome: Our region captures the opportunities that arise from our place in SEQ

Priorities: Establishing infrastructure and creating built environments that attract and encourage business growth in our towns and villages; Developing opportunities to export our products and services.

Theme: Open and Responsive Government
Outcomes: Levels of government work together and with others in the community interest.
Priorities: Supporting the aspirations and maintaining the identity of local communities.
Understanding community expectations, delivering services that meet these and government leading by example.
Supporting and developing leaders in the community.

Corporate Plan / Operational Plan

Sustainable and Prosperous Economy

Strategy 1 - Encourage local investment and sustainable business practices and provide appropriate tools, opportunities, incentives and support to our business sector to build capacity, expertise, broaden the region's economic base and enhance innovation.

Open and Responsive Government

Strategy 5 - Provide strong advocacy on local issues of significance and pursue an integrated whole-of-government approach to planning, coordination and improvements in the provision of essential services and infrastructure.

Budget Implications

Provision for elected members to attend conferences has been made in the 2014-15 Budget.

Legal / Statutory Implications

Not applicable.

Risks

Poor relationships with other Councils, State and/or Federal governments, resulting in reduced efficiency in key areas, limitations in accessing funding opportunities or devolution of responsibility.

Conclusion

It is appropriate that interested Councillors should be authorised to attend the 2015 Asia Pacific Cities Summit and that Cr Brent also be authorised to attend the Mayors' Forum.

Consultation

Not applicable.

Chief Executive Officer's Recommendation

That:

1. Interested Councillors be authorised to attend the 2015 Asia Pacific Cities Summit in Brisbane from 5-8 July 2015; and
2. Cr Brent be authorised to attend the associated Mayors' Forum.

Attachments

Nil.

2. CHIEF FINANCE OFFICER

Nil

3. REGIONAL SERVICES

3.1 Review of Risk Management Policy

Executive Officer: Director Regional Services

Item Author: Coordinator Governance and Corporate Policy

File Reference: 04/18/001

Executive Summary

Council's Risk Management Policy is presented for review

Previous Council Considerations / Resolutions

Council Policy: Risk Management was adopted in November 2008 and was last reviewed by Council in November 2011.

REPORT

The Risk Management Policy has now passed its scheduled review date.

This policy is Council's commitment to implementing systematic risk management methodology to identify and address areas of potential risk within Council. The intent of the policy is to create an environment where Council, management and staff undertake the responsibility of risk management through consistent risk management practices.

Since the policy's commencement it has served Council well, confirming our responsibility in the risk management sphere. Many positive developments have resulted thus illustrating that Council is in good risk health. It is considered that the policy text remains appropriate and that only changes needed to the document during the current review are to update references to the legislation and corporate plan.

Strategic Implications

Community Plan

Not Applicable.

Corporate Plan / Operational Plan

Implement effective risk management and maintain contemporary business processes

Budget Implications

Not Applicable.

Legal / Statutory Implications

The risk management framework established under this policy satisfies Council's obligations under the Local Government Regulation 2012 to record both Council's operational risks and the control measures adopted to manage those risks.

Risks

Implementation of effective risk management systems is vital to Council's organisational sustainability.

Conclusion

It is proposed that the amended Risk Management Policy be adopted.

Consultation

The Risk Management policy was recently reviewed by Council's Risk Reference Group and other stakeholders. No changes were proposed through that process.

Director's Recommendation

That Council adopt the amended Council Policy: Risk Management.

Attachments

1. Amended Council Policy: Risk Management.

Attachment 1 - Amended Council Policy: Risk Management

CORPORATE MANAGEMENT
GOVERNANCE
Policy Number: CM03.09CP



COUNCIL POLICY: RISK MANAGEMENT

Date Adopted:	25 November 2008
Committee Reference:	Corporate and Community Services Committee; 18 November 2008; Item Number 1.1
Date Amended:	22 November 2011; 24 March 2015
Contact officer:	Coordinator Governance and Corporate Policy
Next review date:	31 March 2018
File Reference:	04/18/001; 04/15/004
Related Policies/Local Laws/Legislation:	Risk Management Standard AS/NZS ISO 31000:2009 Local Government Regulation 2012
Related Documents:	Scenic Rim Regional Council's Risk Management Guidelines Scenic Rim Regional Council's Risk Registers

OBJECTIVES

The objectives of this policy are:

- Maintain and improve reliability and quality of service provided by Scenic Rim Regional Council, within Council's controls and capabilities;
- Minimise or eliminate adverse impacts from Council's services or infrastructure on the community, visitors and the environment;
- Capitalise on opportunities identified for Scenic Rim Regional Council;
- Safeguard Council's employees, assets, financial sustainability, property, reputation and information; and
- Promote risk management principles as a strategic tool to ensure better informed decision making throughout Council.

Corporate Plan	
Priority Area	<i>Organisational Sustainability Council strives to be a high performing and financially sustainable organisation with robust governance structures based on the principles of risk management and continuous improvement. We offer a safe, positive work environment, value and reward our staff and are committed to providing ongoing development and training.</i>
Strategy	<i>Implement effective risk management and maintain contemporary business processes.</i>

Scenic Rim Regional Council Policy Register

POLICY STATEMENT

Scenic Rim Regional Council recognises that as a public authority it is exposed to a broad range of risks which, if not managed, could adversely impact on the organisation achieving its strategic objectives. Therefore Council will implement a systematic risk management methodology to identify and address, where practical, areas of potential risk within Council. This methodology will be consistent with Risk Management Standard AS/NZS ISO 31000:2009.

The intent of this policy is to create an environment where Council, management and staff assume responsibility for risk management, through consistent risk management practices.

Principles

The following principles will be adopted to ensure that the objectives are achieved:

- Apply a risk management framework which is consistent with Risk Management Standard AS/NZS ISO 31000:2009 for making decisions on how best to identify, assess and manage risk throughout all departments of Council;
- Prioritise identified risks and implement treatments progressively based on the level of risk assessed and the effectiveness of the current treatments;
- Integrate risk management with the Council's corporate, strategic planning and operational frameworks and processes;
- Take into account relevant legislative requirements and political, social and economic environments in managing risk;
- Create a culture of risk awareness throughout the organisation through training, induction, promotion and risk review and reporting mechanisms; and
- Ensure resources and operational capabilities are identified and responsibility for managing risk is allocated.

Risk Management Guidelines

Risk Management Guidelines will be provided by the Chief Executive Officer. The Guidelines will represent Council's commitment to the principles of this policy and provide the necessary tools for the organisation to implement a systematic risk management methodology.

SCOPE

This policy applies to Scenic Rim Regional Council, its employees and contractors and all activities (excluding Controlled Entities).

DEFINITIONS

Risk - is the chance that an event will occur that will impact upon Scenic Rim Regional Council's objectives. It is measured in terms of consequence and likelihood.

Risk Management - the culture, processes, and structures that are directed towards the effective management of potential opportunities and adverse effects. Risk management aims to minimise loss.

Risk Management Process - The systematic application of management policies, procedures and practices, to the tasks of establishing context, identifying, analysing, evaluating, treating, monitoring and communicating risk.

Risk Register - A list of identified and assessed risks.

RESPONSIBILITIES

Policy Author	Coordinator Governance and Corporate Policy
Policy Owner	Chief Executive Officer
Guidelines and procedures: <i>Risk Management Guidelines</i>	Coordinator Governance and Corporate Policy

Approved By:

SCENIC RIM REGIONAL COUNCIL
25 November 2008

3.2 Adoption of Amending Local Law No.1 2015 and Subordinate Local Law No.1 2015

Executive Officer: Director Infrastructure Services

Item Author: Coordinator Governance and Corporate Policy

File Reference: 20/05/001

Executive Summary

Council has been progressing a number of amendments to the Local Laws and Subordinate Local Laws. The amendments are ready for consideration of adoption by Council.

Previous Council Considerations / Resolutions

Council resolved to progress proposed amendments to the existing Local Laws and Subordinate Local Laws of the Scenic Rim on 10 December 2013.

On 18 March 2014, Council adopted a Public Interest Test Plan for the proposed amendments and public consultation for the proposed amendments proceeded.

REPORT

Council adopted its current local laws in July 2011 after a comprehensive developmental process. Whilst the implementation of these local laws has occurred without any significant hurdles, the local laws have been in effect for approximately two years and a number of minor issues have been identified.

To resolve these minor issues, a number of amendments to the local law are considered appropriate. The majority of these issues and proposed amendments relate to minor inconsistencies with planning scheme provisions.

Following consultation with the State Government and public consultation, final drafts of *Amending Local Law No.1 2015*, *Amending Subordinate Local Law No.1 2015* and final copies of the amended Local Laws and Subordinate Local Laws have been prepared by Corrs Chambers Westgarth for consideration of adoption by Council as Local Laws.

Strategic Implications

Community Plan

Theme: Open and Responsive Government

Outcome: Government is transparent, invites participation and encourages constructive debate

Priority: Building understanding and trust between community and government through information, honesty and transparency

Corporate Plan / Operational Plan

Council's Corporate Plan 2013-2018 includes the following strategies relevant to this report:

Open and Responsive Government

2. Facilitate community participation in decision making.
3. Create a corporate environment underpinned by ethical behaviour that fosters a proactive customer service culture, processes and procedures that progress open and accountable governance and apply a risk management approach.

Budget Implications

Not applicable.

Legal / Statutory Implications

Local laws are statutory instruments made under the *Local Government Act 2009*. They are intended to provide for and assist local governments in appropriate and good governance for their respective local government areas.

Risks

Failure to follow the relevant procedures for considering provisions that are possibly anti-competitive results in risk of harm to Council's credibility and reputation, and statutory non-compliance.

Conclusion

A review of the functions and application of Scenic Rim Regional Council's current Local Laws and Subordinate Local Laws has identified a number of amendments which are required.

The Local Law Making Process has been complied with and Council is now able to adopt the Amending Local Law No.1 2015 and Amending Subordinate Local Law No.1 2015.

Consultation

Governance has undertaken internal consultation with all relevant departments who proposed amendments to the Local Laws. Consultation has been undertaken with the Councillors and the Executive Team, which occurred on 19 August 2013.

Significant external consultation has been undertaken with a law firm from Council's Legal Panel, who have provided drafting services for the proposed Local Laws.

Council also consulted with the State Government to identify relevant State interests in the proposed amendments.

Director's Recommendation

That:

1. Council adopt Amending Local Law No.1 2015; and
2. Council adopt Amending Subordinate Local Law No.1 2015.

Attachments

1. Amending Local Law No.1 2015.
2. Amending Subordinate Local Law No.1 2015.

Attachment 1 - Amending Local Law No.1 2015



**Amending Local Law No. 1
(Miscellaneous Local Laws) 2015**

Printed as in force on date of gazettal [insert]

9107366/8

Amending Local Law No. 1 (Miscellaneous Local Laws) 2015

Contents

Part 1	Preliminary	3
	1 Short title	3
	2 Object	3
	3 Commencement	3
Part 2	Amendment of Local Law No. 1 (Administration) 2011	3
	4 Local law amended	3
	5 Amendment of section 1 (Short title)	3
	6 Amendment of section 5 (Meaning of prescribed activity)	3
	7 Amendment of section 8 (Form of application)	4
	8 Amendment of section 29 (Stop Orders)	4
	9 Amendment of Schedule 1 (Dictionary)	4
	10 Amendment of Schedule 2 (Prescribed activities)	4
Part 3	Amendment of Local Law No. 2 (Animal Management) 2011	4
	11 Local law amended	4
	12 Amendment of section 1 (Short title)	4
	13 Amendment of section 11 (Dog off-leash areas)	5
	14 Amendment of section 43 (Subordinate local laws)	5
	15 Amendment of Schedule (Dictionary)	5
Part 4	Amendment of Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011	5
	16 Local law amended	5
	17 Amendment of section 1 (Short title)	6
	18 Amendment of section 8 (Power of closure of local government controlled areas)	6

Part 1 Preliminary

1 Short title

This local law may be cited as *Amending Local Law No. 1 (Miscellaneous Local Laws) 2015*.

