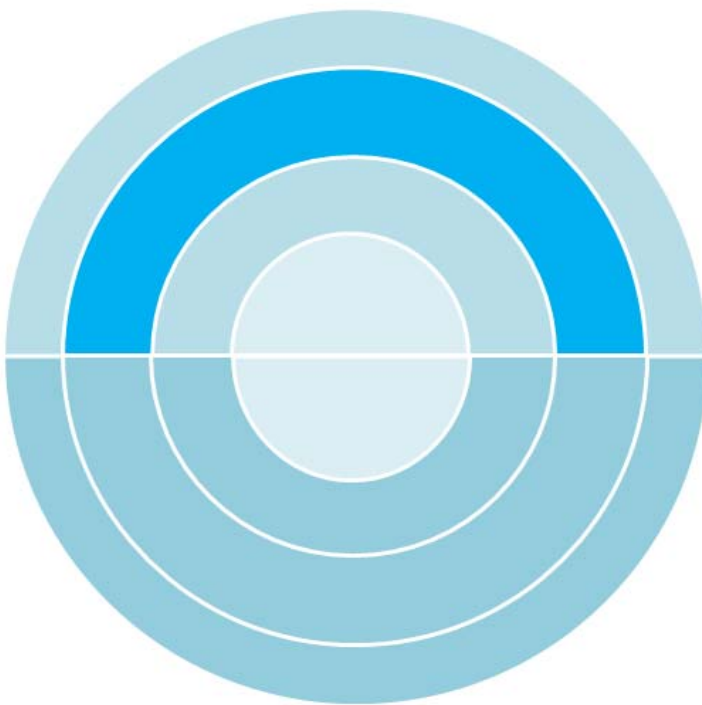


SCENIC RIM REGIONAL COUNCIL

ASSET MANAGEMENT STRATEGY 2014-2018

COREPLUS 2018



POLICY
STRATEGY
SYSTEM
PLAN

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INTRODUCTION

Purpose of this Strategy

Scenic Rim Regional Council adopted its first Asset Management (AM) Strategy in 2011. In 2014 Council's AM Policy was revised and this strategy aims to support the implementation of the current policy in order to guide the continuous improvement of Council's AM practices.

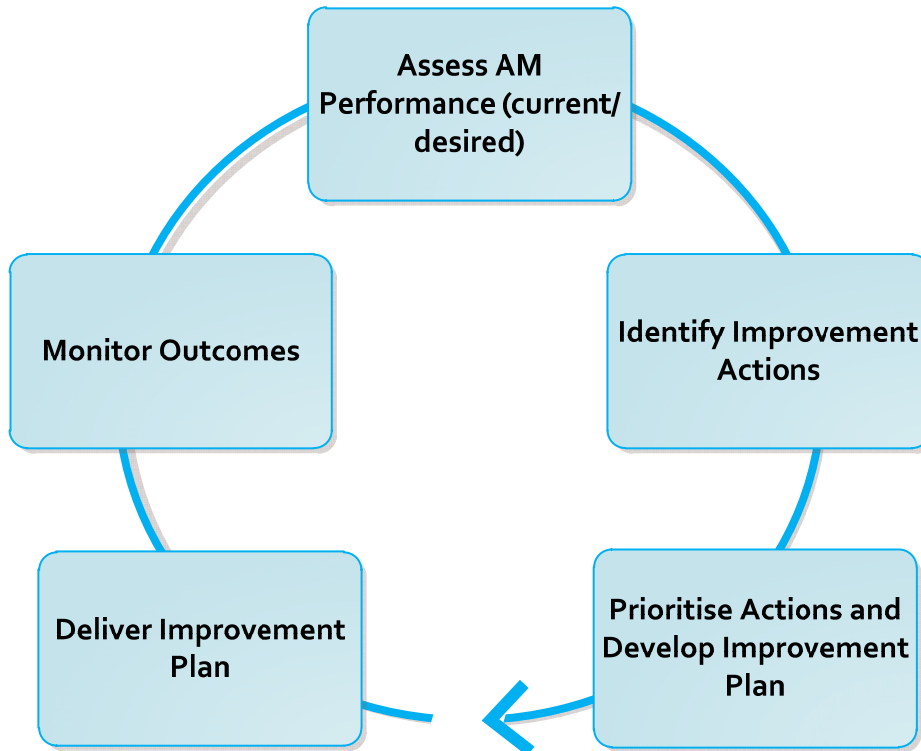


Figure 1 - The Continuous Improvement Process (IIMM, 2011)

Scope

This Strategy summarises the following:

- Council legislated requirements for asset management;
- Links to Council's Corporate Plan;
- Council's asset management policy and guiding principles;
- An overview of Council's Asset Management Steering Committee;
- The vision, mission, goals and objectives of this strategy; and
- Details of the improvement plan to deliver the desired outcomes of this strategy.

Legislated Requirements

The Local Government Act Part 3 (Financial Planning and Accountability) requires Council to have a long term asset management plan. The Local Government Regulation adds the following requirements (Section 167 Preparation of long-term asset management plan):

- (1) A local government must prepare and adopt a long-term asset management plan.
- (2) The long-term asset management plan continues in force for the period stated in the plan unless the local government adopts a new long-term asset management plan.
- (3) The period stated in the plan must be 10 years or more.

In addition, the long-term asset management plan is required to:

- (a) Provide for strategies to ensure the sustainable management of the assets mentioned in the local government's asset register and the infrastructure of the local government; and
- (b) State the estimated capital expenditure for renewing, upgrading and extending the assets for the period covered by the plan; and
- (c) Be part of, and consistent with, the long-term financial forecast.

