


BUILDING SITING VARIATION (CLASS 1 & 10) Applicant Checklist

This checklist is not to be used for a Siting Variation under the Planning Scheme (please call Council's Planning Department to discuss).

Referral Agency under the Planning Regulation 2017 for Queensland Development Code Parts MP 1.1 and MP 1.2 only MP1.1 for lots under 450m ² and MP1.2 for lots 450m ² and over.		
This checklist forms part of an application for a siting variation for a building or structure.		
	YES	NO
DA Form 2 Application details to be completed		
Site and Elevation drawings drawn to scale showing all relevant dimensions		
Letter from affected neighbouring property owners (if applicable)		
Letter from current property owner stating reason why they are requesting the siting variation		
Report from competent persons addressing the relevant performance criteria Parts		
Does the property contain a building envelope? Is the proposal outside of the building envelope? If yes then a Building Envelope relaxation is required from the Council's Planning section.		
Is the proposed building located over the sewer main? If yes then a referral may be required to Queensland Urban Utilities or a Form 32 needs to be issued by the Private Certifier.		
Is there an easement over the property?		
If a referral is required under Council's Planning Scheme, please contact Planning and do not use this checklist as this is only applicable to variations under the Queensland Development Code.		
IMPORTANT NOTICE – Privacy Statement Scenic Rim Regional Council is collecting your personal information in accordance with the <i>Planning Regulation 2017</i> in order to assess the building siting variation application. The information will only be accessed by Scenic Rim Regional Council for Council business related activities only. Some of this information may be given to State entities for the purpose of assessment. Your information will not be given to any other person or agency unless you have given us permission or we are required by law. Your personal information is handled in accordance with the <i>Information Privacy Act 2009</i> .		
Signature:	Date:	
To submit your form to Council		
✉	Scenic Rim Regional Council, PO Box 25, BEAUDESERT QLD 4285	
	Beaudesert Customer Service Centre Boonah Customer Service Centre Tamborine Library & Customer Service	82 Brisbane Street, Beaudesert 70 High Street, Boonah Cnr Main St & Yuulong Rd, Tamborine Mountain
☎ (07) 5540 5111	☎ (07) 5540 5103	✉ mail@scenicrim.qld.gov.au
Council Use Only		
Receipt #	Amount \$	Date
Application No		
Doc set:	Referred to:	