2 Object

- (1) The object of this local law is to amend—
- (a) *Local Law No 1 (Administration) 2011* to provide for the removal or pruning of trees others than by the Council;
 - (b) *Local Law No. 2 (Animal Management) 2011* to provide for flexibility for the Council to approve dog off-leash areas for limited or specific periods of time; and
 - (c) *Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011* to provide for additional vehicle types to be able to access local government controlled areas in particular circumstances.

3 Commencement

This local law commences on the date that notification of the making of *Amending Local Law No. 1 (Miscellaneous Local Laws) 2015* is published in the Gazette.

Part 2 Amendment of Local Law No. 1 (Administration) 2011

4 Local law amended

This part amends *Local Law No. 1 (Administration) 2011*.

5 Amendment of section 1 (Short title)

Section 1, 'model'—
omit.

6 Amendment of section 5 (Meaning of prescribed activity)

- (1) Section 5—
renumber as section 5(1).
- (2) Section 5, after subsection (1)
insert—
- '(2) Despite subsection (1), an activity that is carried out by the local government or a local government worker in the conduct of their duties is not a prescribed activity.'

7 Amendment of section 8 (Form of application)

- (1) Section 8(6), after 'However,'—
insert—
'at any time before the application lapses.'
- (2) Section 8(6), after 'information'—
insert—
'by providing written notice of the extension to the applicant'.

8 Amendment of section 29 (Stop Orders)

- (1) After Section 29—
insert—
'29A Consequential orders
 - (1) The Court may order a person found guilty of an offence under this local law to perform work required to be performed by—
 - (a) a compliance notice or stop order issued under this local law; or
 - (b) a condition of an approval issued under this local law; or
 - (c) a provision of this local law.'

9 Amendment of Schedule 1 (Dictionary)

- (1) Schedule 1, after definition of *local government controlled area*—
insert—
'*local government worker* has the meaning given in the Act.'

10 Amendment of Schedule 2 (Prescribed activities)

- (1) Schedule 2, Part 2, definition of *alteration or improvement to local government controlled areas and roads*, 'or damaging'—
omit, insert—
' , removal, pruning, seed harvesting or harvesting'.

Part 3 Amendment of Local Law No. 2 (Animal Management) 2011**11 Local law amended**

This part amends *Local Law No. 2 (Animal Management) 2011*.

12 Amendment of section 1 (Short title)

Section 1, 'model'—
omit.

13 Amendment of section 11 (Dog off-leash areas)

- (1) Section 11, subsections (2) and (3)—
renumber as subsections (4) and (5).
- (2) Section 11, after subsection (1)—
insert—
 - (2) The local government may designate, for a specified period, an area within a public place as an area where a dog is not required to be on a leash (a **temporary dog off-leash area**).
 - (3) The designation of an area as a dog off-leash area or a temporary dog off-leash area may be subject to stated limits on that designation in relation to:
 - (a) days on which the dog off-leash area or temporary dog off-leash area applies;
 - (b) times at which the dog off-leash area or temporary dog off-leash area applies; and
 - (c) any other matter that the Council considers to be reasonably appropriate and states in the designation.’

14 Amendment of section 43 (Subordinate local laws)

- (1) Section 43(g), after ‘areas’—
insert—
‘or temporary dog off-leash areas’.
- (2) Section 43(g), footnote 32, after ‘11(1)’—
insert—
‘and 11(2).’.

15 Amendment of Schedule (Dictionary)

- (1) Schedule, after definition of *State planning instrument*—
insert—
‘**temporary dog off-leash area** *see section 11(2).*’.

Part 4 Amendment of Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011**16 Local law amended**

This part amends *Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011*.

17 Amendment of section 1 (Short title)

Section 1, 'model'—

omit.

18 Amendment of section 8 (Power of closure of local government controlled areas)

(1) Section 8(1), 'by resolution,'—

omit.

(2) Section 8(1), after 'area' —

insert—

'or facility'.

(3) Section 8(2) 'resolution'—

omit, insert—

'decision'.

(4) Section 8(2)(b) 'resolution'—

omit, insert—

'decision'.

draft

Attachment 2 - Amending Subordinate Local Law No.1 2015



**Amending Subordinate Local Law
No. 1 (Miscellaneous Subordinate
Local Laws) 2015**

Printed as in force on date of gazettal [insert]

9102952/11

Amending Subordinate Local Law No. 1 (Miscellaneous Subordinate Local Laws) 2015

Contents

Part 1	Preliminary	4
	1 Short title	4
	2 Authorising local law	4
	3 Object	4
	4 Commencement	5
Part 2	Amendment of Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011	5
	5 Subordinate Local law amended	5
	6 Amendment of Schedule 1 (Alteration or improvement to local government controlled areas and roads)	5
Part 3	Amendment of Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011	5
	7 Subordinate Local law amended	5
	8 Amendment of Schedule 1 (Installation of advertising devices)	5
Part 4	Amendment of Subordinate Local Law No. 1.5 (Keeping of Animals) 2011	6
	9 Subordinate Local law amended	6
	10 Amendment of Schedule 1 (Keeping of animals)	6
Part 5	Amendment of Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011	7
	11 Subordinate Local law amended	7
	12 Amendment of Schedule 1 (Operation of temporary entertainment events)	7
Part 6	Amendment of Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas) 2011	7
	13 Subordinate Local law amended	7
	14 Amendment of Schedule 1 (Undertaking regulated activities on local government controlled areas and roads)	7

	<i>Amending Subordinate Local Law No.1 (Miscellaneous Subordinate Local Laws) 2015</i>	<i>3</i>
Part 7	Amendment of Subordinate Local Law No. 2 (Animal Management) 2011	7
	15 Subordinate Local law amended	7
	16 Amendment of Schedule 1 (Prohibition on keeping animals)	8
	17 Amendment of Schedule 2 (Requirement for approval to keep animal)	8
	18 Amendment of Schedule 7 (Dog off-leash areas)	9
	19 Amendment of Schedule 13 (Dictionary)	10
Part 8	Amendment of Subordinate Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011	10
	20 Subordinate Local law amended	10
	21 Amendment of Schedule 1 (Prohibited activities for local government controlled areas or roads)	10
	22 Amendment of Schedule 2 (Restricted activities for local government controlled areas or roads)	10

draft

Part 1 Preliminary

1 Short title

This subordinate local law may be cited as *Amending Subordinate Local Law No. 1 (Miscellaneous Subordinate Local Laws) 2015*.

2 Authorising local law

This subordinate local law is made pursuant to—

- (a) for Parts 2 to 6, *Local Law No. 1 (Administration) 2011*;
- (b) for Part 7, *Local Law No. 2 (Animal Management) 2011*; and
- (c) for Part 8, *Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011*.

3 Object

(1) The object of this local law is to amend—

- (a) *Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011* to provide for activities that may be conducted on local government roads by an owner of land adjacent to that local government road;
- (b) *Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011* to provide for the regulation of temporary garage sales signs;
- (c) *Subordinate Local Law No. 1.5 (Keeping of Animals) 2011* to provide for a minimum timeframe to a grant of approval;
- (d) *Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011* to reduce regulation for temporary events with limited attendance;
- (e) *Subordinate Local Law No. 1.14 (Undertaking of Regulated Activities on Local Government Controlled Areas and Roads) 2011* to remove regulation of farmers allowing their stock to cross a road to move stock between paddocks;
- (f) *Subordinate Local Law No. 2 (Animal Management) 2011* to—
 - (i) provide for consistency with the provisions of the planning schemes in the local government area;
 - (ii) provide for consistency with the *Animal Management (Cats and Dogs) Act 2008*;
 - (iii) provide for a new dog off-leash area;
- (g) *Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011* to—
 - (i) provide for temporary closures of roads;

- (ii) provide an approval process for vegetation works on local government controlled areas, facilities and roads by people other than the local government;

4 Commencement

This local law commences upon publication of the notice of the making of the local law in the Gazette.

Part 2 Amendment of Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011

5 Subordinate Local law amended

This part amends *Subordinate Local Law No. 1.1 (Alteration or Improvement to Local Government Controlled Areas and Roads) 2011*.

6 Amendment of Schedule 1 (Alteration or improvement to local government controlled areas and roads)

- (1) Schedule 1, section 2, 'No activities stated.'—
omit, insert—
 - '(1) An owner of land adjacent to a local government road may mow, cut, trim or slash grass or grass like weeds on the road verge or reserve between the formal carriageway of the road and their property without first obtaining an approval under the authorising local law.
 - (2) Work undertaken under subsection (1) must not cause damage to any trees or shrubs.
 - (3) Any activity undertaken by a landowner under the authority of this section must:
 - (a) be conducted in a reasonable manner; and
 - (b) must not cause a pedestrian or road safety risk.'

Part 3 Amendment of Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011

7 Subordinate Local law amended

This part amends *Subordinate Local Law No. 1.4 (Installation of Advertising Devices) 2011*.

8 Amendment of Schedule 1 (Installation of advertising devices)

- (1) Schedule 1, section 2(1)—

- omit.*
- (2) Schedule 1, section 2(2)—
renumber as section 2.
- (3) Schedule 1, section 2, 'A permitted advertisement is an'—
omit, insert—
'An approval is not required for an'.
- (4) Schedule 3, section 2(2)(i)(iv), 'and'—
omit.
- (5) Schedule 3, section 2(2)(j), ','—
omit, insert—
'; and'.
- (6) Schedule 3, after section 2(2)(j)—
insert—
'(k) if the temporary sign is a garage sale sign at a residential premises—
(i) the advertising device must be displayed no earlier than 5:00pm the day immediately preceding the day of the garage sale; and
(ii) the advertising device must be removed as soon as practicable after the completion of the garage sale.'
- (7) Schedule 6, Dictionary—
insert—
'**garage sale sign** means an advertising device for the sale of used or unwanted household goods or personal items held on the residential premises occupied by the seller of the items.'

Part 4 Amendment of Subordinate Local Law No. 1.5 (Keeping of Animals) 2011

9 Subordinate Local law amended

This part amends *Subordinate Local Law No. 1.5 (Keeping of Animals) 2011*.

10 Amendment of Schedule 1 (Keeping of animals)

- (1) Schedule 1, section 7(3), 'a term of up to 1 year'—
omit, insert—
'(a) a term of up to 15 months; or
'(b) a term defined within the approval relating to a specific event or events.
Example of a defined term for a specific event for paragraph (b) –
A term of approval for the keeping of additional dogs may specify the term of the approval expires once the number of dogs specified in the approval and being

kept on the property no longer exceeds two (2) dogs.’.