Corporate Plan

The table below lists the priority areas and strategies related to the asset management system:

Organisational Sustainability	Implement and maintain an integrated strategic planning framework across Council, which embeds performance, financial and asset management principles. Deliver quality customer focussed services while recognising the impact on the capacity of ratepayers to pay, and contain rate increases as much as practicable. Provide corporate business systems to drive effective and efficient delivery of services and infrastructure. Implement effective risk management and maintain contemporary business processes. Build effective leadership and management capabilities across the organisation, encourage teamwork and innovation.
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Asset Management System

Asset Management Policy

Scenic Rim Regional Council recognises that asset management is fundamental to achieving the community's vision for the region as identified in the Community Plan. Therefore Council will implement an appropriate asset management system consistent with ISO 55001:2014, *Asset Management - Management systems: Requirements*. The asset management system will enable the consistent and sustainable achievement of Council's asset management objectives.

Principles

The following principles are adopted to ensure that Council's asset management objectives are achieved:

- Council's asset management system must be consistent with ISO 55001:2014, *Asset Management - Management systems: Requirements*, including the following elements:
 - asset management strategy
 - asset management objectives; and
 - infrastructure asset and service management plans;
- An asset management system improvement plan will be developed, which includes documentation of the role of the asset management system in supporting the achievement of Council's asset management objectives;
- Integration of the asset management system requirements into Council's business processes;
- Resources for the management of the asset management system will be made available;
- The importance of effective asset management and conformance to the asset management system requirements will be communicated to the community and internal stakeholders; and
- Relevant legislative requirements are taken into account in asset management.

For further information, see Council's Asset Management Policy (Policy Number CM02.04CP), available at www.scenicrim.qld.gov.au/policies.

Asset Management Steering Committee

Council had established an Asset Management Steering Committee (AMSC), to oversee and guide asset management activities across the organisation. The function of the Asset Management Steering Committee is to ensure legislation/standards are adhered to and ensure AM is aligned with Corporate Strategy. The Steering Committee is responsible for approving budgetary strategy, changes to scope, time or budget, monitoring risks, quality and timelines.

The AMSC is chaired by the Director Infrastructure Services and consists of representatives from the Executive Team and Management Group. The steering committee will take an active role in facilitating the implementation of all improvement actions set out in this Strategy.

ASSET MANAGEMENT OBJECTIVES

Vision & Mission

At Scenic Rim Regional Council effective asset management is an integral part of how we do business.

We recognise that effective asset management is fundamental to delivering sustainable services to our community. Our Asset Management Plan balances cost, risk and performance to achieve best value from our assets, both now and into the future.

We are systematically and consistently optimising our asset management practice across the organisation and our asset management system is consistent with the requirements of ISO 55001 Asset Management – Management Systems.

Goals & Objectives

Goals	Objectives
An ISO-55001 compliant Asset Management System	– Improve AM System
Making wise decisions using our Asset Management Plan	– Improve AM Plan/s
Effective AM is an integral part of how we do business	– Improve AM awareness and capability across Council – Integrate AM across Council

An ISO 55001-compliant AM System

- AM Policy review
- "SMART" AM Objectives
- Adopted and resourced AM Strategy & System Improvement Plan (integrated infrastructure strategies)
- Improved AM Plans ("CorePlus" maturity, integrated infrastructure planning)
- AM Leadership (AM Steering Committee, Executive Team, Council)
- AM evaluation & continuous improvement processes

Making wise choices using our AMP

- Integrated with other long term plans (Long Term Financial Forecast, Local Government Infrastructure Plan) and the annual budget
- Improved Level Of Service planning
- Improved confidence in key inputs & assumptions (data collection, information management)
- Role definition (AM governance, business processes & procedures)

Effective AM is an integral part of how we do business.

- Raised awareness, skills & experience across organisation
- Training (existing & new staff)
- Communication
- Greater buy-in from all stakeholders
- Innovation

IMPROVEMENT PLAN

Asset Management System Improvement Program

Goals	Objectives	Tasks
An ISO-55001 compliant Asset Management System	Improve AM System	<ul style="list-style-type: none"> - Update AM Policy - High-level AM Action Plans - Develop AM Governance Guidelines - Update AMSC Terms of Reference - Develop AM Roles & Responsibilities Matrix - AM Audits/assessment/gap analysis
Making wise decisions using our Asset Management Plan	Improve AM Plan/s	<ul style="list-style-type: none"> - Add LOS reporting against performance targets to Annual Report - Roads AMP to report on costs for earlier intervention points - Asset/Service Demand Management Plan, including risk register - Develop demand forecasts based on high/medium/low growth scenarios for all AMPs - Asset Hierarchy (all assets) - Asset Identification Policy/Procedures - Condition Assessment Program - Data Management Policy & Data Spec - Critical Assets Register - Critical Assets Risk Management Strategy - Measure asset/service utilisation
Effective AM is an integral part of how we do business	Improve AM awareness and capability across Council	<ul style="list-style-type: none"> - Provide AM training for new/existing staff - Provide AM information to staff - Include more AM information in the Annual Report - Ensure AM is referenced in corporate plans/strategies
	Integrate AM across Council	<ul style="list-style-type: none"> - Align AMPs, LTFF and LGIPs - Integrate corporate IT systems, including TechOne, Assetic, GIS and Reflect.

REVISION HISTORY

Table 1 - Revision History Details

Document No.	Responsible Officer	Original Approval Date by Council	Revision No.	Revision Date
	Asset Management Coordinator		0A	10/09/2014