



**SCENIC RIM REGIONAL COUNCIL**

**Corporate & Community Services Committee**

# Report

Meeting held in the Council Chambers

82 Brisbane Street

Beaudesert

Tuesday, 13 October 2015

Commenced at 9.20 am

All correspondence to  
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Chief Executive Officer

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**SCENIC RIM REGIONAL COUNCIL**  
**CORPORATE & COMMUNITY SERVICES COMMITTEE**  
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# CORPORATE & COMMUNITY SERVICES COMMITTEE

## REPORT

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### CHIEF EXECUTIVE OFFICER

I advise that the Committee met on **Tuesday, 13 October 2015**. Councillors present:

Cr N J Waistell, Chairperson  
Cr J C Brent, Mayor  
Cr N O'Carroll  
Cr V A West, Deputy Mayor  
Cr J J Sanders  
Cr R J Stanfield  
Cr D A McInnes

### ATTENDANCE

#### Executive Officers

C R Barke, Chief Executive Officer  
H Dunne, Acting Director Infrastructure Services  
S Turner, Acting Director Regional Services  
K Stidworthy, Chief Finance Officer

### APOLOGIES

Nil

### DECLARATIONS OF INTEREST BY MEMBERS

*Cr West declared a conflict of interest in Item 4.1, as one of the submitters of an expression of interest for agistment is a family member and another submitter is known to her. Cr West informed the Committee that she would leave the meeting room and would not take part in discussion or voting on the item.*

**The following Officer attended the meeting and joined discussions on the items listed.**

N Rossmann, Coordinator Governance and Corporate Policy (Items 1.1 - 1.3 and 3.1)

### Reception of Deputations by Appointment / Visitors

Nil

# CORPORATE & COMMUNITY SERVICES COMMITTEE

## REPORT

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**Please note:** The Committee resolved to go into closed session in accordance with the provisions of s.275 of the Local Government Regulation 2012 to discuss the items of business indicated as closed in the Committee Report.

At the conclusion of these items, the Committee resolved to resume in open session. The Committee's recommendation on each item, discussed in closed session, is as detailed at the end of each item in the Report.

**1. EXECUTIVE**

**1.1 Proposed Caretaker Period Protocol**

**Executive Officer: Chief Executive Officer**

**File Reference: 13/08/001**

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**Chief Executive Officer's Recommendation**

Council adopt the Caretaker Period Protocol (as attached to this report) as a procedure under section 176(4)(a) of the *Local Government Act 2009* for the duration of the 2016 quadrennial local government election.

**Committee Recommendation**

That the Chief Executive Officer's recommendation be adopted.

Moved: Cr West

Seconded: Cr Sanders

Carried

**Attachments**

1. (Draft) Caretaker Period Protocol - 2016 Quadrennial Local Government Election (attached separately).

**1.2 Draft Internal Audit Plan [Closed s.275(1)(h)]**

**Executive Officer: Chief Executive Officer**

**File Reference: 04/02/001**

Council resolved into closed session in accordance with the provisions of Section 275(1) of the Local Government Regulation 2012 and Council's Meetings and Other Forums Policy relating to closed session meetings to discuss this and other closed items.

Moved Cr McInnes  
Seconded Cr Sanders

CARRIED

Following discussion in closed session of Item 4.1, Council resumed in open session for the proposal of Committee recommendations.

Moved Cr Sanders  
Seconded Cr Stanfield

CARRIED

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**Chief Executive Officer's Recommendation**

That Council adopt the Internal Audit Plan under s.270 of the *Local Government Regulation 2012*.

**Committee Recommendation**

That the Chief Executive Officer's recommendation be adopted.

Moved: Cr Stanfield  
Seconded: Cr Sanders

Carried

**Attachments**

Nil.

**1.3 Audit and Risk Committee Update [Closed s.275(1)(h)]**

**Executive Officer: Chief Executive Officer**

**File Reference: 04/18/002; 04/02/001**

Council resolved into closed session in accordance with the provisions of Section 275(1) of the Local Government Regulation 2012 and Council's Meetings and Other Forums Policy relating to closed session meetings to discuss this and other closed items.