Part 5 Amendment of Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011

11 Subordinate Local law amended

This part amends Subordinate Local Law No. 1.12 (Operation of Temporary Entertainment Events) 2011.

12 Amendment of Schedule 1 (Operation of temporary entertainment events)

(1) Schedule 1, section 2(1)(a)—

omit, insert—

‘(a) The prescribed activity:

(i) has an anticipated attendance of less than 400 persons; and

(ii) the operation of the prescribed activity complies with the minimum standards prescribed in this section; and’.

Part 6 Amendment of Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas) 2011

13 Subordinate Local law amended

This part amends Subordinate Local Law No. 1.14 (Undertaking Regulated Activities on Local Government Controlled Areas and Roads) 2011.

14 Amendment of Schedule 1 (Undertaking regulated activities on local government controlled areas and roads)

(1) Schedule 1, section 1(a)—

omit.

(2) Schedule 1, section 1(b) and (c)—

renumber as section 1(a) and (b).’.

Part 7 Amendment of Subordinate Local Law No. 2 (Animal Management) 2011

15 Subordinate Local law amended

This part amends Subordinate Local Law No. 2 (Animal Management) 2011.

16 Amendment of Schedule 1 (Prohibition on keeping animals)

- (1) Schedule 1, item 2, Column 2, after 'A'—
insert—
'colt or'.
- (2) Schedule 1, item 2, Column 2, '4,000m²'—
omit, insert—
'8,000m²'.
- (3) Schedule 1, item 3, Column 2, '4,000m²'—
omit, insert—
'8,000m²'.
- (4) Schedule 1, item 4, Column 2, '4,000m²'—
omit, insert—
'8,000m²'.
- (5) Schedule 1, item 5, Column 2, '4,000m²'—
omit, insert—
'8,000m²'.
- (6) Schedule 1, item 7, Column 2, '4,000m²'—
omit, insert—
'8,000m²'.

17 Amendment of Schedule 2 (Requirement for approval to keep animal)

- (1) Schedule 2, item 1, Column 2, '4'—
omit, insert—
'3'.
- (2) Schedule 2, item 2, Column 2, '4'—
omit, insert—
'3'.
- (3) Schedule 2, item 3, Column 2 —
omit, insert—
'On an allotment with an area less than 40,000m², where there are 20 or more of any combination of the following—
 - (a) a duck or drake;
 - (b) a goose or gander; and
 - (c) a domestic bird.'
- (4) Schedule 2, item 4, Column 2—
omit, insert—
'On an allotment with an area less than 40,000m², where there are 40 or more of

any combination of the following—

- (a) a pigeon;
- (b) a dove; and
- (c) a quail.’.

- (5) Schedule 2, item 5, Column 2—

omit, insert—

‘On an allotment with an area less than 8000m², where there are 1 or more, unless the exception in schedule 1, item 5 paragraphs (a) and (b) applies, of any combination of the following—

- (a) a rooster; and
- (b) a cockerel.’.

- (6) Schedule 2, after item 7—

insert—

8	Goat and Sheep	On an allotment with an area less than 40,000m ² , where there are 9 or more of the following— a goat; a sheep.
9	Cattle, horse and other livestock	On an allotment with an area less than 40,000m ² , where there are 3 or more of the following— (a) cattle; (b) a horse; (c) an alpaca; (d) a llama; (e) any livestock not otherwise referred to in Schedule 2.

18 Amendment of Schedule 7 (Dog off-leash areas)

- (1) Schedule 7, after item 2—

insert—

- ‘3 Moriarty Park, entrance via Coburg Road, described as Lot 90 on WD5627 but limited to the fenced area as designated by sign on the southern side of the park, on the southern side of the fenced dog off-leash area.’.

19 Amendment of Schedule 13 (Dictionary)

- (1) Schedule 13, after cat—

insert—

'colt means an uncastrated male horse under the age of four years old.'

**Part 8 Amendment of Subordinate Local Law No. 4
(Local Government Controlled Areas
Facilities and Roads) 2011****20 Subordinate Local law amended***This part amends Subordinate Local Law No. 4 (Local Government Controlled Areas Facilities and Roads) 2011.***21 Amendment of Schedule 1 (Prohibited activities for local government controlled areas or roads)**

- (1) Schedule 1, item 4(q)—

*omit.***22 Amendment of Schedule 2 (Restricted activities for local government controlled areas or roads)**

- (1) Schedule 2, item 1, column 2 'Busking'—

omit, insert—

'(a) Busking; or

(b) planting, clearing, removal or pruning of vegetation in a local government controlled area or on a road.'

- (2) Schedule 2, item 4, after

(i) Displaying a sign or advertisement.	(i) Permitted only if authorised under the conditions of an approval for a prescribed activity.
---	---

insert—

(j)	Propagating or cultivating any plant, vegetation or vegetative matter.	(j)	Permitted only if authorised under conditions of an approval for a prescribed activity.
-----	--	-----	---

draft

3.3 Extension of Legal Panel of Providers

Executive Officer: Director Regional Services

Item Author: Coordinator Governance and Corporate Policy

File Reference: 21/01/001

Executive Summary

The new tender process is underway for the Legal Panel of Providers. The tender process is being conducted by Local Buy Ltd. The existing Panel lapses on 30 April 2015 and there is a risk the new panel may not have Council approval by this date.

Previous Council Considerations / Resolutions

Council appointed its current Legal Services Panel of Providers at the Ordinary Meeting held on 30 March 2011. Council resolved to extend those panel arrangements for a further two year period at the Ordinary Meeting held on 30 April 2013.

REPORT

Local Buy Ltd has been engaged to administer the tender process for Council's new Legal Panel. Following the receipt of the tender documents from Local Buy for review, it is anticipated that the tender period will be from 28 February 2015 to 2pm on 24 March 2015, as recommended by Local Buy.

With consideration to the proposed close of tenders on 24 March 2015, it is possible that the process of evaluating the tenders received may push the timeframe for the adoption of a new Legal Panel in accordance with Council's 2015 Meeting Calendar to a date later than 30 April 2015.

In effect, the process of evaluating tenders and adopting a new Legal Panel of Providers may lead to the current panel lapsing prior to the new panel being established.

Strategic Implications

Community Plan

Not applicable.

Corporate Plan / Operational Plan

Not applicable.

Budget Implications

There is a cost associated with the tender process for appointing a new legal panel, however this is unavoidable. The selected panellists will quote fixed costs for legal services to Council as part of the tender process.

Legal / Statutory Implications

Council requires a Legal Panel of Providers to expedite any legal matters as Council does not have in-house legal counsel. The extension of the current Panel is proposed to ensure Council is able to continue legal matters whilst tenders for the new panel are evaluated.

Risks

Without arrangements in place for the provision of legal services, Council's ongoing legal matters may be jeopardised.

Conclusion

With consideration to the lapsing of the current Legal Panel of Providers on 30 April 2015, it is considered prudent to extend the current panel to 30 June 2015 to coincide with the 2015/2016 financial year and to ensure enough time is provided to allow a robust process in appointing the new Legal Panel of Providers.

Consultation

The Executive Team has been consulted regarding this proposal.

Director's Recommendation

That Council resolve to extend the current Legal Panel of Providers to 30 June 2015 while arrangements are made for the appointment of a new panel.

Attachments

Nil.

3.4 Environmental Grants Guidelines

Executive Officer: Director Regional Services

Item Author: Team Leader Environmental Policy

File Reference: 11/14/001

Executive Summary

Council undertook a review of the Environmental Grants Program in order to increase efficiency and effectiveness.

Previous Council Considerations / Resolutions

Council endorsed the Environmental Grants Program in 2008.

REPORT

In May 2014, Council undertook a review of the Environmental Grants Program in order to increase efficiency and effectiveness. The review was presented to the Executive Team in July 2014 and workshopped at a Councillor and Executive Workshop held in August 2014.

The amended Environmental Grants Guidelines (attached) reflect this review process and have been endorsed by the Executive Team in February 2014.

The only changes of note involve the eligibility criteria, the changes are:

- *Individuals, not part of Council's Habitat Protection Program are removed from the eligibility criteria and replaced with NGO, non for profit organisations and philanthropic businesses that can display significant public benefit and provide a minimum of dollar for dollar cash contribution.*
- *Community groups be allowed to undertake projects on all land tenure, not just council lands, where a strong public benefit can be demonstrated.*

Strategic Implications

Community Plan

Theme: Spectacular Scenery and Healthy Environment
Outcome: Natural assets are cared for and degraded areas restored
Priority: Protecting enhancing and managing natural areas and corridors AND Restoring waterways protecting biodiversity and retaining habitat.

Corporate Plan / Operational Plan

Not Applicable.

Budget Implications

Not Applicable.

Legal / Statutory Implications

Not Applicable.

Risks

Identified Risk - CF5 - Service delivery failure in satisfying community expectations and commitments made in the Community Plan and related organisational planning documents.

Identified Risk - CF12 - Loss of public confidence affecting credibility of Councillors, staff and the organisation.

Conclusion

Changes to the Environmental Grants guidelines will increase the programs efficiency and effectiveness.

Consultation

Consultation has occurred with Councillors, members of the Executive team, Manager of Health, Building and Environment and the Environmental Policy and Services section

Director's Recommendation

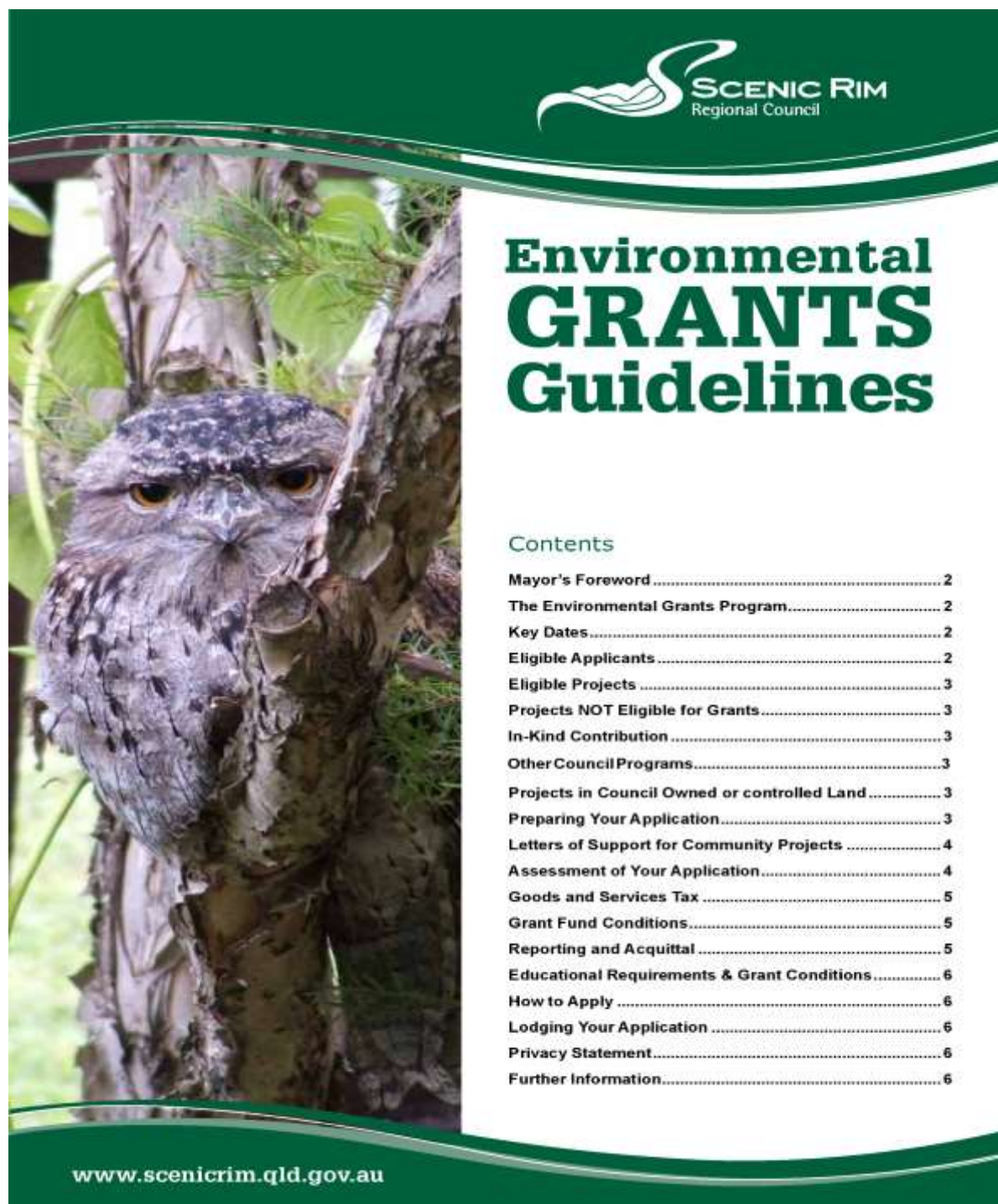
That:

1. Council rescind the current Environmental Grants Guidelines (2008); and
2. Council adopt the Environmental Grants Guidelines (2015).

Attachments

1. Environmental Grants Guidelines (2015).

Attachment 1 - Environmental Grants Guidelines (2015)



SCENIC RIM
Regional Council

Environmental GRANTS Guidelines

Contents

Mayor's Foreword	2
The Environmental Grants Program.....	2
Key Dates.....	2
Eligible Applicants	2
Eligible Projects	3
Projects NOT Eligible for Grants.....	3
In-Kind Contribution	3
Other Council Programs.....	3
Projects in Council Owned or controlled Land.....	3
Preparing Your Application.....	3
Letters of Support for Community Projects	4
Assessment of Your Application.....	4
Goods and Services Tax	5
Grant Fund Conditions.....	5
Reporting and Acquittal	5
Educational Requirements & Grant Conditions.....	6
How to Apply	6
Lodging Your Application	6
Privacy Statement.....	6
Further Information.....	6

www.scenicrim.qld.gov.au

Mayor's Foreword

Welcome to the Scenic Rim Regional Council's Environmental Grants Program.

Council is keen to encourage community involvement in the achievement of environmental sustainability, particularly through the maintenance and enhancement of the natural environment, the conservation of resources including materials, water and energy, a reduction in waste and pollution and the encouragement of environmental stewardship in the community.

The lifestyle and economy of the Scenic Rim are dependent on our unique biodiversity and natural environment. Ensuring the health and vitality of our surroundings is crucial for the health and vitality of our communities.

These grants are provided as an incentive for the community to develop initiatives that achieve sustainable environments. There are many types of projects that may be suitable for funding, such as:

- Run-off (sediment) reduction and water quality improvement
- Enhancement of our beautiful natural environment
- Tree-planting and land restoration
- Community and waterway clean-ups
- Monitoring pollutants in streams
- Community environmental awareness
- Bush regeneration

I look forward to seeing the many exciting and innovative environmental projects that this program will support and working with you to enhance the sustainability and liveability of the Scenic Rim.



John Brent
Mayor

The Environmental Grants Program

Aim

The Environmental Grants Program aims to encourage and assist community involvement in the management of the Scenic Rim's environment for the benefit of the whole region.

Objectives

The objectives of the grants program are to:

- Support community groups and private property owners to enhance, protect and restore the natural environmental assets of the Scenic Rim region.
- Encourage and foster environmental ethic and behaviour change amongst the community.
- Increase community awareness and understanding of environmental assets.
- Support conservation strategies currently undertaken by Council.



www.scenicrim.qld.gov.au

Eligible Applicants

An applicant must be one of the following:

- **A community group**, these groups preferably should be incorporated or sponsored by an incorporated organisation. Projects can be on any land tenure, where a strong public benefit can be demonstrated.
- **A Non-Government Organisation, Not-for-Profit organisation**, that can display a significant public benefit from the project.
- **Businesses with philanthropic programs** that can display a significant public benefit from the project and provide a minimum of dollar-for-dollar cash contribution.
- **A Pre-School, Primary School, or Secondary School** within the region. Approved applicants include the Principal, Deputy Principal, Head Teacher, or an office-bearer of the school Parents & Teachers or Parents & Friends Committee. Applications must be endorsed by the Principal or Deputy Principal of the school.
- **A private property owner** in the region involved in a conservation agreement program with Council (such as Land for Wildlife or Voluntary Conservation Covenant) and the applicant can clearly demonstrate a significant resultant community or environmental benefit.

Eligible Projects

Habitat enhancement and extension

These projects cover natural areas of Council-owned bushland and private property. Projects may include weed control, regeneration & revegetation, stock exclusion/ controlled grazing fencing, tree planting, erosion control and environmental infrastructure (e.g. interpretive trail, signage). Select areas would need to be protected from various threats such as grazing, weeds and fire. Sustainability of the project after the completion date must also be demonstrated.

Riparian restoration.

Riparian areas (wetlands and creek buffers) form major habitat corridors for wildlife. They also protect water quality. Projects that enhance or expand these areas would be supported. Activities may include environmental weed removal, erosion control, tree planting, bank stabilisation, stock exclusion or water quality monitoring.

Wetlands habitat enhancement

Wetlands on flood plains are of high strategic importance. Projects that increase wetlands habitat would be considered. Projects would need to demonstrate ongoing sustainability and be located strategically in the landscape.

Species recovery activities for Rare & Threatened species

Many properties contain habitat that may contain or support listed Rare and Threatened species. Projects that target these species with specific initiatives would be considered. Activities need to align with any current Recovery Plans and comply with State Government legislation.

Environmental awareness campaigns to the community.

These projects would cover special initiatives to deliver an environmental or conservation message to the community. Campaigns might focus on specific fauna or flora species, general conservation, special climate change initiatives or ecological sustainability.

Conservation of environmental areas of cultural significance

Projects within this category may seek to restore or protect culturally significant resources in the region such as indigenous sites, historical and early settlements, man-made structures, trees or other natural features that have significant value to the local and or wider community. Projects would be restricted to the environmental aspects only.

Projects in Council Owned or Controlled Land

Applicants proposing to undertake works in a Council lands must obtain prior permission to use the land prior to submitting the application

Projects NOT Eligible for Grants

Funding will not be provided for:

- Purchase of land
- Day-to-day running costs of the organisation
- Engaging on-going permanent employees (contract labour or consultant for the project may be engaged with Council approval)
- Purchase of tools and equipment which do not remain in place for community benefit at the end of the project unless on-going community benefit can be demonstrated
- Motorised hand tools that would require specialised training
- Projects where the bulk of works have already been completed prior to the Grant closing date
- Normal property management
- Commercial enhancement of a property
- Compliance with legislative requirements such as removal of Class 2 declared weeds and Class 2 animal pests

In-Kind Contribution

Applicants are expected to contribute to the project through in-kind use of labour or materials. Labour hours provided by project participants should be estimated and costed at \$30/hour (with specialist resources to be agreed in consultation with Council). As the grants program is competitive, the higher the level of in-kind contribution, the more competitive the application will be.

Other Council Programs

Council has a number of other programs such as Scenic Rim - Million Trees that may be more suitable for your project. Please check prior to preparing the application. Council may refer your grant application to one of these other programs.

Preparing Your Application

Your application should focus on the proposed project and outline how your organisation will carry out the proposed activity.

Project Plan

Points to consider when preparing your application are:

- History of the organisation, school or individual in similar projects
- Rational for the project, demonstration of project need and who will benefit
- Roles, responsibilities and process for decision making in project delivery
- Specific and measurable outcomes planned from the project
- Site description
- Outline the project's financial, legal and other risks and proposed mitigation measures
- How the project compliments the character and environment of the Scenic Rim region

Project Map

Including a map of the project area and project stages for on-ground works greatly assists assessment of your application. Maps should be approximately to scale and include:

- Proposed or existing tracks
- Areas for revegetation
- Remnant/existing vegetation
- Existing structures and landscaping
- Waterways
- Roads
- A scale
- North Point

Include any technical drawings or survey plans of the area if available.

On-going Maintenance and Monitoring

On-ground projects will involve aspects of maintenance after the project has been completed. The project plan should identify what maintenance is going to be performed and by whom.

Project progress and success needs to be monitored. Photo points are an acceptable method to chart progress. The project plan needs to address the method of monitoring and set-up of any monitoring points before commencement. Photographs of "before" and "after" would be expected to be included in the final report.

Other Considerations

If your proposal involves a waterway you may require a Riverine Permit from the Queensland Government.

To check to find out if your project site is in a declared Fire Ant Zone contact the Queensland Government.

Supporting Documents

It will be an added benefit to attach any additional supporting documentation to your application including:

- Information or research which supports your proposed project
- Completed master plans, site plans and photographs

Letters of Support for Community Projects

Community groups proposing to seek funding are encouraged to obtain Letters of Support for their project. Letters of Support strengthen your application because they show you have support from the broader community for your project and emphasise the benefit your project will create. Letters of support may be written by:

- Office bearers from community groups who use or know of your service
- Those who will receive some benefit from your project
- School teacher or principal
- State or Federal Members of Parliament
- Others who will support your project
- Universities

Assessment of Your Application

Each application will be checked for completeness and compliance with the eligibility criteria. An information request may be issued to the applicant prior to approval.

Each application will be assessed by a panel comprising Council's Coordinator Health & Environment, Team Leader Environmental Policy and Services and Natural Resources Officer and any other expert staff deemed necessary at the time of assessment.

Projects will be prioritised according to assessed environmental outcomes. As grant funds may be limited, applicants are advised that the program is competitive and only those projects with the highest outcomes for the environment will be funded.

Projects involving on-ground works need to deliver biodiversity outcomes or other natural resource outcomes, and be sustainable in the long-term. Greater weight will be attached to projects with outcomes for biodiversity of a Regional or State significance, such as:

- Enhancement of regional wildlife corridors i.e. those currently nominated by the State Government or Council's Planning scheme
- Expansion of "endangered" or "of concern" Regional Ecosystems
- Recovery of "endangered", "vulnerable", or "rare" species
- Recovery of species nominated by the EPBC Act (Federal Government)
- Water quality improvement in waterways within the region

Projects in areas close to bushland or recognised wildlife corridor have higher ecological outcomes.

The assessment panel will provide a recommendation to Council for final approval. An offer will then be made to each successful applicant. The offer will detail the amount and any conditions.



