



**SCENIC RIM REGIONAL COUNCIL**

**Ordinary Meeting of Council**

# **Agenda**

Meeting to be held in the Council Chambers

82 Brisbane Street

Beaudesert

Tuesday, 26 May 2015

Commencing at 10.30 am

All correspondence to  
be addressed to the  
Chief Executive Officer

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**SCENIC RIM REGIONAL COUNCIL**  
**ORDINARY MEETING**  
**26 MAY 2015**  
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## ORDINARY MEETING OF COUNCIL

### AGENDA

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**Please note:** Agenda Items where Subject Headings are followed by [CLOSED] are to be discussed in closed session in accordance with Section 275(1) of the Local Government Regulation 2012.

**Section 275(1)** A local government or committee may resolve that a meeting be closed to the public if its councillors or members consider it necessary to close the meeting to discuss-

- (a) the appointment, dismissal or discipline of employees; or
  - (b) industrial matters, affecting employees; or
  - (c) the local government's budget; or
  - (d) rating concessions; or
  - (e) contracts proposed to be made by it; or
  - (f) starting or defending legal proceedings involving it; or
  - (g) any action to be taken by the local government under the Planning Act, including deciding applications made to it under that Act; or
  - (h) other business for which public discussion would be likely to prejudice the interests of local government or someone else, or enable a person to gain financial advantage.
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**SCENIC RIM REGIONAL COUNCIL  
ORDINARY MEETING  
26 MAY 2015  
AGENDA**

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**OPENING OF MEETING**

**ATTENDANCE**

**APOLOGIES**

**1. PRAYERS**

Fr Tony Swansson from St Thomas' Anglican Church will offer prayers.

**2. DECLARATIONS OF INTEREST BY MEMBERS**

**3. RECEPTION OF DEPUTATIONS BY APPOINTMENT**

**4. CONFIRMATION OF MINUTES**

- Minutes of the Ordinary Meeting held on Tuesday, 28 April 2015

**5. BUSINESS ARISING FROM PREVIOUS MINUTES**

**6. RECEPTION AND CONSIDERATION OF COMMITTEE REPORTS**

- Finance Committee Meeting held on Tuesday, 19 May 2015
  
- Corporate & Community Services Committee Meeting held on Tuesday, 19 May 2015
  
- Planning & Development Committee Meeting held on Tuesday, 19 May 2015

**7. CONSIDERATION OF BUSINESS OF MEETING****7.1 Notice of Motion by Cr Waistell - Closure of Roads for ANZAC Day Services****Executive Officer: Chief Executive Officer****Item Author: Meetings Administrator****File Reference: 13/03/002; 28/05/003; 28/05/004**

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**Executive Summary**

The Chief Executive Officer has received a written Notice of Motion from Cr Waistell, advising of his intention to propose a motion regarding the closure of roads in the region for ANZAC Day services.

**Previous Council Considerations / Resolutions**

Nil

**REPORT**

Cr Waistell has given written notice of his intention to propose a motion as follows:

*"That Council agrees to support the closure of roads for ANZAC Day services should a request from the relevant RSL be submitted."*

**Chief Executive Officer's Recommendation**

That Council consider Cr Waistell's Notice of Motion regarding the closure of roads in the region for ANZAC Day services.

**Attachments**

Nil.

**7.2 Council Monthly Financial Report for April 2015****Executive Officer: Chief Finance Officer****Item Author: Kelly Stidworthy****File Reference: 12/15/004**

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**Executive Summary**

The purpose of this report is to seek Council's endorsement of the monthly financial report for April 2015.

**Previous Council Considerations / Resolutions**

Financial reports are presented to Council on a monthly basis.

**REPORT**

The Council monthly financial report provides information on Council's actual to budget performance. The graphical representation of key performance indicators provides key summary financial information.

**Strategic Implications***Community Plan*

Theme: Open and responsive government  
Outcome: Government is transparent, invites participation and encourages constructive debate  
Priority: Streamlined, form and fair regulation of issues that matter with incentives for good practice

*Corporate Plan / Operational Plan*

Corporate Sustainability - Strategy 1  
Implement an integrated strategic planning framework across Council, which embeds performance, financial and asset management principles (including long term financial modelling and whole of life costing).

*Budget Implications*

The indicator for Net Surplus/(Deficit) is within budgeted expectations.

The indicator for Total Income is within budgeted expectations.

The indicator for Operating Expenses within budgeted expectations.

The indicator for Capital Expenses is behind budgeted expectations.

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The indicator for Cash is ahead of budgeted expectations due to the favourable net surplus position and slightly lower capital expenditure compared to budget.

#### *Legal / Statutory Implications*

Section 204 of the Local Government Regulation 2012 requires the Chief Executive Officer to present a financial report to Council on a monthly basis.

#### *Risks*

#### Strategic Risks

The following Level 1 and Level 2 (strategic) risks are relevant to the matters considered in this report:

CF3 - Utilisation of deficient or substandard financial management practices and subsequent decision making processes.

#### Risk Assessment

| <b>Category</b>  | <b>Consequence</b> | <b>Likelihood</b> | <b>Inherent Risk Rating</b> | <b>Treatment of risks</b>  | <b>Residual Risk Rating</b> |
|--|--------------------|-------------------|-----------------------------|--|-----------------------------|
| Financial and Economic<br><br>Inaccurate or untimely management reporting                                | Major              | Likely            | High                        | Actual performance is reported against budget on a monthly basis to the Executive Team and Council with explanations provided on budget variances greater than \$50k and 10% | Low                         |
| Financial and Economic<br><br>Failure to develop and implement procedures to manage cash and investments | Catastrophic       | Almost certain    | Extreme                     | Monthly investment report is provided to the Executive Team and Council that reports actual performance against investment limits  | Low                         |
| Financial and Economic<br><br>Failure to manage outstanding debtors                                      | Moderate           | Almost certain    | High                        | Monthly debtors report is provided to the Executive Team and Council including chart showing total outstanding debtors and debtors greater than 90 days overdue              | Low                         |

**Conclusion**

The monthly financial report provides information on the actual to budget position at financial statement level.

**Consultation**

Executive Team

**Chief Finance Officer's Recommendation**

That Council endorse the Council Monthly Financial Report for April 2015.

**Attachments**

1. Council Monthly Financial Report for April 2015 (attached separately).

**7.3 Local Government Mutual Assets [Closed s.275(1)(e)]**

**Executive Officer: Chief Executive Officer**

**Item Author: Chief Finance Officer**

**File Reference: 27/03/001**

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**Reason for Confidentiality**

This report is **CONFIDENTIAL** in accordance with Section 275(1)(e) of the Local Government Regulation 2012, which permits the meeting to be closed to the public for business relating to the following: -

- (e) contracts proposed to be made by it.

**8. MISCELLANEOUS BUSINESS**