Moved Cr McInnes  
Seconded Cr Sanders

CARRIED

Following discussion in closed session of Item 4.1, Council resumed in open session for the proposal of Committee recommendations.

Moved Cr Sanders  
Seconded Cr Stanfield

CARRIED

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**Chief Executive Officer's Recommendation**

That Council receive and note the unconfirmed Report of the Audit and Risk Committee Meeting held in September 2015.

**Committee Recommendation**

That the Chief Executive Officer's recommendation be adopted.

Moved: Cr Stanfield  
Seconded: Cr Sanders

Carried

***Cr Brent was not present for discussion on this item.***

**Attachments**

Nil.



**2. CHIEF FINANCE OFFICER**

Nil

**3. REGIONAL SERVICES**

**3.1 Proposed Amendments to the Delegations Register**

**Executive Officer: Director Regional Services**

**File Reference: 16/01/001; 13/06/001**

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**Director's Recommendation**

That Council adopt the amendments to the Delegations Register.

**Committee Recommendation**

That the Director Regional Services' recommendation be adopted.

Moved: Cr Sanders

Seconded: Cr O'Carroll

Carried

**Attachments**

1. Proposed Amendments to Delegations Register (attached separately).

**4. INFRASTRUCTURE SERVICES****4.1 Land for Agistment [Closed s.275(1)(e)]****Executive Officer: Director Infrastructure Services****File Reference: 05/06/001; RP819289L1; RP17884L2;  
CH312599L225Res472; W331790L111Pt Res160,  
WD4742L47Res1419**

Council resolved into closed session in accordance with the provisions of Section 275(1) of the Local Government Regulation 2012 and Council's Meetings and Other Forums Policy relating to closed session meetings to discuss this and other closed items.

Moved Cr McInnes  
Seconded Cr Sanders

CARRIED

Following discussion in closed session of this item, Council resumed in open session for the proposal of Committee recommendations.

Moved Cr Sanders  
Seconded Cr Stanfield

CARRIED

**Director's Recommendation**

That Council accept tenders, and enter into respective Trustee and/or Rental Permits for agistment purposes, for a period of three years, over the following properties:

<b>Property Id</b>	<b>Tenderer Details</b>	<b>Real Property Description and Location</b>	<b>Amount Tendered per annum</b>	<b>Area (ha)</b>
18633	Thunderbird Park Trail Ride 52 Kinabalu Drive EAGLE HEIGHTS QLD 4271	Lot 1 on RP819289, Parish Tamborine situated at 334-390 Tamborine Mtn Road, Tamborine	\$600.00	3.52
33545	John F & Allison C Bell 192 Behrendorff Road, BUNJURGEN QLD 4310	Lot 2 on RP17884, Parish Dugandan situated at Boonah- Rathdowney Road, Boonah	\$220.00	1.649
928263	Steven Taylor 17 Schimke Road ROSEVALE QLD 4340	Reserve 472 Lot 225 on CH312599, Parish Rosevale situated at Unnamed Road, Rosevale	\$545.00	11.129

Property Id	Tenderer Details	Real Property Description and Location	Amount Tendered per annum	Area (ha)
7242	Greg Colling 60 Barnes Road ALLENVIEW QLD 4285	Part Reserve 160, Lot 111 on W31790, Parish Bromelton situated at Bromelton House Road, Gleneagle	\$1,200.00	6.3755
3695	John Ivey 5 Bal Harbour BROADBEACH QLD 4218	Reserve 1419 Lot 47 on WD4742, Parish Sarabah situated at Lamington National Park Road, Canungra	\$1,410.00	3.09

### Committee Recommendation

That the Director Infrastructure Services' recommendation be adopted.

Moved: Cr O'Carroll

Seconded: Cr Stanfield

Carried

***At the commencement of the meeting Cr West declared a conflict of interest in this item as one of the submitters of an expression of interest for agistment is a family member and another submitter is known to her. Cr West left the meeting room and was not present for discussion or voting on this item.***

***Cr Brent was not present for discussion or voting on this item.***

### Attachments

Nil.

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Cr N.J. Waistell

**CHAIRPERSON**

**CORPORATE & COMMUNITY SERVICES COMMITTEE**