Assessment Criteria

Criteria	Score
<p>1</p> <p>The extent to which the project provides a long-term benefit to the environment of the Scenic Rim region.</p> <p>The extent to which the project contributes to state or regional biodiversity outcomes. This is an estimate of the strategic value of the project.</p> <p>A. Biodiversity values</p> <ul style="list-style-type: none"> • Conservation status i.e. rare & threatened species • Position in landscape i.e. part of a corridor • Ecological integrity (core area, shape of remnant, resilience, etc.) • Regional Ecosystem status • Fauna habitat improvement • Aquatic habitat improvement • Environmental weed reduction <p>B. Other Natural Resource values</p> <ul style="list-style-type: none"> • Stream bank enhancement and protection • Water quality improvement • Sediment runoff reduction 	40
<p>2</p> <p>Knowledge and use of environmental best practice methods i.e. is the project technically sound?</p> <ul style="list-style-type: none"> • Strategic Weed Management • Rehabilitation/flora regeneration based on natural regeneration • Corridor function and enhancement • Tree planting methods 	10
<p>3</p> <p>Long-term sustainability of the project which includes:</p> <ul style="list-style-type: none"> • On-going maintenance • On-going monitoring put in place • Length of time before the area becomes self sufficient 	20
<p>4</p> <p>Extent to which the project outcomes are defined and achievable - are they realistic?</p>	15
<p>5</p> <p>Extent to which the project is planned and likely to be managed - is there a capacity to complete the project?</p> <ul style="list-style-type: none"> • Staging sequences well thought out • Sufficient level of detail provided i.e. a project plan • Costs are detailed and comprehensive • Workplace Health and Safety risks are manageable 	15
Total	100

Please note that an application may not cover every criterion and the score will be adjusted accordingly so that applicants are not disadvantaged.

Goods and Services Tax

If your organisation is registered (or required to be registered) for GST then GST is payable on the grant. Successful applicants will be asked to supply Council with a Tax Invoice for the grant amount plus GST.

If your organisation is not registered for GST (or not required to be registered) for GST, the grant is not subject to GST. Successful applicants will be asked to supply Council with an Invoice (not taxed) for the grant amount and a completed Australian Tax Office (ATO) Statement by a Supplier Form. If a Statement by a Supplier form is not supplied, Council will be required to deduct 46.5% of the approved grant for remittance to the ATO.

Funds will only be transferred electronically into a nominated bank account.

Grant Fund Conditions

- The total amount of funding available will be subject to Council Budget.
- Funding amount per project will be subject to Council Budget.
- Each organisation approved for funding must comply with the terms and conditions set out in this Guide.
- Further conditions may be set by Council as part of any grant offer.
- Unless otherwise specified in writing, grants are paid in advance and in full to the body with legal and financial responsibility for the project.
- Grantees will sign a Confirmation of Acceptance form, sent out with an offer, prior to receiving funds.
- Grants must be spent within 12 months of the date your cheque is issued, unless otherwise specified. All funding expenditure must be reported to Council, with copies of appropriate receipts. Any surplus funds must be returned to Council within three months of completion of the project. Grants must be used for the purpose stated in the submitted application.
- Written approval is required from Council to change the purpose, amount or time for expenditure of grants.
- If your organisation does not meet all the requirements, your organisation may be asked to repay the grant.
- Groups and individuals must provide details of public liability insurance cover, if projects involve public land or volunteers.
- Appropriate Risk Management must be undertaken to ensure volunteer and landowner safety.

Reporting and Acquittal

Progress reporting will depend on scope and duration of the project as detailed:

Duration	Reporting
Less than 6 months	One final report upon completion of project.
6 to 12 months	Half year progress report, then end-of-project report.

The Final Report must be submitted within two months of completing the project. All final reports are to be submitted on the Final Report Template provided. The report covers project outcomes and achievements, along with acquittal of expenditure, with copies of appropriate receipts and return of any excess funds.

Educational Requirements & Grant Conditions

Successful applicants may be required to display a grant sign adjacent to the project site. Every project funded will be identified by the Council in press releases and on our web site.

It is a condition of grant that each project be available for a possible field trip by interested residents or the subject of a case study to highlight any educational aspects. It would be expected that private landowners receiving a grant would allow such educational opportunities to occur but under conditions to suit the landowner. The land remains private property and Council officers would liaise with the landowner accordingly.

How to Apply

Applications for Council's Environmental Grants Program are made by:

- Completing an application form available on Council's website
- Answering each appropriate question (incomplete applications may result in rejection of your application)
- Ensuring that all budget information is completed and expenditure totals balance
- Including support material (e.g. videos, photographs, and letters of support) clearly labelled with your name and address. List the material enclosed and indicate what you would like returned (include a stamped self-addressed envelope for material to be returned). While Council will make every effort to ensure supporting material is returned, it does not accept responsibility for any loss or damage that may be incurred
- Ensuring that your application is received or post marked by the advertised close date

It is suggested that you make a copy of the completed application for your records.

Lodging Your Application

Your completed application can be lodged before 5pm on the advertised closing date by:

- Mail** Environmental Grants Program
Health, Building and Environment Department
Scenic Rim Regional Council
PO Box 25 Beaudesert Qld 4285
- In Person** Customer Service Centres at:
Council Administration Building
82 Brisbane Street Beaudesert
Tamborine Mountain Library
Cnr Main Street and Yuulong Road, North Tamborine
Boonah Customer Service Centre
70 High Street Boonah
- Email** mail@scenicrim.qld.gov.au

Privacy Statement

Scenic Rim Regional Council is collecting your personal information in accordance with the *Local Government Act 2009* in order to assess your application for funding. The information will only be accessed by Scenic Rim Regional Council for Council business related activities. Your information will not be given to any other person or agency unless you have given us permission or we are required by law. Your personal information is handled in accordance with the *Information Privacy Act 2009*.

Further Information

Further information on Council's Environmental Grants Program can be obtained by contacting the Environmental Policy and Services team on 07 5540 5444 or mail@scenicrim.qld.gov.au



www.scenicrim.qld.gov.au

3.5 Community Grants Round 3 2014-15

Executive Officer: Director Regional Services

Item Author: Manager Community and Culture

File Reference: 15/04/003

Executive Summary

The purpose of this report is to advise Council of applications made to the Community Grants Program administered by the Community & Culture Department within the Regional Services Directorate and to make recommendations to Council on the distribution of funds for Round 3 (2014/2015).

Previous Council Considerations / Resolutions

Not applicable.

REPORT

Scenic Rim Regional Council has established a fair and equitable process to provide assistance to community groups within the region to undertake projects and events that benefit the community. Council's Community Assistance Policy guidelines provide the framework for the Community Grants program.

The key points in the delivery of the program include:

- Applications are called on a quarterly basis.
- The assessment process is completed at an administrative level with recommendations made to full Council for a final decision.
- Minor projects are delivered in quarterly rounds.
- Major projects or events which provide a wide ranging benefit to the region as a whole may apply for larger allocations. This would include completing the application form as well as providing a more detailed proposal to Council.
- A quick response mechanism within the guidelines allows for the provision of in kind support to the value of \$500.00, without the need for a full application. This authority is delegated to the Chief Executive Officer.

In accordance with the Guidelines, applications were called from the community for Round 3, closing on 6 February 2015. Forty-five applications were received from all parts of the region, including sporting, cultural, welfare, youth and service organisations to deliver a range of projects and programs for the benefit of the community.

Due to the overall total of the submissions exceeding \$100,000, it was not possible to approve all grants in full.

Strategic Implications

Community Plan

- Theme: Healthy, Engaged and Resourceful Communities.
- Outcomes: Strong social interaction and a sense of connectedness.
A community that celebrates its identity, culture and diversity.
A community where individuals demonstrate commitment to the vision through their personal choices and actions.
- Priority: Strengthening social interaction, building partnerships and connectedness through activities and infrastructure.
Creating a sense of identity and belonging.

Corporate Plan / Operational Plan

Relaxed Living and Rural Lifestyle

- Strategy: Assist the community to build capacity to respond to their needs and aspirations while also delivering programs and supporting events that promote active participation across all sections of the our community.

Budget Implications

\$175,000 has been allocated by Council to the Community Grants Program for the 2014/15 financial year. The grant is administered over four rounds, closing on 8 August, 7 November, 6 February and 8 May respectively. Recommendations listed below will allocate \$42,672.00 of this amount.

Legal / Statutory Implications

Given the high levels of participation and involvement by Councillors in community groups and the potential for perceived or real conflict of interest associated with their decision making on these matters, reference is made to s.173 of the *Local Government Act 2009* which states:

- (1) When considering this item Councillors should be aware of their obligations to deal with any conflicts of interest – whether real or perceived. Section 173(3) of the *Local Government Act 2009* provides that a Councillor does not have a conflict of interest in a matter:
 - (a) merely because of -
 - (i) an engagement with a community group, sporting club or similar organisation undertaken by the councillor in his or her capacity as a councillor; or
 - (ii) membership of a political party; or
 - (iii) membership of a community group, sporting club or similar organisation if the councillor is not an office holder for the group, club or organisation; or
 - (iv) the councillor's religious beliefs; or

- (v) the councillor having been a student of a particular school or the councillor's involvement with a school as parent of a student at the school; or
- (b) if the councillor has no greater personal interest in the matter than that of other persons in the local government area.

Risks

Councillors are reminded of their obligations under s.173 of the *Local Government Act 2009* to inform the meeting on how they intend to deal with a real or perceived conflict of interest.

Conclusion

The following grants are recommended for approval:

Community Group	Recommendation	Amount Requested	\$
Aratula Community Sports Centre Inc	Line interior walls of building.	\$2,000.00	\$2,000.00
Australian Army Training Team Vietnam - Canungra	Promote Memorial.	\$500.00	\$500.00
Beau FM Community Radio Inc	Purchase an air conditioner.	\$1,200.00	\$1,000.00
Beaucare Inc	Conduct Battle of the Bands.	\$500.00	\$500.00
Beaudesert & District Cricket Assn	Artificially turf concrete wicket.	\$3,669.00	\$2,000.00
Beaudesert & District Netball Assn	Purchase balls and compressor.	\$1,445.00	\$1,000.00
Beaudesert and District Community Arts Project	Host Arts in the Olives Festival.	\$3,000.00	\$2,000.00
Beaudesert and District Horse and Pony Club	Purchase a ride on mower.	\$2,549.00	\$1,000.00
Beaudesert Branch Genealogical Society	Purchase equipment for displays.	\$312.00	\$312.00
Beaudesert Rifle Club Inc	Replace manual target system.	\$5,000.00	\$1,000.00
Beaudesert RSL Sub Branch	Purchase a shade shelter.	\$1,600.00	\$1,000.00
Beaudesert U3A Inc	Purchase a table tennis table.	\$600.00	\$600.00
Beechmont Tennis Club (Auspiced by Beechmont Recreation Arts & Sports Assn Inc)	Purchase a tennis ball machine.	\$4,257.00	\$1,000.00
Boonah & District Cultural Foundation Inc	Host 8 Day Boonah Arts Festival.	\$5,000.00	\$5,000.00
Boonah & District Family Day Care	Facilitate an early childhood performance.	\$460.00	\$460.00
Boonah Golf Club Inc	Replace carpet in Dining	\$5,000.00	\$2,000.00

