

OUTCOME REPORT

For Scenic Rim Digital and E-Commerce Grant Program Guidelines

All activities that are approved funding under the Scenic Rim Façade Improvement Scheme are required to complete this outcome report template.

DETAILS		
Project name:		
Applicant name:		
Property address:		
Project start date:		
Project finish date:		
Total project amount:		
Council investment provided:		
Contact name:		
Phone number:		
Email:		
Postal address:		
Brief description of works complete		
Links to website or any media as evidence of the improvements made to digital online presence		
What were the top three outcomes and observations you experienced/noticed from your funded project? (example: increase in trade, increase in customer enquiries etc.)		
List all the support material you are including with this outcome report that demonstrates the success of the project (example: screenshots or links to website)		
Proof of spending is required for acquittal of the grant, namely copies of invoices/receipts from eligible service suppliers.		
On completion of the project, the agreed amount can be paid made directly to the service suppliers as per the agree successful applicants will be reimbursed the agreed amount.		

DETAILS		
Declaration by recipient		
<ul style="list-style-type: none"> I certify that to the best of my knowledge, information detailed in this report (and relevant attachments) is true and correct. I understand I may be asked to provide the Council with additional information on the funded project. I understand that the Council may nominate my project as an example of best practice 		
Name:	Signature:	Position in Business:

