



## **SCENIC RIM REGIONAL COUNCIL**

### **Finance Committee**

# **Report**

Meeting held in the Council Chambers

82 Brisbane Street

Beaudesert

Tuesday, 22 May 2018

Commenced at 1.00 pm

All correspondence to  
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# SCENIC RIM REGIONAL COUNCIL

## FINANCE COMMITTEE

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## FINANCE COMMITTEE

### REPORT

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#### CHIEF EXECUTIVE OFFICER

I advise that the Committee met on **Tuesday, 22 May 2018**. Councillors present:

Cr D A McInnes, Chair  
Cr G R Christensen, Mayor  
Cr N O'Carroll, Deputy Mayor  
Cr N J Waistell  
Cr V A West  
Cr M J Enright  
Cr R J Stanfield

#### ATTENDANCE

##### Executive Officers

J Gibbons, Chief Executive Officer  
C Gray, Manager Works / Acting Director Infrastructure Services  
A Magner, Director Regional Services  
K Stidworthy, Chief Finance Officer

#### APOLOGIES

Nil

#### DECLARATIONS OF INTEREST BY MEMBERS

Nil

#### Reception of Deputations by Appointment / Visitors

Nil

## FINANCE COMMITTEE

## REPORT

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**Please note:** The Committee resolved to go into closed session in accordance with the provisions of s.275 of the Local Government Regulation 2012 to discuss the items of business indicated as closed in the Committee Report.

At the conclusion of these items, the Committee resolved to resume in open session. The Committee's recommendation on each item, discussed in closed session, is as detailed at the end of each item in the Report.

**1. EXECUTIVE**

**1.1 Council Monthly Financial Report for April 2018**

**Executive Officer: Chief Executive Officer**

**File Reference: 12/15/004**

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**Chief Executive Officer's Recommendation**

That Council endorse the Monthly Financial Report for April 2018.

**Committee Recommendation**

That the Chief Executive Officer's recommendation be adopted.

Moved: Cr West

Seconded: Cr O'Carroll

Carried

**Attachments**

1. Monthly Financial Report April 2018 (attached separately).

**1.2 2017-18 March Budget Review [Closed s.275(1)(c)]****Executive Officer: Chief Executive Officer****File Reference: 12/06/004**

Council resolved into closed session in accordance with the provisions of Section 275(1) of the Local Government Regulation 2012 and Council's Meetings and Other Forums Policy relating to closed session meetings to discuss this item and other closed items.

Moved Cr West  
Seconded Cr Enright

CARRIED

Following discussion in closed session of Item 4.2, Council resumed in open session for the proposal of Committee recommendations.

Moved Cr Stanfield  
Seconded Cr Christensen

CARRIED

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**Chief Executive Officer's Recommendation****That:**

1. Council approve the budget adjustments in the 2017-18 March Budget Review contained at Attachment 1; and
2. The attached report be made public following the Committee discussions.

**Committee Recommendation**

That the Chief Executive Officer's recommendation be adopted.

Moved: Cr Stanfield  
Seconded: Cr O'Carroll

Carried

**Attachments**

1. 2017-18 March Budget Review (attached separately).



**2. CHIEF FINANCE OFFICER****2.1 2017-18 Procurement Exemptions [Closed s.275(1)(e)]****Executive Officer: Chief Finance Officer****File Reference: 12/13/001**

Council resolved into closed session in accordance with the provisions of Section 275(1) of the Local Government Regulation 2012 and Council's Meetings and Other Forums Policy relating to closed session meetings to discuss this item and other closed items.

Moved Cr West  
Seconded Cr Enright

CARRIED

Following discussion in closed session of Item 4.2, Council resumed in open session for the proposal of Committee recommendations.

Moved Cr Stanfield  
Seconded Cr Christensen

CARRIED

**AT THE ORDINARY MEETING HELD ON 27 AUGUST 2018, it was moved Cr Christensen, seconded Cr West:**

**That Council amend its resolution in relation to Council's Ordinary Meeting 28 May 2018 (Item 2.1, Finance Committee Meeting, 22 May 2018, 2017-18 Procurement Exemptions),**

**From*****"That:***

- 1. Council resolve to engage Ontime Guardrail under section 235(a) of the Local Government Regulation 2012 until 30 June 2018;***
- 2. Council resolve to engage JJ Richards and Sons Pty Ltd under section 235(b) of the Local Government Regulation 2012 until 30 June 2021; and***
- 3. Pursuant to section 257 of the Local Government Act 2009, Council delegate to the Chief Executive Officer the power to negotiate and execute the contract to extend the waste collection agreement with JJ Richards and Sons Pty Ltd."***

**To*****"That Council resolve to engage Ontime Guardrail under section 235(a) of the Local Government Regulation 2012 until 30 June 2018."***

Carried Unanimously

**Chief Finance Officer's Recommendation****That:**

1. Council resolve to engage Ontime Guardrail under section 235(a) of the Local Government Regulation 2012 until 30 June 2018;
2. Council resolve to engage JJ Richards and Sons Pty Ltd under section 235(b) of the Local Government Regulation 2012 until 30 June 2021; and
3. Pursuant to section 257 of the *Local Government Act 2009*, Council delegate to the Chief Executive Officer the power to negotiate and execute the contract to extend the waste collection agreement with JJ Richards and Sons Pty Ltd.

**Committee Recommendation**

That the Chief Finance Officer's recommendation be adopted.

Moved: Cr West

Seconded: Cr Christensen

Carried

**Attachments**

Nil.

**3. REGIONAL SERVICES**

Nil.

**4. INFRASTRUCTURE SERVICES****4.1 Contract for Cleaning of Public Toilets and Park Facilities [Closed s.275(1)(e)]**

**Executive Officer: Acting Director Infrastructure Services**

**File Reference: 12/18/008**

Council resolved into closed session in accordance with the provisions of Section 275(1) of the Local Government Regulation 2012 and Council's Meetings and Other Forums Policy relating to closed session meetings to discuss this item and other closed items.

Moved Cr West  
Seconded Cr Enright

CARRIED

Following discussion in closed session of Item 4.2, Council resumed in open session for the proposal of Committee recommendations.

Moved Cr Stanfield  
Seconded Cr Christensen

CARRIED

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**Acting Director's Recommendation****That:**

1. Council enter into a contract with Total Building Maintenance for the cleaning public toilets and park facilities for the period 2018/19 and 2019/20, on a schedule of rates basis, to a maximum value of \$600,000 excluding GST for a period of two years, with an option for a further two 12 month periods; and
2. Council delegate authority to the Chief Executive Officer in accordance with section 259 of the *Local Government Act 2009* to extend the term of appointment of the approved contractors for a further two additional 12 month periods prior to the expiration of the contract term based on contract performance, in accordance with contract provisions.

**Committee Recommendation**

That the Acting Director Infrastructure Services' recommendation be adopted.

Moved: Cr Enright

Seconded: Cr Stanfield

Carried

**Attachments**

Nil.

**4.2 Contract for Cleaning of Council Premises [Closed s.275(1)(e)]****Executive Officer: Acting Director Infrastructure Services****File Reference: 12/18/008**

Council resolved into closed session in accordance with the provisions of Section 275(1) of the Local Government Regulation 2012 and Council's Meetings and Other Forums Policy relating to closed session meetings to discuss this item and other closed items.

Moved Cr West  
Seconded Cr Enright

CARRIED

Following discussion in closed session of this item, Council resumed in open session for the proposal of Committee recommendations.

Moved Cr Stanfield  
Seconded Cr Christensen

CARRIED

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**Acting Director's Recommendation****That:**

1. Council enter into a contract with Total Building Maintenance for the cleaning of Council premises for the period 2018/19 and 2019/20, on a schedule of rates basis, to a maximum value of \$650,000 excluding GST for a period of two years, with an option for a further two 12 month periods; and
2. Council delegate authority to the Chief Executive Officer in accordance with section 259 of the *Local Government Act 2009* to extend the term of appointment of the approved contractors for a further two additional 12 month periods prior to the expiration of the contract term based on contract performance, in accordance with contract provisions.

**Committee Recommendation**

That the Acting Director Infrastructure Services' recommendation be adopted.

Moved: Cr Waistell  
Seconded: Cr O'Carroll

Carried

**Attachments**

Nil.

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.....  
Cr D A McInnes  
**CHAIR**  
**FINANCE COMMITTEE**