Community Group	Recommendation	Amount Requested	\$
	Room.		
Boonah Sports Complex Inc	Purchase storage cupboards.	\$1,500.00	\$1,000.00
Boonah State High School Chaplaincy Committee	Provide chaplaincy to nine primary schools.	\$5,000.00	\$2,500.00
Canungra Area Golf Club Inc	Purchase a security camera.	\$1,600.00	\$1,000.00
Canungra Hang Gliding Club	Landscaping Equipment.	\$1,761.00	\$500.00
Canungra Information & Historical Assn	Purchase equipment for Historical Society.	\$1,000.00	\$1,000.00
Canungra School of Arts Hall Inc	Purchase a PA system.	\$2,500.00	\$1,000.00
Fassifern Falcons JAFC	Upgrade website.	\$715.00	\$500.00
Fassifern Netball Assn	Purchase a PA system.	\$2,500.00	\$1,000.00
Harrisville & District Historical Society Inc	Sand and polish floor.	\$2,310.00	\$2,000.00
Harrisville State School P&C	Improve storage for community tennis.	\$1,000.00	\$1,000.00
Hayes Oval Inc	Purchase a sink and bench.	\$1,000.00	\$1,000.00
Kalbar & District Agricultural & Pastoral SRAI	Replace flooring to verandah.	\$2,000.00	\$2,000.00
Moriarty Park Community Sporting Centre Inc	Conduct field maintenance.	\$2,000.00	\$1,000.00
Mt Tamborine Seventh Day Adventist Church	Conduct a Health Improvement Project.	\$3,000.00	\$500.00
Peak Crossing Public Hall Assn Inc	Purchase fans and exterior lighting.	\$1,305.00	\$1,000.00
Tamborine Mountain Garden Club	First Aid training.	\$300.00	\$300.00
Tamborine Mountain Tennis Club Inc	Refurbish ball machine.	\$1,782.00	\$1,000.00
Tamborine Village Lions Club Inc	Purchase chairs.	\$1,043.00	\$1,000.00
The Probus Club of Tamborine Mountain Inc	Purchase a Pa system.	\$3,250.00	\$1,000.00
Valley View Equine Group	Purchase jump wings.	\$2,000.00	\$1,000.00

This particular round attracted a larger number of applications and nine were not recommended for approval. Five related to outstanding acquittals and four did not fully meet the eligibility criteria. Unsuccessful community groups are always provided the opportunity to resubmit their applications when acquittals and eligibility criteria have been fully addressed.

Outstanding acquittals:

Boonah Show Society - remove footbridge

Tamborine Mountain Chamber of Commerce - produce a service directory

Beechmont Area Progress Association - replace doors in old headmaster's cottage

Tamborine Mountain Agricultural & Historical Society - purchase a laptop

Tamborine Mountain Golf Club - purchase a lawn mower

Did not fully meet eligibility criteria:

Friends of Star Gardens - playground equipment

Boonah Rodeo Association - level arena

Scenic Rim Swimming Club - coin operated showers

Kokoda Youth Foundation - safety equipment

In accordance with the Community Grant Guidelines, in-kind support to the value of \$500 can be approved outside of grant rounds. The following support has been provided during Round 3 of the grants program:

Organisation	Type
Boonah District Chamber of Commerce	Bins
Scenic Rim Motor Sports	Bins
Beaudesert & District Little Athletics	Bins
Tour de Tamborine	Bins & Marquee
Quota International Beaudesert	Bins & Marquee
Fassifern Falcons JAFC	Photocopying
Wongaburra	Plants
Carinity Illoura Beaudesert	Plants
Tamborine Equestrian Group	Plants
Tamrookum State School	Small tent
Blue Care Beaudesert	Venue Hire
Boonah Disability Support Group	Venue Hire
Boonah State High School	Venue Hire
Boonah Cultural Foundation	Venue Hire
Polo Nyoo Elders Group	Venue Hire
U3A Boonah	Venue Hire
Boonah State Primary School	Venue Hire

Consultation

The applications were administratively assessed by a panel made up of the following officers:

- Genevieve Windley, Manager Community and Culture;
- Lacey Sawtell, Community Development Officer;
- Kathy Forrest, Community Development Coordinator; and
- Zoya Blackstein, Sport and Recreation Officer.

Property and Operations were also consulted regarding community project works on Council land and other related leasing matters.

Director's Recommendation

That Council approve the allocation of grants under the Community Grants Program 2014/2015 Round 3 for a total of \$42,672.00 as follows:

Community Group	\$	Recommendation
Aratula Community Sports Centre Inc	\$2,000.00	Line interior walls of building.
Australian Army Training Team Vietnam - Canungra	\$500.00	Promote Memorial.
Beau FM Community Radio Inc	\$1,000.00	Purchase an air conditioner.
Beaucare Inc	\$500.00	Conduct Battle of the Bands.
Beaudesert & District Cricket Assn	\$2,000.00	Artificially turf concrete wicket.
Beaudesert & District Netball Assn	\$1,000.00	Purchase balls and compressor.
Beaudesert and District Community Arts Project	\$2,000.00	Host Arts in the Olives Festival.
Beaudesert and District Horse and Pony Club	\$1,000.00	Purchase a ride on mower.
Beaudesert Branch Genealogical Society	\$312.00	Purchase equipment for displays.
Beaudesert Rifle Club Inc	\$1,000.00	Replace manual target system.
Beaudesert RSL Sub Branch	\$1,000.00	Purchase a shade shelter.
Beaudesert U3A Inc	\$600.00	Purchase a table tennis table.
Beechmont Tennis Club (Auspiced by Beechmont Recreation Arts & Sports Assn)	\$1,000.00	Purchase a tennis ball machine.
Boonah & District Cultural Foundation Inc	\$5,000.00	Host 8 Day Boonah Arts Festival.
Boonah & District Family Day Care	\$460.00	Facilitate an early childhood performance.
Boonah Golf Club Inc	\$2,000.00	Replace carpet in Dining Room.
Boonah Sports Complex Inc	\$1,000.00	Purchase storage cupboards.
Boonah State High School Chaplaincy Committee	\$2,500.00	Provide chaplaincy to nine primary schools.
Canungra Area Golf Club Inc	\$1,000.00	Purchase a security camera.
Canungra Hang Gliding Club	\$500.00	Equipment for landscaping.
Canungra Information & Historical Assn	\$1,000.00	Purchase equipment for Historical Society.
Canungra School of Arts Hall Inc	\$1,000.00	Purchase a PA system.
Fassifern Falcons JAFC	\$500.00	Upgrade website.
Fassifern Netball Assn	\$1,000.00	Purchase a PA system.
Harrisville & District Historical Society Inc	\$2,000.00	Sand and polish floor.
Harrisville State School P&C	\$1,000.00	Improve storage for community tennis.
Hayes Oval Inc	\$1,000.00	Purchase a sink and bench.
Kalbar & District Agricultural & Pastoral SRAI	\$2,000.00	Replace flooring to verandah.

Community Group	\$	Recommendation
Moriarty Park Community Sporting Centre Inc	\$1,000.00	Conduct field maintenance.
Mt Tamborine Seventh Day Adventist Church	\$500.00	Conduct a Health Improvement Project.
Peak Crossing Public Hall Assn Inc	\$1,000.00	Purchase fans and exterior lighting.
Tamborine Mountain Garden Club	\$300.00	First Aid training.
Tamborine Mountain Tennis Club Inc	\$1,000.00	Refurbish ball machine.
Tamborine Village Lions Club Inc	\$1,000.00	Purchase chairs.
The Probus Club of Tamborine Mountain Inc	\$1,000.00	Purchase a PA system.
Valley View Equine Group	\$1,000.00	Purchase jump wings.

Attachments

Nil.

4. INFRASTRUCTURE SERVICES

4.1 Surrender of Lease - Returned & Services League of Australia (Queensland Branch) Rathdowney Sub Branch

Executive Officer: Director Infrastructure Services

Item Author: Manager Property and Operations

File Reference: PL/FL12/0004; 05/06/001; SP238041L2

Executive Summary

Council is in receipt of correspondence from the Returned & Services League of Australia (Queensland Branch) Rathdowney Sub Branch Chapter of Beaudesert RSL Sub Branch Inc to relinquish the lease agreement over part of Lot 2 SP238041, and transfer this lease to the Returned & Services League of Australia (Queensland Branch) Beaudesert Sub Branch.

Previous Council Considerations / Resolutions

Community Services Committee Meeting held on 27 September 2004, Item 2.1 - The Committee recommended that Council advise the Rathdowney Memorial Bowls Inc that its request to renew the lease of Rathdowney Memorial Grounds part Lot 2 on RP99883, Parish Knapp situated at Mt Lindesay Highway, Rathdowney is approved for a twenty year term from 1 July 2004. The recommendation was adopted at the Ordinary Meeting held on 5 October 2004.

REPORT

Rathdowney Sub-Branch RSL of Australia's lease incorporates approximately 3,968m² of part Lot 2 on SP238041, Parish Knapp being Lease Areas C and D. The Returned & Services League of Australia (Queensland Branch) Beaudesert Sub Branch Inc has requested the current lease with the Rathdowney RSL Sub-Branch be relinquished and a new lease with the Beaudesert Sub-Branch RSL be entered into, as they have undertaken to maintain their building and keep the RSL presence alive in Rathdowney.

The Returned & Services League of Australia (Queensland Branch) Rathdowney Sub Branch has been a long term tenant of the facility under agreement for over thirty years within the western section of Lot 2 on SP238041, Parish Knapp which, in turn, is sub-leased to the Rathdowney Memorial Bowls Club Inc.

Strategic Implications

Community Plan

Theme: Healthy, Engaged and Resourceful Communities
Outcome: Strong social interaction and a sense of connectedness
Priority: Strengthening social interaction building partnerships and connectedness through activities and infrastructure.

Corporate Plan / Operational Plan

Open and Responsive Government - Strategy ORG2
Council's Community Leasing Program managed as required.

Budget Implications

Not applicable

Legal / Statutory Implications

Council would enter into a formal lease with the Returned & Services League of Australia (Queensland Branch) Beaudesert Sub Branch. The terms and conditions would be consistent with Council's Community Leasing Policy.

Risks

Corporate & Financial

Service delivery failure in satisfying community expectations and our commitments made in the Community Plan and related organisational planning documents (CF5 - Control).

Community & Environmental

Failing to identify, plan, deliver and review appropriate community and cultural services and programs that align with community needs and expectations (CE8 - Control).

Conclusion

Given the continued use of part of Lot 2 on SP238041, Parish Knapp by the Returned & Services League of Australia (Queensland Branch) Rathdowney Sub Branch, Council should relinquish the current lease with the Rathdowney RSL Sub Branch and enter into a new lease agreement with the Returned & Services League of Australia (Queensland Branch) Beaudesert Sub Branch.

Consultation

Not applicable.

Director's Recommendation

That:

1. Council accept the Returned & Services League of Australia (Queensland Branch) (Rathdowney Sub Branch Chapter of the Beaudesert RSL Sub Branch Inc's request to relinquish the lease of Lot 2 on SP238041;
2. Council and the Returned & Services League of Australia (Queensland Branch) Beaudesert Sub Branch enter into a lease over part of Lot 2 on SP238041, Parish Knapp being Lease Areas C and D for a term of ten years from 1 April 2015; and
3. Council consent to the Returned & Services League of Australia (Queensland Branch) Beaudesert Sub Branch entering into a sublease with the Rathdowney Memorial Bowls Club Inc over Lease Area D for a term of ten years from 1 April 2015.

Attachments

1. Correspondence from the Returned & Services League of Australia (Queensland Branch) Rathdowney Sub Branch Chapter of Beaudesert RSL Sub Branch Inc.
2. Rathdowney Memorial Grounds Lease Plan SP238040.

Attachment 1 - Correspondence from Returned & Services League of Australia (Queensland Branch) Rathdowney Sub Branch Chapter of Beaudesert RSL Sub Branch Inc



*Returned & Services League of Australia
(Queensland Branch)
Rathdowney Sub Branch Chapter of
Beaudesert RSL Sub Branch Inc.*

*Neilson Building shop 12
61-85 Brisbane Street Beaudesert, 4285
Telephone: 5541 3720 Fax: 5541 3336*

*ADDRESS ALL CORRESPONDENCE TO:
Secretary PO Box 60 Beaudesert,
Email: secretary@beaudesertslsubbranch.com.*

Wednesday, 4 February 2015

Scenic Rim Regional Council
PO Box 25
Beaudesert, 4285

Attention: Mr Hugh Dunne

Dear Hugh:

RE: Lease Agreement (Lot of Plan Description Lot 2 on SP238041)

Further to our recent discussion regarding the above. We the members of Returned & Services League of Australia (Queensland Branch) Rathdowney Sub Branch Chapter of Beaudesert RSL Sub Branch Inc. wish to relinquish the above lease agreement and have the lease transferred to the Returned & Services League of Australia (Queensland Branch) Beaudesert Sub Branch Inc.

Beaudesert RSL Sub Branch have undertaken to maintain our building and keep the RSL presence alive in Rathdowney.

Thanking you in anticipation,

David J Ardrey OAM
Secretary/Treasurer

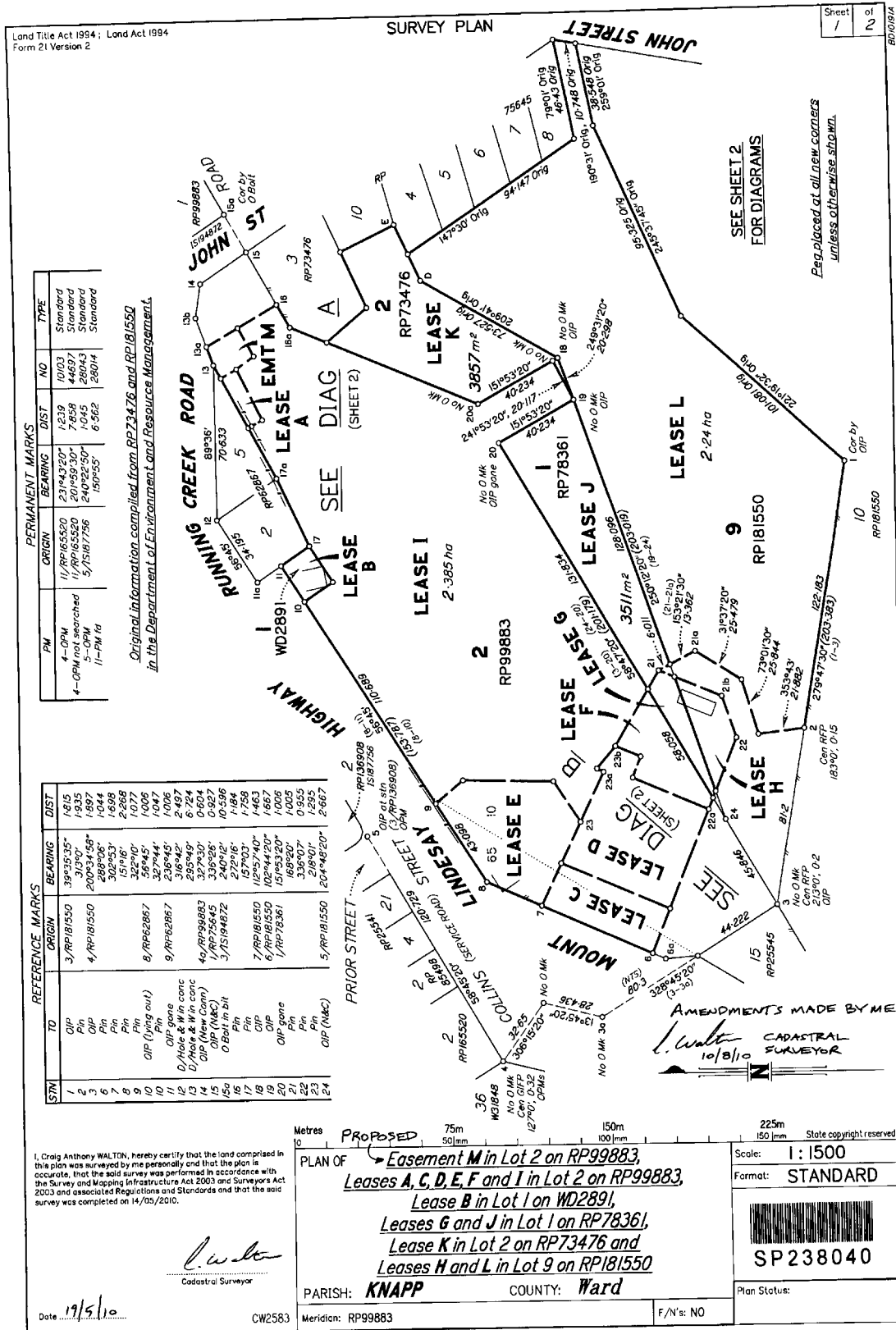
PL/FL12/0004

SCENIC RIM REGIONAL COUNCIL	
File No:.....	05/06/001.....
06 FEB 2015	
Doc. Set No:.....
Resp. Officer:.....	WILLIA.....
2.....	3..... 10

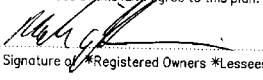
L2 SP238041

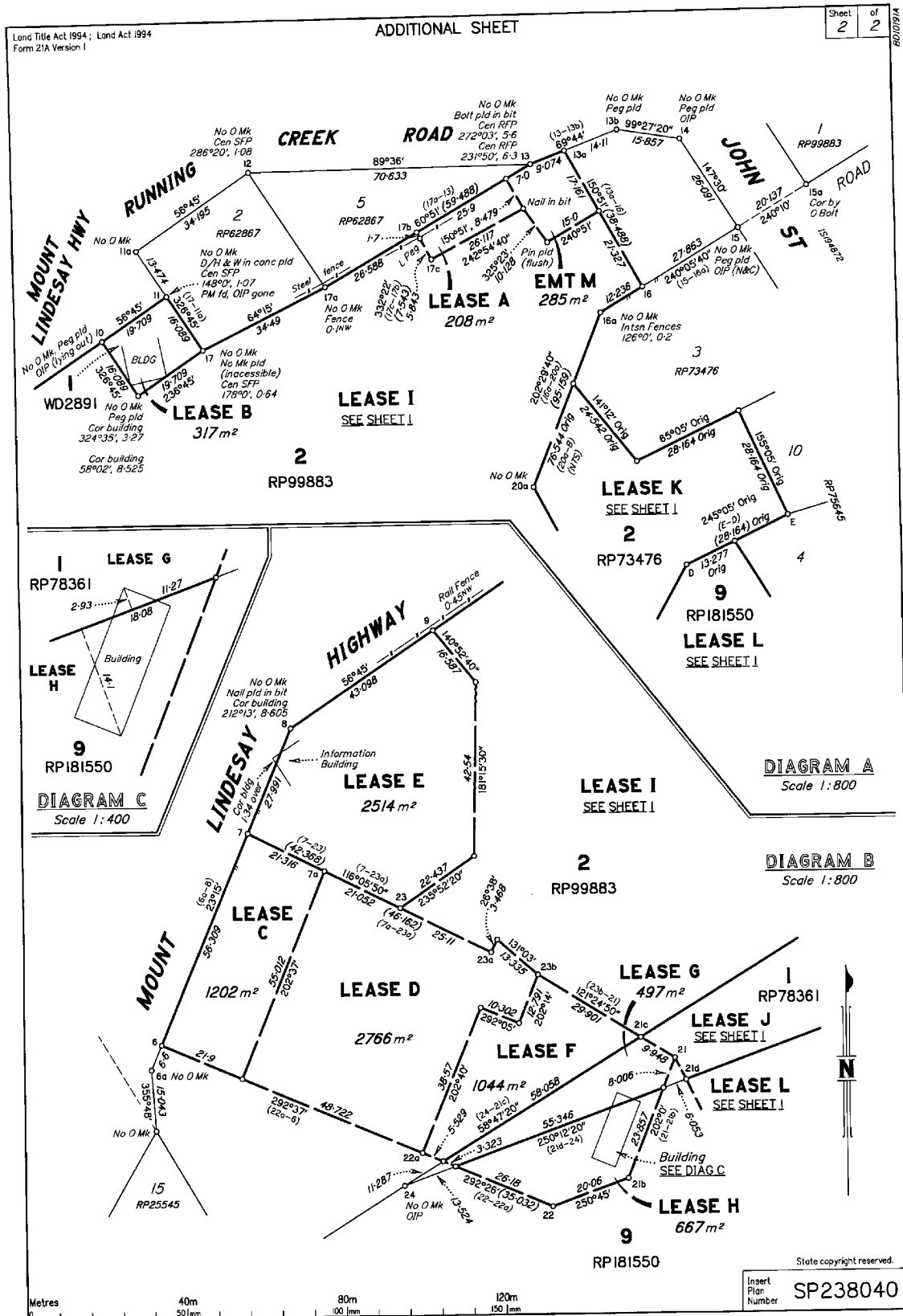
LEST WE FORGET

Attachment 2 - Rathdowney Memorial Grounds Lease Plan SP238040



Copyright protects the plans being ordered by you. Unauthorised reproduction or amendments are not permitted.

<p>713265878</p> <p style="text-align: right;">\$495.90 01/06/2010 13:54</p> <p>IH 400 NT</p>		<p>WARNING : Folded or Mutilated Plans will not be accepted. Plans may be rolled. Information may not be placed in the outer margins.</p>																																																			
<p>1. Certificate of Registered Owners or Lessees.</p> <p>I/We SCENIC RIM REGIONAL COUNCIL</p>		<p>5. Lodged by</p> <p>Scenic Rim Regional Council PO Box 25 BEAUDESERT QLD 4285 (07) 5540 5111 BH60</p> <p style="font-size: small;">(Include address, phone number, reference, and Lodger Code)</p>																																																			
<p>(Names in full)</p> <p>* as Registered Owners of this land agree to this plan and dedicate the Public Use Land as shown hereon in accordance with Section 50 of the Land Title Act 1994.</p> <p>* as Lessees of this land agree to this plan.</p> <p> MARK ANDREW GRIFFIOEN Signature of *Registered Owners *Lessees DIRECTOR CORPORATE & COMMUNITY SERVICES</p>		<table border="1" style="width:100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2">Existing</th> <th colspan="6">Created</th> </tr> <tr> <th>Title Reference</th> <th>Description</th> <th>New Lots</th> <th>Road</th> <th>Ernts</th> <th>Cov.</th> <th>Profit a prende</th> </tr> </thead> <tbody> <tr> <td>14061050</td> <td>Lot 2 on RP99883</td> <td>Leases A, C, D, E, F and I</td> <td>-</td> <td>M</td> <td>-</td> <td>-</td> </tr> <tr> <td>14061050</td> <td>Lot 2 on RP73476</td> <td>Lease K</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>14061050</td> <td>Lot 1 on RP78361</td> <td>Leases G and J</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>13710159</td> <td>Lot 1 on W02891</td> <td>Lease B</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> <tr> <td>16356020</td> <td>Lot 9 on RP181550</td> <td>Leases H and L</td> <td>-</td> <td>-</td> <td>-</td> <td>-</td> </tr> </tbody> </table> <p style="font-size: small; margin-top: 10px;"><i>Encroachment Notice issued to the owners of MT LINDESAY HIGHWAY, Lot 2 on RP99883, Lot 1 on W02891, Lot 1 on RP78361 and Lot 9 on RP181550 on 19/5/10, in accordance with s19 of the Survey and Mapping Infrastructure Regulation 2004.</i></p>		Existing		Created						Title Reference	Description	New Lots	Road	Ernts	Cov.	Profit a prende	14061050	Lot 2 on RP99883	Leases A, C, D, E, F and I	-	M	-	-	14061050	Lot 2 on RP73476	Lease K	-	-	-	-	14061050	Lot 1 on RP78361	Leases G and J	-	-	-	-	13710159	Lot 1 on W02891	Lease B	-	-	-	-	16356020	Lot 9 on RP181550	Leases H and L	-	-	-	-
Existing		Created																																																			
Title Reference	Description	New Lots	Road	Ernts	Cov.	Profit a prende																																															
14061050	Lot 2 on RP99883	Leases A, C, D, E, F and I	-	M	-	-																																															
14061050	Lot 2 on RP73476	Lease K	-	-	-	-																																															
14061050	Lot 1 on RP78361	Leases G and J	-	-	-	-																																															
13710159	Lot 1 on W02891	Lease B	-	-	-	-																																															
16356020	Lot 9 on RP181550	Leases H and L	-	-	-	-																																															
<p>2. Local Government Approval.</p> <p>* hereby approves this plan in accordance with the: %</p> <p>Dated this day of # #</p> <p style="font-size: x-small;">* Insert the name of the Local Government. % Insert Integrated Planning Act 1997 or # Insert designation of signatory or delegation Local Government (Planning & Environment) Act 1990</p>		<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <td style="width: 50%; text-align: center;">Lots</td> <td style="width: 50%; text-align: center;">Orig</td> </tr> <tr> <td colspan="2">7. Portion Allocation :</td> </tr> <tr> <td colspan="2">8. Map Reference : 9441-13212</td> </tr> <tr> <td colspan="2">9. Locality : RATHDOWNEY</td> </tr> <tr> <td colspan="2">10. Local Government : SCENIC RIM R.C.</td> </tr> <tr> <td colspan="2">11. Passed & Endorsed : By : Date : Signed : Designation :</td> </tr> <tr> <td colspan="2">12. Building Format Plans only. I certify that: * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or road. * Part of the building shown on this plan encroaches onto adjoining * lots and road</td> </tr> <tr> <td colspan="2">13. Lodgement Fees : Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$</td> </tr> <tr> <td colspan="2">14. Insert Plan Number SP238040</td> </tr> </table>		Lots	Orig	7. Portion Allocation :		8. Map Reference : 9441-13212		9. Locality : RATHDOWNEY		10. Local Government : SCENIC RIM R.C.		11. Passed & Endorsed : By : Date : Signed : Designation :		12. Building Format Plans only. I certify that: * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or road. * Part of the building shown on this plan encroaches onto adjoining * lots and road		13. Lodgement Fees : Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$		14. Insert Plan Number SP238040																																	
Lots	Orig																																																				
7. Portion Allocation :																																																					
8. Map Reference : 9441-13212																																																					
9. Locality : RATHDOWNEY																																																					
10. Local Government : SCENIC RIM R.C.																																																					
11. Passed & Endorsed : By : Date : Signed : Designation :																																																					
12. Building Format Plans only. I certify that: * As far as it is practical to determine, no part of the building shown on this plan encroaches onto adjoining lots or road. * Part of the building shown on this plan encroaches onto adjoining * lots and road																																																					
13. Lodgement Fees : Survey Deposit \$ Lodgement \$ New Titles \$ Photocopy \$ Postage \$ TOTAL \$																																																					
14. Insert Plan Number SP238040																																																					
<p>3. Plans with Community Management Statement :</p> <p>CMS Number : Name :</p>		<p>4. References :</p> <p>Dept File : Local Govt : Surveyor : CW2583</p>																																																			



4.2 Lease Renewal - Cedar Creek Pony Club Inc

Executive Officer: Director Infrastructure Services

Item Author: Manager Property and Operations

File Reference: PL/FL11/0008; 05/06/001; RP137970L26

Executive Summary

Council is in receipt of correspondence from the Cedar Creek Pony Club Inc to renew its lease with Council.

Previous Council Considerations / Resolutions

Corporate and Community Services Committee Meeting held on 16 February 2010 - Item 2.2 It was recommended that Council and the Cedar Creek Pony Club Inc enter into a lease over Lot 26 on RP137970, Parish Tamborine for a further five years from 20 February 2010. This recommendation was adopted by Council on 23 February 2010.

REPORT

Cedar Creek Pony Club Inc is seeking to renew its lease with Council over property situated at 1501 Beaudesert-Beenleigh Road, Tamborine.

The Club has been a long term tenant of the facility, managing the facility under agreement since 1996 as Cedar Creek Pony Club Inc.

Strategic Implications

Community Plan

Theme: Healthy, Engaged and Resourceful Communities
Outcome: Strong social interaction and sense of connectedness
Priority: Build an active and healthy community through sport, parks, community gardens and recreation.

Corporate Plan / Operational Plan

Community Development and Wellbeing - Strategy 5
Identity, plan and respond to the sport, recreation and leisure needs of our region by providing and maintaining appropriate facilities and open space, and supporting a range of programs that will foster a healthy and active community.

Budget Implications

Not applicable.

Legal / Statutory Implications

Council would enter into a formal lease agreement with the Club. The terms and conditions would be consistent with Council's Community Leasing Policy.

Risks

Corporate & Financial

Service delivery failure in satisfying community expectations and our commitments made in the Community Plan and related organisational planning documents (CF5 - Control).

Community & Environmental

Failing to identify, plan, deliver and review appropriate community and cultural services and programs that align with community needs and expectations (CE8 - Control).

Conclusion

Given the Club's continued use and in the absence of any major community issues, it is considered appropriate that Council renew its lease with Cedar Creek Pony Club Inc for a further ten years.

Consultation

Not applicable.

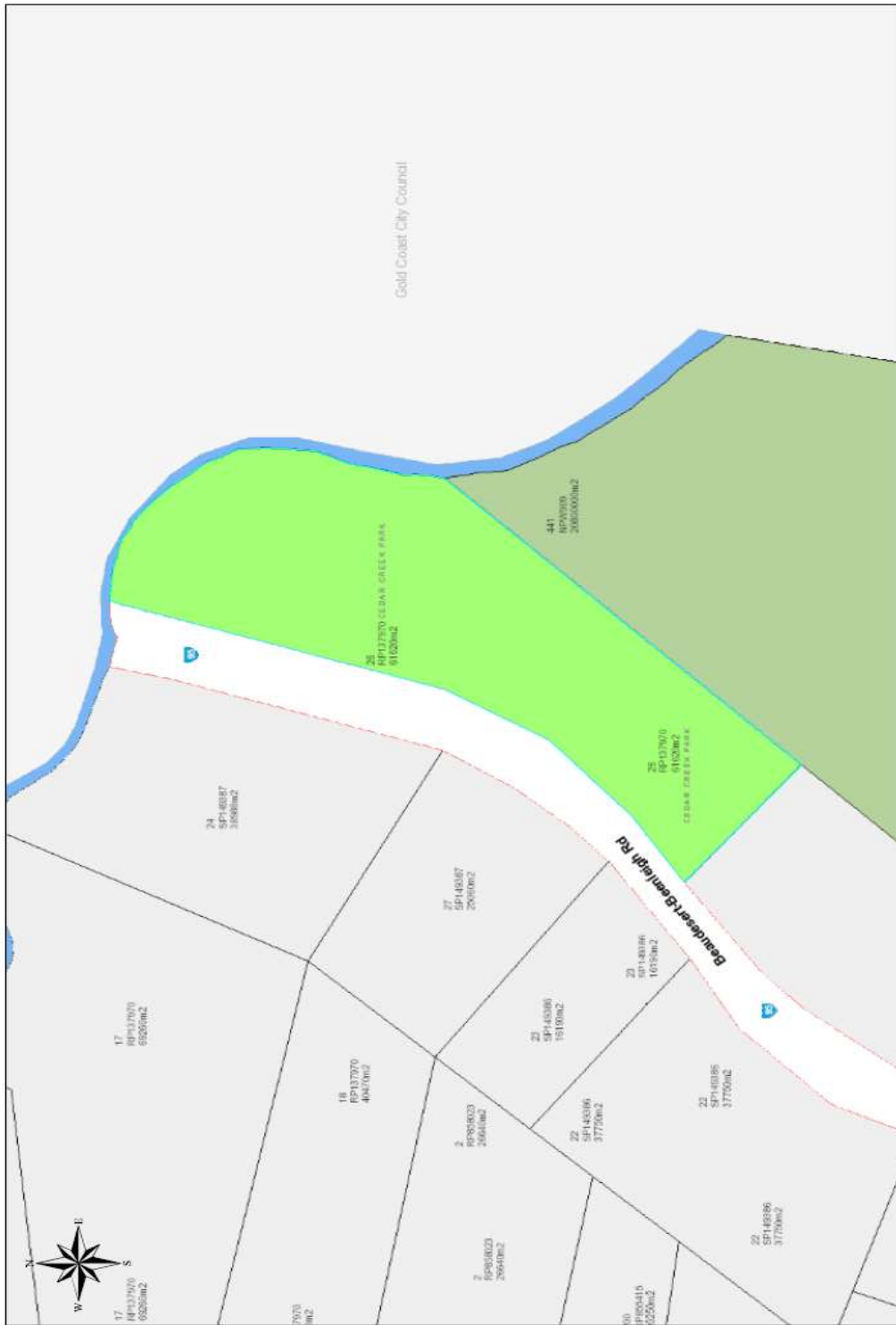
Director's Recommendation

That Council and the Cedar Creek Pony Club Inc enter into a lease over Lot 26 on RP137970, Parish Tamborine for a further ten years from 1 March 2015.

Attachments

1. Cedar Creek Pony Club Inc Locality Map over Lot 26 on RP137970.

Attachment 1 - Cedar Creek Pony Club Inc Locality Map over Lot 26 on RP137970



Copyright 2013
Scenic Rim Regional Council

TAKE NOTICE that Scenic Rim Regional Council and the Department of Natural Resources and Mines do not guarantee the reliability of the information contained herein nor of it being suitable for any particular purpose and disclaims liability for any loss that may arise from the use or reliance upon such information.

